



# Augusta Planning & Development

## TOP 10 Development Submittal MISTAKES

- 1) Number of resubmitted Plans to review on top of an already heavy Plan review workload (all reviewing Departments)  
(Note: all reviewing Departments currently only have one Plan reviewer)
- 2) Failure of design engineers to adhere to basic components of City ordinances such as the Subdivision Regulations, Site Plan Regulations, Zoning Ordinance (Planning)
- 3) Lack of adherence to and usage of, by design engineers, provided checklists to guide Plan development (all reviewing Departments)
- 4) Lack of usage of, by design engineers, provided notes and details to guide Plan development (all reviewing Departments)
- 5) Failure to include hydrology / hydrology package (Engineering Department)
- 6) Failure to include StormWater Quality Packet (Engineering Department / E&S)
- 7) Failure to comply with the State mandated E&S checklist (E&S)
- 8) Failure to locate / adequately locate fire hydrants, water lines and other pertinent infrastructure on Plans (Utilities / Fire Department)
- 9) Failure to properly analyze site conditions in relation to the project's tie in to roadway, streets and highway systems (Traffic Engineering)
- 10) Failure to adequately address reviewers' comments (notes and marked-up plans) in Plans that are being resubmitted causing multiple resubmittals (all Departments)



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