



# FEDERAL TRANSIT ADMINISTRATION TITLE VI CIVIL RIGHTS PROGRAM

---

*Pursuant to U.S Dept. Of Transportation –  
Federal Transit Administration*

*Prepared by: Augusta Planning and Development Department  
Augusta Regional Transportation Study (ARTS-MPO)*

**535 Telfair Street, Augusta, GA 30901**

**Phone (706) 821-1796**

**Updated**

**03/19/2018**





## List of Acronyms

ACS	American Community Survey
ADA	Americans With Disabilities Act
APDD	Augusta Planning and Development Department
APT	Augusta Public Transit
ARTS	Augusta Regional Transportation Study
CAC	Citizens Advisory Committee
CFR	Code of Federal Regulations
CSRA	Central Savannah River Area
CSRA-RC	Central Savannah River Area - Regional Commission
DBE	Disadvantage Business Enterprise
DOJ	Department of Justice
EEO	Equal Employment Opportunity
EJ	Environmental Justice
EPA	Equal Pay Act of 1963
FHWA	Federal Highways Administration
FTA	Federal Transit Administration
GDOT	Georgia Department of Transportation
GIS	Geographical Information Systems
GTA	Georgia Transit Association
HOV	High Occupancy Vehicle
ISTEA	Intermodal Surface Transportation and Efficiency Act of 1991
LEP	Limited English Proficiency
LRTP	Long Range Transportation Plan
LSCOG	Lower Savannah Council of Governments
MPA	Metropolitan Planning Area
MPO	Metropolitan Planning Organization
PC	Policy Committee
RFP	Request for Proposals
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users

SCDOT	South Carolina Department of Transportation
STIP	State Transportation Improvement Program
TCAC	Transit Citizens Advisory Committee
TCC	Technical Coordinating Committee
TEA-21	Transportation Equity Act of 21 <sup>st</sup> Century
TIP	Transportation Improvement Program
TMA	Transportation Management Area
TNSC	Test Network Sub-Committee
TTNSC	Technical Test Network Subcommittee
U.S.C.	United States Code
UPWP	Unified Planning Work Program
USDOT	United States Department of Transportation

## Table of Contents

<b>Title VI Federal Transit Administration Compliance and Implementation</b> .....	<b>1</b>
<b>Title VI Civil Rights 1964 Program</b> .....	<b>3</b>
Title VI Policy Statement .....	3
Governing Agency .....	3
Title VI Statement of Policy .....	3
Objectives.....	3
Responsibility .....	4
Title VI Notification Procedures .....	4
<b>Title VI program Compliance and Implementation</b> .....	<b>7</b>
Introduction .....	7
Regulations.....	7
Development and Update.....	7
<b>Augusta Regional Transportation Study (ARTS) Metropolitan Planning Organization (MPO) Implementation</b> .....	<b>9</b>
Overview and Objectives .....	9
Analysis Method.....	9
ARTS MPO Approach.....	9
Planning Assessment.....	10
Data Analysis .....	10
Demographic and Low-Income Analysis .....	18
Needs Assessment .....	21
Benefits and Burdens .....	21
Benefits and Burdens impact on Title VI Target Population .....	22
Measures of LRTP 2040.....	23
Measures Applied to LRTP 2040 .....	23
Highway and Freeway Analysis .....	24
Local Roads Analysis.....	24
Pedestrian Analysis .....	24
Public Transit Analysis.....	24
Key Findings .....	24
Complaints and Compliance Review.....	25

Public Involvement.....	25
ARTS Committee Involvement .....	25
Methodology.....	27
Public Participation Contacts .....	27
Public Notice .....	28
Documentation .....	29
Marketing Strategies.....	29
Monitor of Sub-recipient .....	30
Minority Participation .....	30
ARTS/MPO – Monitor Report of Title VI Activities.....	30
Information Dissemination .....	31
Minority Participation in the Decision Making Process .....	32
Minority Representation on Decision Making Bodies .....	33
<b>Augusta Public Transit (APT) Implementation .....</b>	<b>39</b>
Overview and Objectives .....	39
Requirements for Applicants .....	40
General Requirements and Guidelines .....	40
Program-Specific Requirements and Guidelines for Recipients Service Large Urbanized Areas .....	43
<b>Limited English Proficiency Plan .....</b>	<b>47</b>
Introduction .....	47
Executive Order 13166.....	47
Plan Summary .....	47
Four-Factor Analysis.....	48
Safe Harbor Stipulation.....	49
Language Assistance Measures .....	50
Staff Training .....	51
LEP Notifications .....	51
Monitoring and Updating to LEP Plan.....	52
Dissemination of the APT Limited English Proficiency Plan.....	52
LEP Complaint Processing .....	52
<b>APPENDICES .....</b>	<b>55</b>
Appendix A: Title VI Program Checklist For All Grantees.....	<b>57</b>

Appendix B: Title VI Program Checklist for Recipients Serving Urbanized Areas with Populations of 200,000 People or Greater .....	59
Appendix C: FTA Fiscal Year 2017 Certification and Assurances .....	61
Appendix D: MPO Certification .....	63
Appendix E: Augusta Public Transit (APT) Title VI Public Complaint Process.....	67
Appendix F: Title VI Complaining Form Augusta, Georgia.....	69
Appendix G: Augusta Public Transit Fare/Service Change Policy and Procedures.....	71
Appendix H: Augusta Public Transit Demographic Charts.....	73
Appendix I. Augusta Public Transit System Maps.....	77
Appendix J: August Public Transit Map in Spanish Panel .....	81
Appendix K: ARTS Public Participation Plan .....	85
Appendix L: Public Meeting Notices 2016-2018.....	93
Appendix M: Title VI Assurance Questionnaires for Local Agencies .....	107
Appendix N: Title VI Assurance Questionnaires for Planning Organizations .....	111
Appendix O: Title VI Contract Clauses .....	115
Appendix P: Title VI Deeds Clauses.....	117
Appendix Q: Title VI Deeds Clauses (Continued).....	119

## LIST OF FIGURES

Figure 1: Minority Population - Hispanic .....	11
Figure 2: Elderly Population .....	12
Figure 3: Transit and Population Density.....	14
Figure 4: Transit and Household Density .....	15
Figure 5: Transit and 2015 Employment Density.....	16
Figure 6: Transit and Zero Car Households.....	17
Figure 7: Limited English Proficiency .....	19

## LIST OF TABLES

Table 1: ARTS MPO Population: 2010 to ACS Five Year Estimate (2011-2015) .....	10
Table 2 : Hispanic Population in ARTS: 2010 to ACS Five Year Estimate (2011-2015).....	13
Table 3: ARTS Population by Age and Gender .....	18
Table 4: Target Area Population Composition: 2010 to ACS Five Year Estimates (2009-2013) and (2011-2015).....	18
Table 5: Countywide Location, Gender, and Age: 2010 to ACS Five Year Estimate (2009-2013) to (2011-2015).....	20
Table 6: Benefits and Burdens Based on LRTP 2040.....	21

Table 7: Expected Revenue and Costs ..... 22

Table 8: ARTS LRTP Project Measures..... 23

Table 9: ARTS Committee Demographics ..... 26

Table 10: ARTS Public Review/Comment Meeting Venues ..... 28

Table 11: Countywide LEP Population in ARTS MPO area ..... 48

**TITLE VI**

**FEDERAL TRANSIT ADMINISTRATION**

**COMPLIANCE AND IMPLEMENTATION**

**METROPOLITAN TRANSPORTATION PLANNING  
AUGUSTA PLANNING AND DEVELOPMENT DEPARTMENT**

*On behalf of*

**AUGUSTA REGIONAL TRANSPORTATION STUDY (ARTS)**

Russell R. McMurry, P.E., Commissioner



GEORGIA DEPARTMENT OF TRANSPORTATION

One Georgia Center, 600 West Peachtree Street, NW  
Atlanta, Georgia 30308  
Telephone: (404) 631-1000

January 13, 2016

Carletta Singleton, Manager  
Augusta Metropolitan Planning Organization  
525 Telfair Street  
Augusta, GA 30901

Dear Ms. Singleton:

The Department has completed its review of your Title VI plan and has determined that it meets the requirements established in the Federal Transit Administration's (FTA) Circular 4702.1B, "Title VI Program Guidelines for Federal Transit Administration Recipients," effective October 1, 2012.

Thank you for your ongoing cooperation and compliance of the FTA Civil Rights Program requirements. Should you need assistance or have any questions, please do not hesitate to contact Ms. Nadara Wade, our FTA Title Program Liaison, directly at (404) 631-1231.

Sincerely,

A handwritten signature in blue ink, appearing to read "Nancy Cobb".

Nancy Cobb, Administrator  
Division of Intermodal

Cc: Nadara Wade, FTA DBE/Title VI/Drug and Alcohol Coordinator  
Cc: Eileen Schwartz-Washington, Transit Planner, Section 5303 Program

## **Title VI Civil Rights 1964 Program**

*Pursuant to Federal Regulations of U.S. Department of Transportation*

### **Title VI Policy Statement**

Title VI Civil Rights of 1964 states that “No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” Title VI bars intentional discrimination as well as unintended discrimination impact (i.e., a neutral policy or practice that has a disparate impact on protected groups).

### **Governing Agency**

Augusta Georgia, as a recipient of federal funds from the U.S. Department of Transportation under the Federal Transit Administration (FTA) and Federal Highway Administration (FHWA) is required to comply with, to implement the U.S. Department of Transportation Title VI regulations (49 CFR part 21) and guidelines as a recipient of FTA and FHWA federal-aid funds in accordance with Circular FTA C 4702.1 B issued October 1, 2012. The City of Augusta is the designated recipient of FTA federal funding for public transportation service and operations provided by Augusta Public Transit Department. The City of Augusta GA through the Augusta Planning and Development Department (APDD) in partnership with Aiken County Planning and Development Department function as the Metropolitan Planning Organization (“MPO”). The Augusta Regional Transportation Study (“ARTS”) is the MPO serving the Augusta-Richmond, GA and Aiken, SC Metropolitan Area including all of Richmond County, the urbanized area in Columbia, Co. GA; Edgefield and Aiken Co. South Carolina including Cities of Aiken, North Augusta, New Ellenton and Burnetown in South Carolina.

This governing policy and procedures encompass the administration, operations, and implementation of metropolitan transportation planning, public transportation service, projects, plans, programs and construction of transportation infrastructure funded in part or wholly funded with federal funds undertaken within and/or by Augusta, Georgia through the Augusta Planning and Development Department, the Augusta Public Transit Department, and the Augusta Engineering Department.

### **Title VI Statement of Policy**

Augusta, Georgia is committed to a policy of non-discrimination in its operations, including its responsibilities under Title VI of the Civil Rights Act of 1964. As a result, Augusta, Georgia will utilize its best efforts to assure that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program that receives federal funds and its related benefits.

### **Objectives**

***Towards this end, it is Augusta, Georgia’s objective to:***

1. Ensure that the level and quality of services under any program that receives federal funds are provided without regard to race, color, or national origin;
2. Identify and address, as appropriate, disproportionately high and adverse human health and environmental effects, including social and economic effects, of programs and activities on minority populations and low-income populations;

3. Promote the full and fair participation of all affected populations in transportation planning and program decision making;
4. Prevent the denial, reduction, or delay in benefits related to programs and activities that benefit Environmental Justice populations including but not limited to minority populations and low-income populations;
5. Ensure meaningful access to programs and activities by persons with limited English proficiency.

### **Responsibility**

All Directors, managers, supervisors, and employees share in the responsibility of making Augusta, Georgia's Title VI Program a success. Augusta, Georgia will ensure that third party contractors and/or sub-recipients receiving federal funds shall adhere to and implement this policy to the fullest extent possible. Any complaints or questions regarding Augusta, Georgia's Title VI Program should be directed to the Augusta, Georgia

Administrator's Office at (706) 821-2400; 535 Telfair Street, Suite 910 Augusta, Georgia 30901.

### **Notice to Public:**

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving federal financial assistance (42 U.S.C. Section 2000d). Augusta, Georgia is committed to a policy of non-discrimination in its operations, including the responsibilities of the Augusta Planning and Development Department to facilitate and implement federal regulations relative the Metropolitan Transportation Planning process in the support of the Augusta Regional Transportation Study – MPO to develop the Long Range Transportation Plan, Transportation Improvement Program and other required plans and program; and operations, including the responsibilities of the Augusta Public Transit.

If you believe you have been subjected to discrimination in any Augusta, Georgia service, program or activity receiving federal financial assistance, you may file a Complaint in the Augusta, Georgia Administrator's Office (Title VI Coordinator) at (706) 821-2400; 535 Telfair Street, Suite 910 Augusta, GA 30901; the Augusta Planning and Development Department at (706) 821-1796, 535 Telfair Street, Suite 300 Augusta, GA 30901; or with the Augusta Public Transit Department, 1535 Fenwick Street, Augusta Georgia 30904. Any Complaint or question regarding Augusta, Georgia's Title VI Program will be directed to the Office of the Administrator.

### **Title VI Notification Procedures**

Augusta, Georgia, as a condition for receiving financial assistance from the Federal Transportation Administration (FTA) and Federal Highway Administration (FHWA), ensures that:

1. Augusta, Georgia will compile, maintain, and timely submit Title VI information required by the FTA and FHWA, copies of which will be available to the general public.
2. Augusta, Georgia makes it known to the public that any person or persons alleging discrimination on the basis of race, color, or national origin as regards the provision of transportation services and transit related benefits may file a Complaint in the Office of the Administrator of Augusta, Georgia, with the Augusta Planning and Development Department,

the Augusta Public Transit Department, or the Federal Transit Administration – Region IV. Any complaint or questions regarding Augusta’s Title VI Program will be directed to the Office of the Administrator of Augusta, Georgia.

3. Informal Compliant - Any member of the general public who feels that his or her rights under Title VI of the Civil Rights Act of 1964 have been violated in any manner may first speak informally with the Administrator of Augusta, Georgia or her/his designated representative in order to see if the matter can be resolved informally. The Administrator or her/his designated representative will investigate the complaint and make a determination on its merits. Complaining parties will receive notification of the determination of the Administrator. As pertaining to public transit services and operations of the Augusta Public Transit Department and/or any sub-recipient of federal funds, all complaints whether informal or formal are referred to the Office of Administrator and/or designated representative.
4. Formal Compliant - Any complaining individual who does not feel that his or her concerns have been resolved informally may then file a formal written complaint in the Office of the Administrator, 535 Telfair St., Suite 910 Augusta, GA 30901, phone (706) 821-2400. A Formal Complaint should be submitted no later than thirty (30) days from the date of the last alleged discriminatory act.

With regard to public transit services and operations of the Augusta Public Transit Department and/or any sub-recipient of federal funds, all complaints whether informal or formal are referred to the Office of Administrator of Augusta, Georgia or her/his designated representative.

The Office of the Administrator of Augusta, Georgia (Title VI Coordinator) or his or her designated representative will set a mutually agreed-upon time and place for the review process with the complaining individual or their representatives within thirty (30) working days of filing the complaint. The complainant may submit documents or other information to be included with the record and considered in the review process. The complainant will generally be issued a letter of findings and recommendations from the Office of the Administrators within forty-five (45) working days after filing a formal complaint. If additional time is required to investigate the complaint, then all parties will be notified by the Administrator’s Office. Individuals may withdraw their formal grievance and decide to seek mediation or an informal resolution at any point in the compliant process.

Procedures to correct any deficiencies found through the complaint will be initiated within a forty-five (45) day period from the issuance of the final findings of the Administrator. If no deficiencies are found to exist as a result of the complaint, a written response will be sent to the complainant within fifteen (15) working days from the completed investigation, detailing the investigation and the results of that investigation. Any complainant not satisfied with the results of the investigation may further appeal his or her complaint to the offices of the Federal Transit Administration, Regional Civil Rights Office, 230 Peachtree St., NW, Suite 800, Atlanta, GA 30303.

5. Augusta, Georgia, through the Augusta Planning and Development (APDD) and Augusta Public Transit Department, will notify the general public of its Title VI responsibilities by posting this

statement on the physical office bulletin board, Public Transit terminal, transit terminal office and web sites. The statement will be posted to meet requirements of individuals within the minority populations as well as persons with limited English proficiency.

This notice and complete contents of this program are available at the following locations:

- The Office of Administrator
- The Augusta Planning and Development Department
- The Augusta Public Transit Department
- The Augusta Human Resource Department
- Office of Equal Employment Opportunity of Augusta, Georgia
- Augusta Public Transit Department website
- ARTS web site
- Aiken County Website
- Aiken County Planning Department

## **Title VI program Compliance and Implementation**

### **Introduction**

The Civil Rights Act of 1964 and the Fourteenth Amendment of the constitution ensures that there is no discrimination due to race, color, and national origin. The Civil Rights Act “prohibits discrimination by recipients of Federal financial assistance on the basis of race, color and national origin, including matters related to language access for limited English proficient (LEP) Persons.” These classes of individual are protected.

### **Regulations**

The ever changing landscape of Federal policies plays important roles influencing state and regional transportation planning. Since the conception of the Federal Aid Road Act in 1916 and every other federal transportation policy since the past century, new laws continue to influence state and regional transportation planning decisions. Some of the more recent acts include:

- Intermodal Surface Transportation and Efficiency Act of 1991 (ISTEA)
- Transportation Equity Act of 21<sup>st</sup> Century of 1994 (TEA-21)
- Safe, Accountable, Flexible, Efficient Transportation Equity Act: A legacy for Users of 2005 (SAFETEA-LU)
- The Moving Ahead for Progress in the 21<sup>st</sup> Century Act of 2012 (MAP-21)

Of those listed above, Federal Transit Administration continues to enforce SAFETY-LU for projects funded in Fiscal Year 2012 and previous years that are still not completed. All of these are also reflected in Georgia Department of Transportations’ (GDOT) Statewide Transportation Improvement Program (STIP) for fiscal year 2014 – 2017. Both GDOT and ARTS MPO are subject to FHWA and FTA regulations; ARTS MPO is further required to meet their certification review process. The ARTS MPO transportation planning process seeks to promote a fair transportation planning process while meeting state and federal requirements required by Title VI legislation.

### **Development and Update**

ARTS Title VI is created through extensive research of regional transportation planning activities, documentations, and public participation. Transportation Improvement Program (TIP), Unified Planning Work Program (UPWP), Long Range Transportation Plan (LRTP), and other planning documents are investigated in conjunction with demographic data provided by the U.S. Census. ARTS Title VI is updated periodically in relationship to revisions of regional transportation planning practices. Input from minorities, residents, and businesses are always welcomed and detail reports are compiled when developing and updating the ARTS Title VI. The ARTS Public Participation Plan is included in the ARTS Title VI.

**This page intentionally left blank**

# Augusta Regional Transportation Study (ARTS) Metropolitan Planning Organization (MPO) Implementation

## Overview and Objectives

To implement the required federal guidelines, ARTS conducted extensive research of regional transportation planning activities, reports, and public participation. Transportation Improvement Program (TIP), Unified Planning Work Program (UPWP), Long Range Transportation Plan (LRTP), and other planning documents are investigated in conjunction with demographic data provided by the U.S. Census. These documents are updated periodically in relationship to revisions of regional transportation planning practices. Input from minority populations, residents, and businesses are documented as part of the public participation process. The ARTS Title VI Program procedure is supplemented by implementation of the Public Participation Plan which is included in this document.

## Analysis Method

ARTS uses the following terms and definitions for specific concepts in regional planning necessary to meet federal Title VI regulations. These terms and analytical concepts include:

1. *Minority Population* – Any readily identifiable groups of minority persons who live in geographic proximity, and if circumstances warrant, geographically dispersed/transient persons who will be similarly affected by a proposed USDOT program, policy or activity.
2. *Low-Income Population* – Any readily identifiable groups of low-income person who live in geographic proximity, and if circumstances warrant, geographically dispersed/transient persons who will be similarly affected by a proposed USDOT program, policy or activity.
3. *Elderly Population* – People 65 years and older.
4. *Children* – People 16 years and younger.
5. *Disproportionately high and adverse effect on Minority and Low-Income Population* – Adverse Effect that is primarily on a minority and/or low-income population or they suffer a great adverse effect than non-minority and/or non-low-income population.
6. *Benefits* – For specific project, corridor or sub-area, benefits are listed in the purpose and needs statement. How the Long Range Transportation Plan and Transportation Improvement Program promotes safety, mobility, economic productivity, human and natural environment and other goals identified in the local plans for all population served by the transportation agency.

## Evaluation is based on:

1. Identification of impacts
2. Quantitative and qualitative tests on positive and negative impacts

## ARTS MPO Approach

ARTS MPO Long Range Transportation Plan (LRTP) and the Transportation Improvement Program (TIP) institute certain principles to address Title VI:

- Identify, address, and ensure there are no disproportionate or adverse impacts on regional demographics, especially minority and low-income populations.
- Promote and market full and fair participation by all residents and communities in the planning process.
- Assure benefits from federal transportation programs are received equally in the target population.

ARTS methodology follows both FTA and FHWA for Title VI Analysis and does so for each individual census tract.

1. Analysis: Identify Target Population, burdens, and benefits and correlate them to one another
2. Plan: Present mitigation strategies for identified burdens and make Title VI recommendations
3. Public Involvement: Document Public participation methodologies used
4. Implementation: Evaluate the implementation of the Title VI process

**Planning Assessment**

ARTS MPO is a transparent government agency responsible for the transportation planning for the Augusta GA., - Aiken, South Carolina Metropolitan Area. The entire planning process, research, and documentation for all ARTS plans – including but not limited to LRTP, UPWP, and TIP – are a matter of public record. Everyone is encouraged to participate in the region’s growing transportation network. Everyone is encouraged to participate in the region’s growing transportation network and no one is discriminated against. ARTS has also instituted their Environmental Justice Plan to ensure all manner of people regardless of their race, age, and national origin, income, mobility, are taken into great consideration when conducting any planning activity.

**Data Analysis**

ARTS Title VI data is collected from the US Decennial Census 2010 and American Community Survey 5-Year 2009-2013 and 2011-2015 estimates. Where census tracts split the boundary of the ARTS MPO region, a ratio of the data is taken based off of the proportion within the boundary. Demographic information within the ARTS MPO region is presented in Table 1: ARTS MPO Population and Table 2: Hispanic Population in ARTS. This population is also illustrated in Figures 1 and 2, depicting their distribution throughout the ARTS MPO region.

**Table 1: ARTS MPO Population: 2010 to ACS Five Year Estimate (2011-2015)**

ARTS	2010	Threshold	2009-2013 Estimate	Threshold	2011-2015 Estimates	Threshold
Total Population	436,719	100%	444,150	100%	527,869	100%
Total Households	174,276	39.90%	184,388	41.51%	190,014	35.99%
Total Minority	185,556	42.49%	177,972	40.07%	232,154	43.97%
Total Hispanic	19,878	4.55%	20,667	4.65%	27,387	5.18%
Total 65 and over	57,966	12.31%	481,752	12.64%	71,844	13.61%
Total Low-Income	115,592	27.10%	119,173	27.54%	512,937	97.17
Total Zero Car	11,070	6.77%	4,656	2.52%	12,531	2.37%

Sources: U.S. Decennial Census 2010, U.S. Census American Community Survey 5-year Estimate (2009-2013), U.S. Census 2011-2015 American Community Survey 5- year Estimates

Figure 1: Minority Population - Hispanic

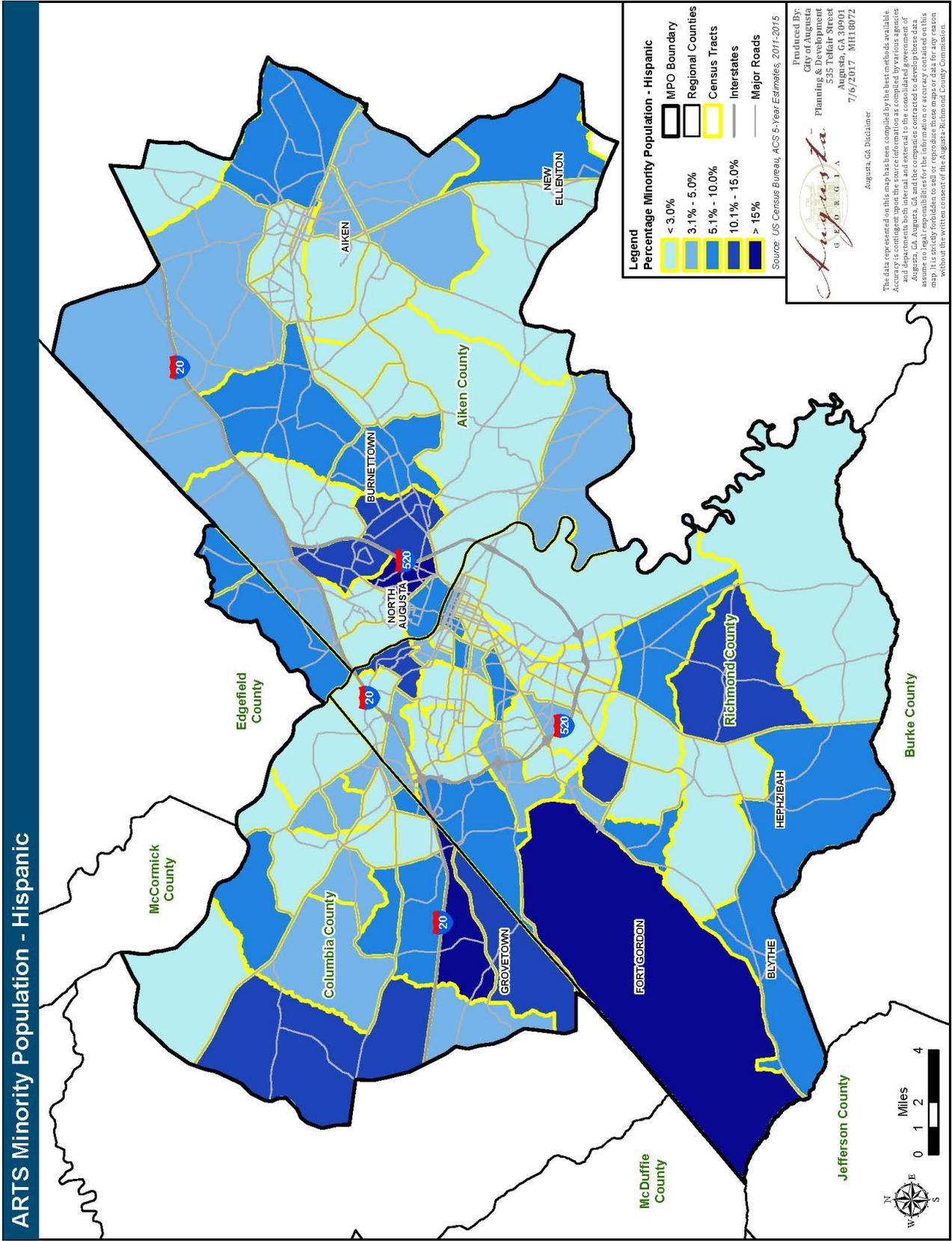
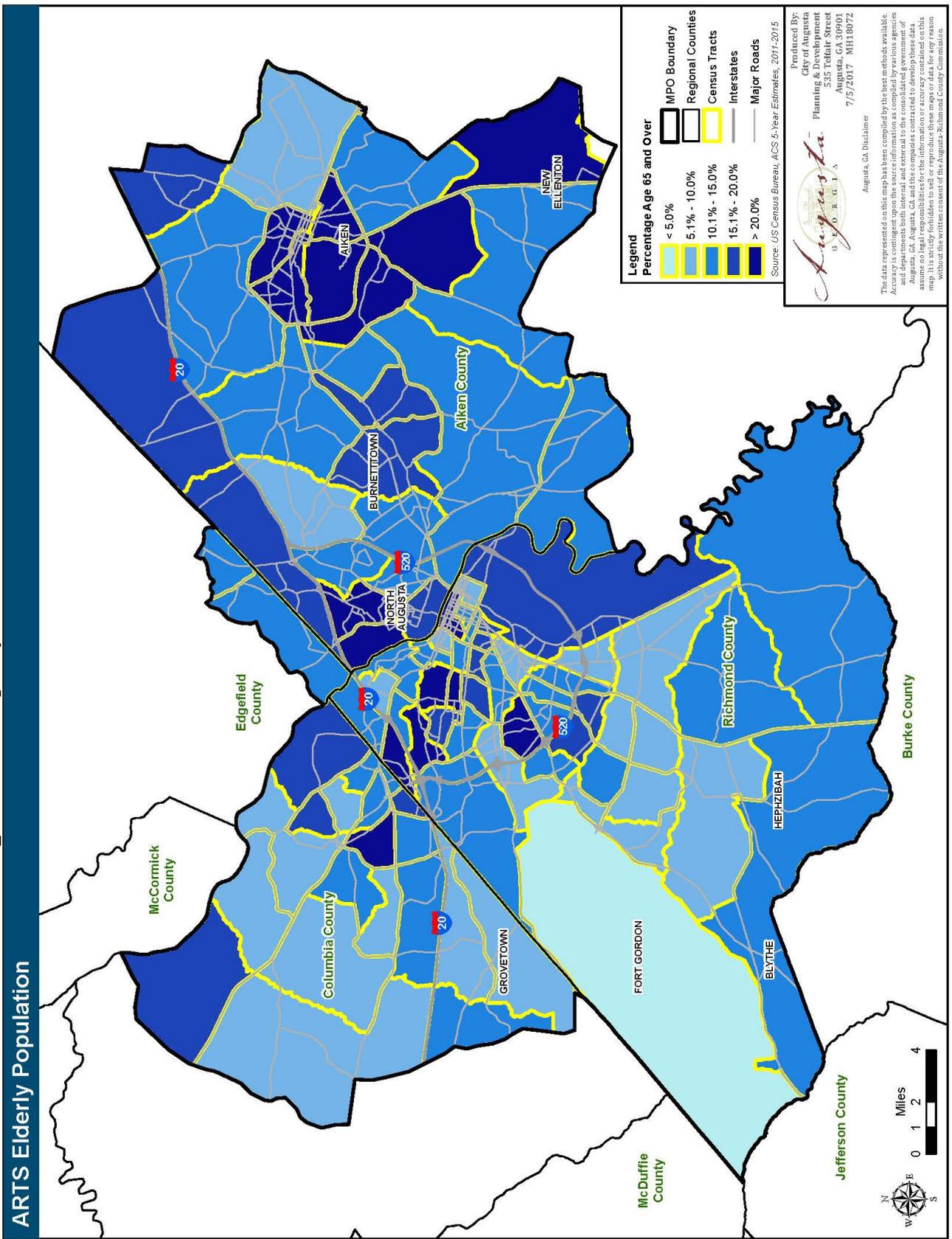


Figure 2: Elderly Population



**Table 2 : Hispanic Population in ARTS: 2010 to ACS Five Year Estimate (2011-2015)**

Race	2010	Percentage	2009-2013	Percentage	2011-2015	Percentage
White	8,629	43.4%	10,533	50.97%	15,568	57.97%
Black	1,847	9.3%	2,607	12.62%	2480	37.13%
American Indian	226	1.1%	129	0.62%	238	0.23%
Asian	95	0.5%	81	0.39%	33	2.29%
Hawaiian	44	0.2%	4	0.02%	2	0.12%
Other	6,947	34.9%	5,889	28.50%	7198	0.13%
Two or More	2,090	10.5%	1,423	6.89%	1868	2.12%
<b>Total Population</b>	<b>19,878</b>	<b>100%</b>	<b>20,667</b>	<b>100.00%</b>	<b>27,387</b>	<b>100.00%</b>

Sources: U.S. Decennial Census 2010, U.S Census American Community Survey, 5-Year Estimates, (2009-2013) and (2011-2015).

Minority population accounts for more than 43.97% of total population within the MPO area while non-minority population accounts for under 56.03%. Majority of the African American and Hispanics are found in Richmond County Georgia and Aiken County South Carolina. Columbia County Georgia has majority of the Asian population. Majority of the population whose income is below the 150% poverty level are also found in both Richmond County Georgia and Aiken County South Carolina as shown in Figure 5. Figure 6 presents the distribution of elderly within the MPO boundary, with majority of them being located in Aiken South Carolina.

ARTS racial diversity is found mainly in the urban cores of Aiken and Augusta. The following two maps demonstrate both the racial and Hispanic populations centered on the urban cores of the two major cities within the MPO boundary. Hispanic demographic is a compilation of all races, this is why Fort Gordon is illustrated as having a high Hispanic population simply because it includes all race demographics. ARTS demographics is predominantly of minorities with very few census tracts containing the white majority, mainly those located in Columbia and Aiken Counties. Augusta Public Transit and Best Friends Express routes are planned to ensure all racial and Hispanic demographics has access to their services Figures 3-6.

While density plays no part in Title VI, it provides some information on how public transit is planned within the MPO. Population, Employment and Occupied Housing Density analysis of the ARTS region represented in maps 3 through 6 further illustrate the influence urban cores in the MPO has on the area. As sprawl continues to be the dominating land development pattern in all four counties of ARTS, density based on all three classifications continues to decline. The maximum true density (Dwelling Units per Acre) in the ARTS MPO is 3.01, based on census tract based analysis. This also holds true for households with one or no vehicles as shown on figure 6. In order to ensure ridership, reduce traffic and congestion and reach the maximum number of people possible, public transit routes are organized in such a way they reach the high density areas.

English is the prevailing language in ARTS. There are only a very few census tracts which have populations that speak languages other than English. A maximum of 3% of the population in specific census tracts within ARTS speak language other than English. These and other census tracts with less than 3% English speaking population are considered Limited English Proficiency population for the ARTS MPO area and are

Figure 3: Transit and Population Density

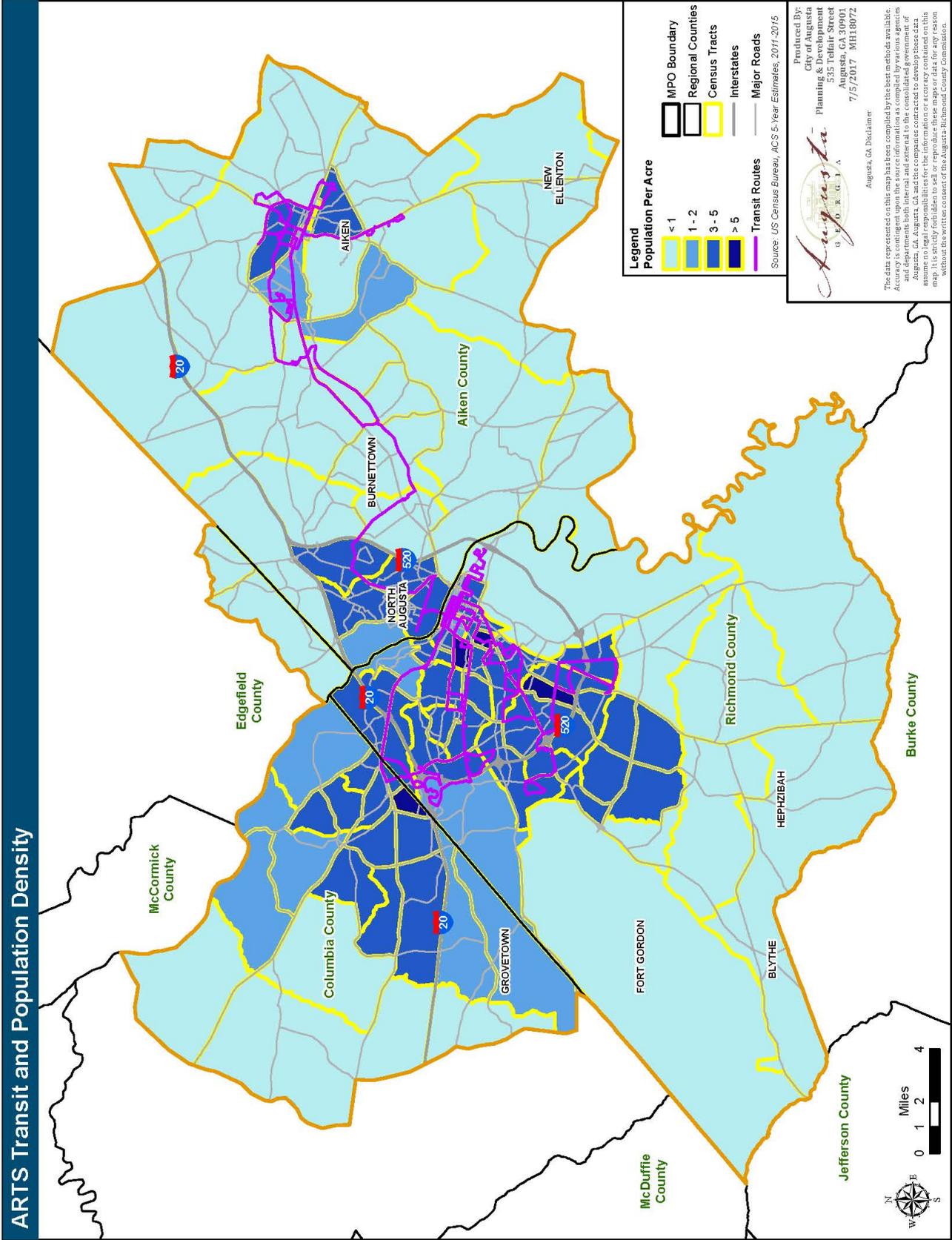
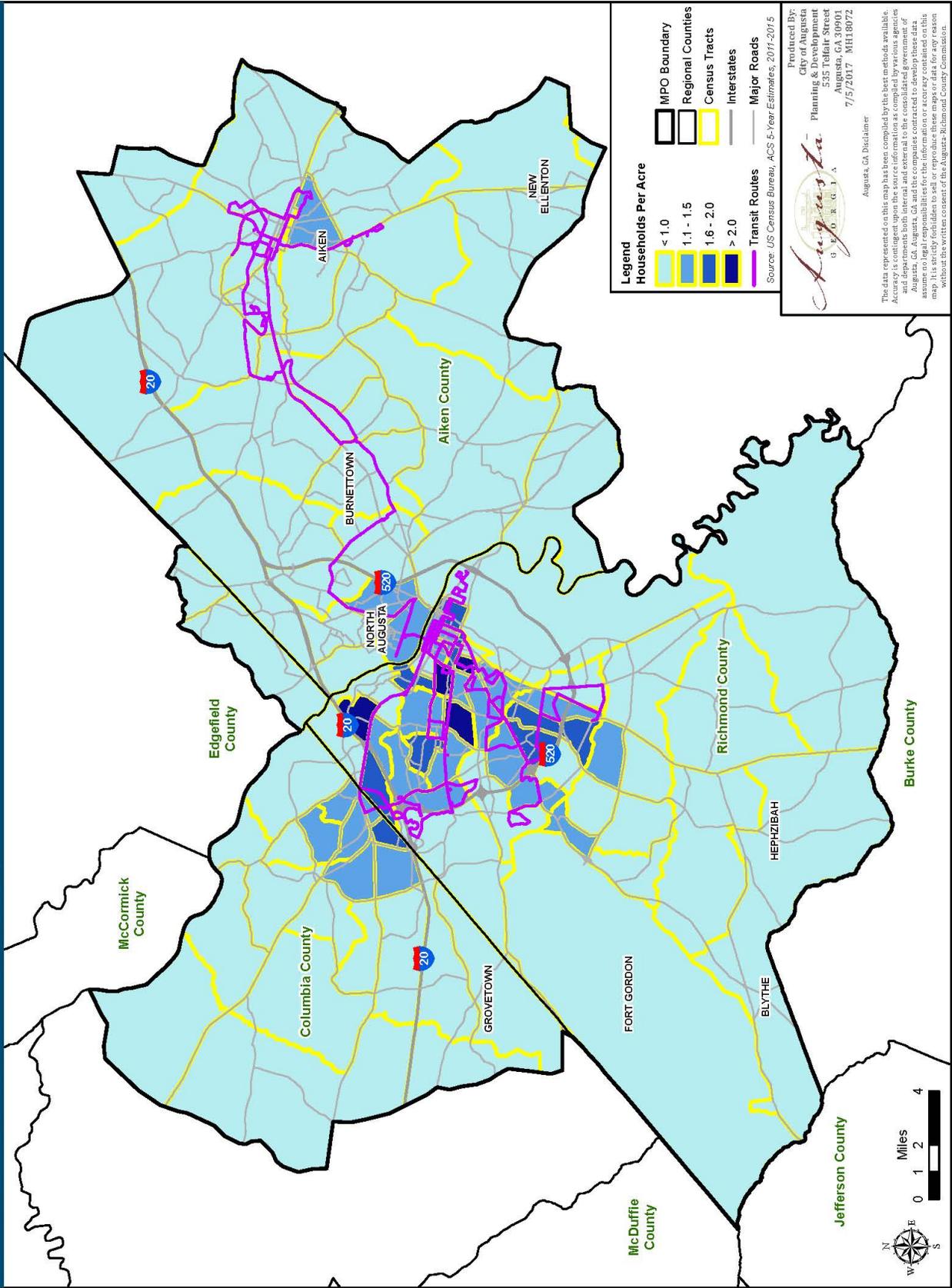


Figure 4: Transit and Household Density

ARTS Transit and Household Density



**ARTS Transit and 2015 Employment Density**  
**Figure 5: Transit and 2015 Employment Density**

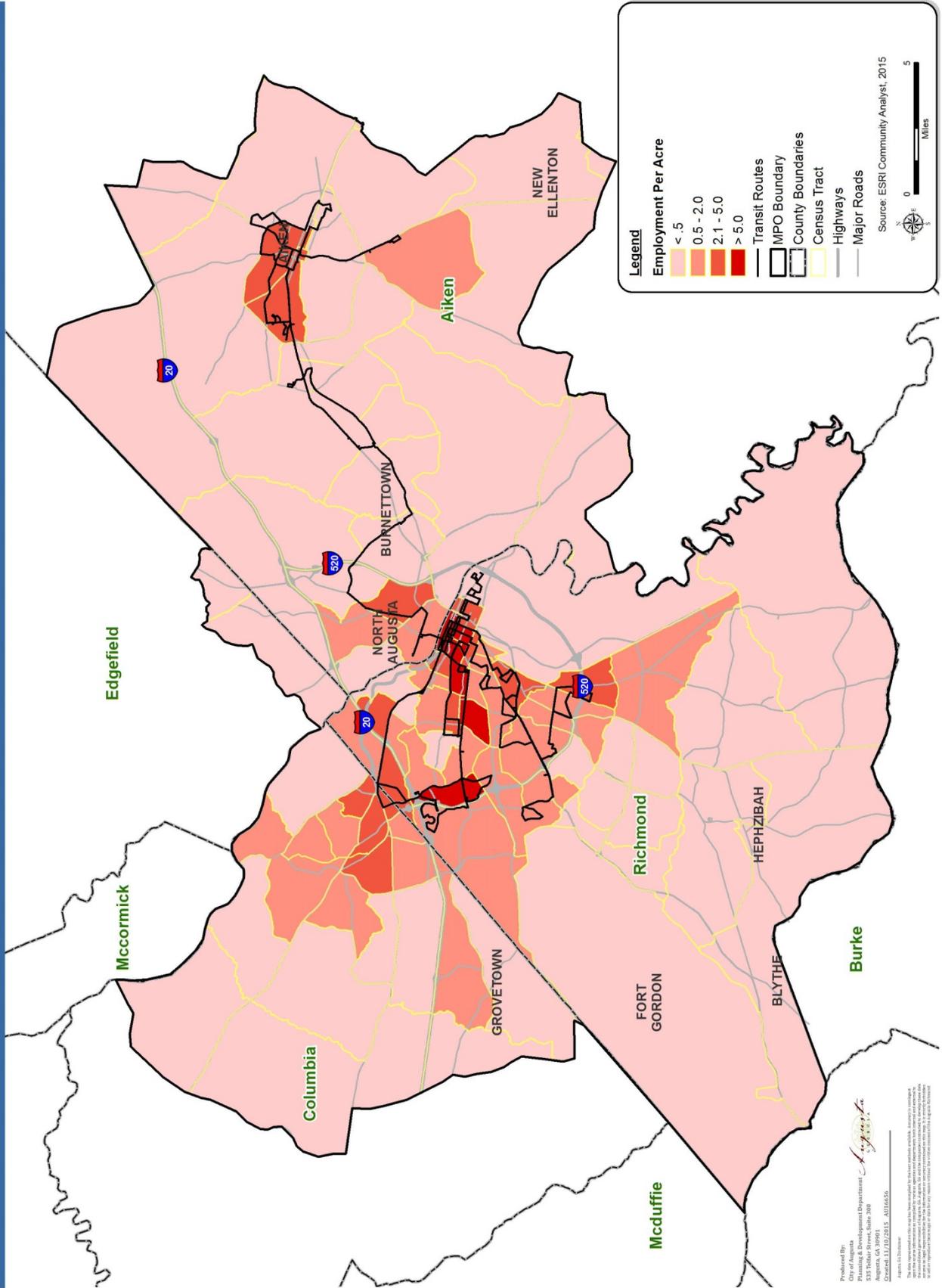
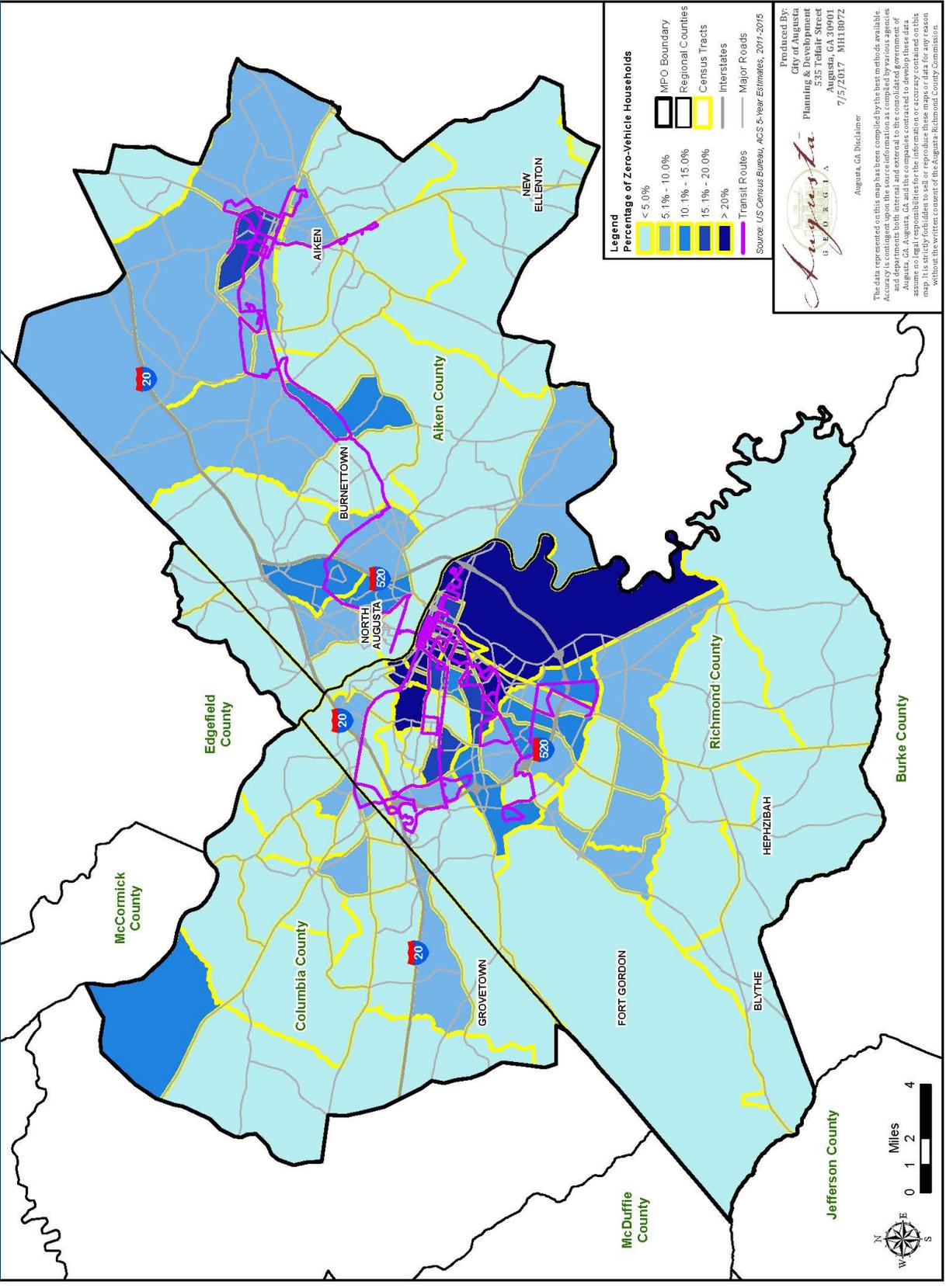


Figure 6: Transit and Zero Car Households

ARTS Transit and Households with Zero Vehicles



depicted on figure 7. The Limited English Proficiency population is reflective of the Hispanic population as many of them are in Aiken and Columbia County and very few in Richmond County.

Para-transit service in Columbia and Richmond County is a valuable resource provided to residents within and outside ARTS MPO area. Columbia County Public Transit operates Monday through Friday and provides curb-to-curb services for all Columbia County residents. Richmond County Transit provides the same services for all of Richmond County residents. Like Augusta Public Transit and Best Friends Express services are paid by per fair, so are the para-transit services offered by Columbia County Public Transit and Richmond County Transit.

### Demographic and Low-Income Analysis

Data for the demographics and low-income analysis – *Table 3 - 5* – is derived from the U.S. Decennial Census 2010 and American Community Survey, 5-Year Estimates, for 2009-2013, and 2011-2015.

**Table 3: ARTS Population by Age and Gender**

	2010	Percentage	2009-2013 Estimate	Percentage	2011-2015 Estimates	Percentage
Total Population	436,719	100%	444,150	100%	527,869	100%
<b>Age</b>						
Under 5	30,067	7%	30,451	7%	33,978	6%
5 to 19	91,931	21%	91,300	21%	122,941	23%
20 to 64	260,966	60%	266,266	60%	315,774	60%
65 and over	53,755	12%	56,133	13%	71,844	14%
<b>Gender</b>						
Male	211,147	48%	215,318	48%	270,453	51%
Female	225,573	52%	228,833	52%	257,416	49%

Source: U.S. Decennial Census 2010, U.S. Census American Community Survey 5-year Estimate (2009-2013), U.S. Census 2015 American Community Survey 5-year Estimates

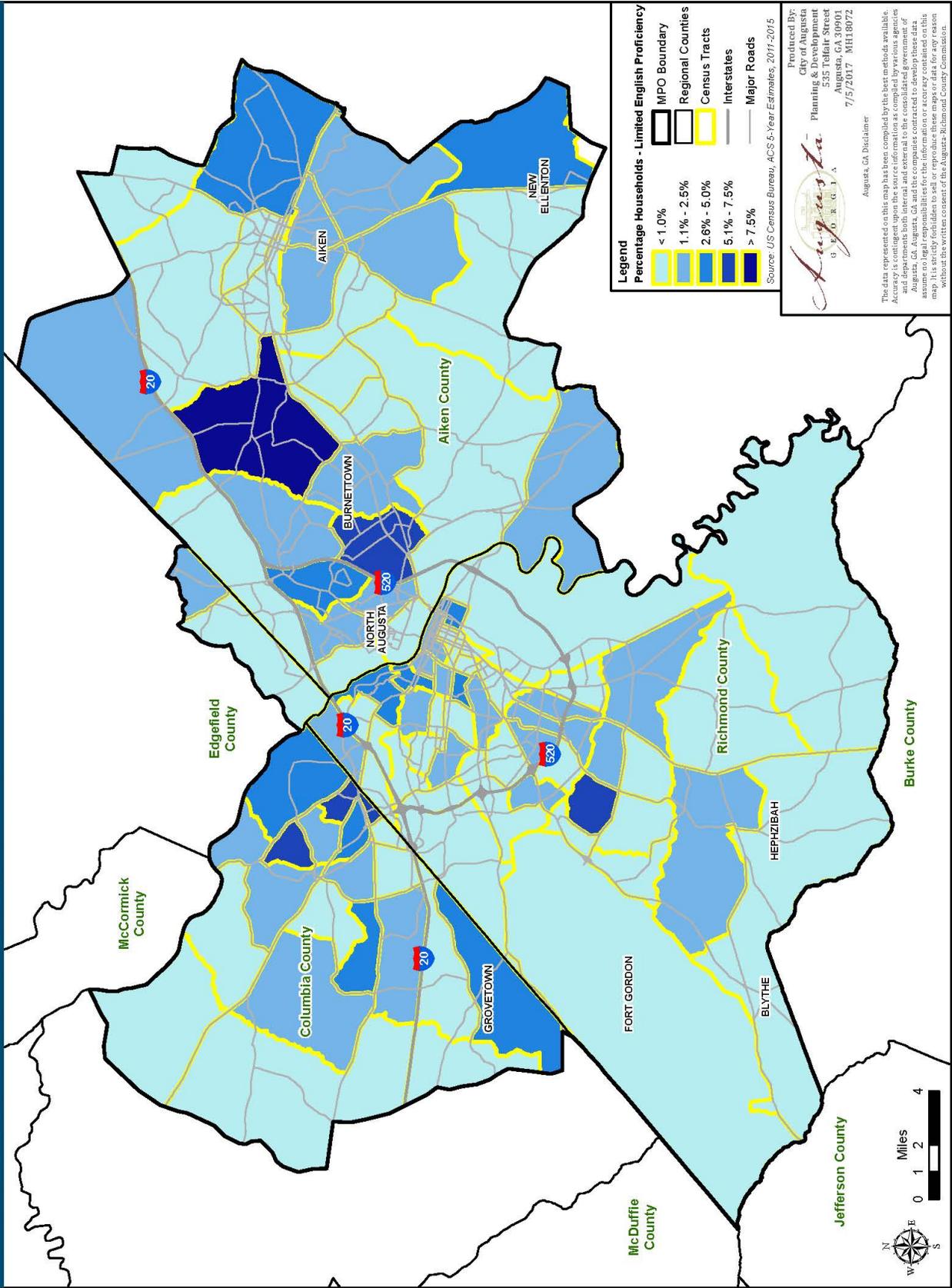
The maps also documents that there are no disproportionately high and adverse effects in the area. Communities are very cohesive where many elderlies do not have vehicles yet are taking into great consideration when for any transportation projects in their area. While some areas may perceive some demographic and economic segregation, these area are part of major transportation improvement projects and have access to paratransit services.

**Table 4: Target Area Population Composition: 2010 to ACS Five Year Estimates (2009-2013) and (2011-2015)**

2010				
	In MPO	Percentage in MPO	Four Counties	Percentage
White	251,163	57.8%	301,773	58.98%
Black	155,777	35.7%	176,456	34.49%
American Indian	1,537	0.4%	1,827	0.36%
Asian	9,183	2.1%	9,516	1.86%
Hawaiian	633	0.1%	673	0.13%
Other Race	7,619	1.7%	9,279	1.81%
Two or More Races	10,808	2.5%	12,162	2.38%
Total Hispanic*	1,878	4.55%	23,620	4.62%
Total Population	436,719	100.00%	511,686	100.00%

Figure 7: Limited English Proficiency

ARTS Households With Limited English Proficiency



**Table 4 (Continued): Target Area Population Composition: 2010 to ACS Five Year Estimates (2009-2013) and (2011-2015)**

2009-2013 Estimates				
	In MPO	Percentage in MPO	Four Counties	Percentage
White	245,511	55.28%	293,049	56.61%
Black	157,260	35.41%	177,444	34.28%
American Indian	958	0.22%	1,198	0.23%
Asian	9,681	2.18%	9,971	1.93%
Hawaiian	524	0.12%	524	0.10%
Other	569	0.13%	25,043	4.84%
Two or More	8,979	2.02%	9,868	1.91%
Hispanic or Latino	20,667	4.65%	605	0.12%
Total Population	444,150	100.00%	517,702	100.00%
2011-2015 Estimates				
	In MPO	Percentage in MPO	Four Counties	Percentage
White	295,715	59.09%	296,776	56.65%
Black	180,860	36.14%	178,416	34.06%
American Indian	1,278	0.26%	1,550	0.30%
Asian	10,233	2.04%	10,171	1.94%
Hawaiian	530	0.11%	437	0.08%
Other	997	0.20%	941	0.18%
Two or More	10,869	2.17%	9,970	1.90%
Hispanic or Latino	23,620	4.51%	25,576	4.88%
Total Population	524,102	100.00%	523,837	100%

Sources: U.S. Decennial Census 2010, U.S. Census American Community Survey 5-year Estimate (2011-2013), U.S. Census 2015 American Community Survey 5-year Estimates

**Table 5: Countywide Location, Gender, and Age: 2010 to ACS Five Year Estimate (2009-2013) to (2011-2015)**

Census	2010				2009-2013 Estimates				2011-2015 Estimates			
	Columbia	Richmond	Aiken	Edgefield	Columbia	Richmond	Aiken	Edgefield	Columbia	Richmond	Aiken	Edgefield
*Urban	74%	92%	61%	21%	84%	91%	63%	27%	84%	91%	63%	27%
*Rural	26%	8%	39%	79%	16%	9%	37%	73%	16%	9%	37%	73%
Male	49%	48%	48%	53%	49%	48%	48%	54%	52%	51%	52%	51%
Under 5	7%	7%	7%	6%	7%	8%	7%	4%	8%	7%	6%	4%
Children 5 - 17	24%	21%	21%	18%	21%	18%	17%	15%	21%	25%	20%	18%
Adults 18 - 64	62%	63%	61%	68%	62%	64%	62%	69%	61%	59%	58%	66%
Seniors 65+	7%	9%	11%	8%	10%	10%	15%	11%	11%	9%	16%	13%
Female	51%	52%	52%	47%	51%	52%	52%	46%	49%	48%	48%	49%
Under 5	6%	7%	6%	6%	6%	7%	6%	6%	7%	7.04%	6%	5%
Children 5 - 17	22%	19%	19%	19%	19%	16%	16%	17%	18%	16.00%	18%	18%
Adults 18 - 64	63%	62%	61%	62%	63%	64%	61%	61%	61%	63.38%	58%	59%
Seniors 65+	9%	13%	15%	14%	12%	13%	17%	17%	14%	13.59%	18%	18%

Source: Urban and Rural Designation as Percentage of Total Population taken from 2010 Decennial Census, US Census Bureau, American Community Survey, 5-Year Estimates, 2009-2013, U.S. Census 2011-2015 American Community Survey 5-year Estimates

## Needs Assessment

### ARTS Low-Income Transportation needs include the following:

1. Public Transit in ARTS has developed incrementally and expanded upon with very little visionary planning, leaving some areas distant from any access or availability.
  - Bus stops are located at inconvenient spots along major arterial and collector roads away from neighborhood, commercial, or residential centers.
  - Recreation centers, parks, shopping venues, and employment centers are outside any transit stops.
  - Transit ridership has declined due to improved traffic management, moreover, lack of awareness of transit availability.
  
2. Employers, Neighborhood Organizations, Civic Leaders, and others require incentives to assist in transportation improvements.
  - Presenting to local speaker bureaus, civic leagues, neighborhood organizations and churches while gathering information from them.
  - Publicizing all research, documents, plans, and projects through city webpage as well as independent transportation planning web portal.
  - Creating public and private partnerships with local stakeholders, organizations, and communities.
  
3. Alternative transportation is available in the ARTS region but coverage is limited
  - Pedestrian safety improvements continues to expand throughout the area but many neighborhoods lack walkability

## Benefits and Burdens

The ARTS provides a brief description of possible benefits, burdens and mitigation strategies in the following table.

**Table 6: Benefits and Burdens Based on LRTP 2040**

Project Type	Benefit	Burden	Mitigation
New road	Enhance travel conditions	Increased noise pollution, effects existing neighborhoods	Design ROW standards for minimum impact  Complete Street Policy
	Provides alternative routes, and reduces traffic on major streets	Construction delays in existing neighborhoods	Context sensitive design in neighborhoods
Local road improvements	Promote system preservation	Diverts traffic during construction causing heavy traffic and dangerous conditions on local streets	Build curbs and sidewalks rather than shoulders
	Improve safety and travel conditions		

Project Type	Benefit	Burden	Mitigation
Fixed route service	Extend accessibility to transit in EJ population	Reliable financial / funding resource	Improve transit frequency when possible
	Reduce reliance on motor vehicles and maintain air quality		
	Increase mobility to EJ population		Install bus shelters that comply with ADA policy
Para Transit/Rural Transportation	Provides service for people with mobility limitations	Problems with ride reservation and cancelation	Provide appropriate training and improve reservation policy
	Service provided county wide including outside target area	Riders are sensitive to driver's comments and behavior	
Pedestrian Improvements	Improve safety and alternative modes of transportation		Complete Streets Policy

Source: ARTS

### Benefits and Burdens impact on Title VI Target Population

ARTS LRTP is financially constrained as required by state and federal regulations. Table 7 shows expected revenue and costs based on the previous LRTP's three tier Financial Plan for the state of Georgia and South Carolina.

**Table 7: Expected Revenue and Costs**

<b>Georgia</b>			
Time Period/ Tier	Projected Revenues	Year-of-Expenditure Dollars	Revenues Expenditures Remaining Revenues
FY 2018 to FY 2021	\$245,069, 185	\$137,036,837	\$108,032,348
FY 2019 to FY 2029	\$632, 148,697	\$563,210, 172	\$68,938,525
FY 2030 to FY 2040	\$693, 547, 080	\$577,840, 196	\$115,706, 884
Total	\$1,570,764,962	\$1, 278,087, 205	\$292, 677,757
<b>South Carolina</b>			
Time Period/ Tier	Projected Revenues	Year-of-Expenditure Dollars	Revenues Expenditures Remaining Revenues
FY 2015 to FY 2018	\$75,356, 742	\$70,048, 760	\$5,307,982
FY 2019 to FY 2029	\$112,382, 758	\$108, 634, 562	\$3,748, 196
FY 2030 to FY 2040	\$133, 925, 058	\$131, 158, 521	\$2,766,537
Total	\$321, 664, 558	\$309, 841, 843	\$11,822,715
Total ARTS	\$1, 892, 429, 520	\$1, 587, 929, 047	\$304,500,473

Source: ARTS Transportation Vision 2040, Chapter 7 Financial Plan, 2015

The ARTS LRTP 2040 Recommendations including the Transportation Improvement Programs, contained within the plan are used to evaluate the benefits and burdens and the impact it has on the target population. It is the impact of specific projects and plans that will determine any disproportionate adverse impacts on the ARTS population along with assessing the benefits have been distributed evenly.

**Measures of LRTP 2040**

The following are ARTS measures used to evaluate a projects impact on target and non-target areas. Implementation of the recommendations in the LRTP and specific TIP projects are not evaluated, only the resulting benefits and burdens.

- Highway and Freeway in EJ target and non-target areas
- Local Roads in EJ target and non-target areas
- Pedestrian Improvements in EJ target and non-target areas
- Public Transit in EJ target and non-target areas

**Measures Applied to LRTP 2040**

ARTS LRTP 2040 is a bi-state plan providing planning, financial, and physical resources to four counties and assisting them in their efforts to ensure all residents have access to the same transportation services. Title VI Analysis is for all four counties within the MPO’s jurisdiction and is based on the measures listed above. The following table documents the funding allocation based on the same measures:

**Table 8: ARTS LRTP Project Measures**

<b>Expenditures by Type</b>	<b>Tier 1 FY 2015-2018</b>	<b>Tier 2 FY 2019-2029</b>	<b>Tier 3 FY 2030-2040</b>	<b>Total</b>	
Widening	\$71,649,233	\$314,651,256	\$401,161,430	\$787,461,919	49.8%
Bridge	\$18,193,840	\$86,631,662	\$0	\$104,825,502	6.6%
New Facilities and Extensions	\$0	\$0	\$11,206,005	\$11,206,005	0.7%
Operational, Median, and Corridor Improvements	\$40,689,705	\$172,052,110	\$87,750,430	\$300,492,245	19.0%
Intersection and Safety	\$35,009,127	\$16,463,566	\$13,338,787	\$64,811,480	4.1%
Bicycle and Pedestrian	\$3,445,326	\$22,343,521	\$30,855,698	\$56,644,546	3.6%
Railroad Crossing	\$0	\$82,306	\$0	\$82,306	0.0%
Public Transit	\$33,570,738	\$56,267,853	\$62,776,263	\$152,614,854	9.6%
Park and Ride	\$0	\$0	\$2,880,701	\$2,880,701	0.2%
ATMS and ITS	\$0	\$4,953,158	\$12,003,510	\$16,956,669	1.1%
Maintenance and Operations	\$45,855,500	\$2,991,000	\$35,657,250	\$84,503,750	5.3%
<b>Total</b>	<b>\$248,413,469</b>	<b>\$676,436,432</b>	<b>\$657,630,074</b>	<b>\$1,582,479,975</b>	<b>100.0%</b>

Source: ARTS Transportation Vision 2040, Chapter 7 Financial Plan, 2015

### **Highway and Freeway Analysis**

New construction and future improvements to both the I-20 and I-520 will help all residents within the MPO area as well as those outside. Enhancements to I-520 with the assistance of Federal funds will assist in developing a stronger link to minorities and low-income people living in southern portions of Richmond County. Future HOV lanes, additional lanes and access points to the highways and freeways will help improve vehicular circulation and make local roads safer for pedestrians and non-commuting travelers. This will also reduce travel time through improved traffic conditions along federal highways for distance commuters between Columbia and Atlanta, while simultaneously refining linkages between Aiken and Richmond County, and improving access to major employers and healthcare in the region.

### **Local Roads Analysis**

Maintenance, expansion, and creation of new local roads will benefit minorities and low-income residents throughout the ARTS area providing better access to alternative travel routes, improved traffic conditions, and reduced travel time. People living in west Columbia County outside the MPO boundary will be able to drive into the urban areas of Columbia County in less time than before improvements were made to local roads. Currently, people living outside Columbia County's portion of ARTS must travel fifteen miles to access government facilities, central business district, and other urban amenities. People living in Aiken County outside the ARTS must travel even further – average of 20 miles – to access the government and business facilities of North Augusta and Augusta. People in Richmond County are able to access a variety of alternative and improved local routes and reduced congestion within the County while also accessing surrounding counties in less time. Improvements to local roads in these counties will facilitate better access for minorities and low-income people who live outside the ARTS.

### **Pedestrian Analysis**

ARTS Bicycle and Pedestrian Plan as part of the Long Range Transportation Plan documents the various pedestrian oriented transportation developments occurring throughout the area. Many residents of all races, age, income, and ability now have access to greater avenues for walking, cycling, and recreation. Aiken County continues to promote Safety Routes to School by expanding it to other schools throughout the County, while Augusta promotes its Age-Friendly designation by GA AARP through walkability surveys in neighborhoods throughout the County. Columbia County is ensuring pedestrian safety by insisting on sidewalks in any new construction and road improvement projects.

### **Public Transit Analysis**

Best Friends Express in Aiken County, South Carolina and Augusta Public Transit in Richmond County, Georgia continue to provide public transportation for residents throughout their area. Both constantly seek new opportunities to expand their service to other minority and low-income neighborhoods so even more people may have access to public transportation. Columbia County continues to promote their non-fixed route service through marketing, where people of all income levels can make reservations from the comfort of their home and be delivered to the destination of their choosing. Refer to the August Public Transportation Title VI Program for more detail information on the local public transportation.

### **Key Findings**

ARTS continued efforts to ensure there is no discrimination within its planning area are based on some of the findings based on the analysis presented. The Long Range Transportation Plan various modes are documented below.

1. The highway system consisting of I-520 and I-20 which bisect the counties in the region primarily between Columbia and Richmond County in Georgia and Aiken County in South Carolina, benefits all four counties areas.

Minority and low-income populations are located outside each of the four counties urban cores but all within the ARTS boundary. Age and racial demographics is equally distributed throughout the metropolitan area. Constant maintenance, improvements and expansion of the two highways is critical for the ARTS MPO area. Each of the counties are anticipating population and employment growth while more and more commuters continue to travel along these two highways. Addition of HOV lanes, expansion of existing system, instillation of additional access point, and other necessary improvements to the highway network will provide greater safety for elderly and slow drivers while allowing others to travel more freely.

2. Public transportation focus primarily on the ARTS areas and are always attempting to expand into others minority and low-income neighborhoods.

Public Transit fiscal costs accounted for only 7% in the ARTS LRTP 2035 Plan. Richmond County's 9 fixed bus routes and Aiken County's 3 fixed-bus routes continue to provide minority and low-income residents with the public transit needs while seeking to expand into other neighborhoods. Columbia County's rural transportation on-demand route currently is not assisted by the ARTS, it is a self-sustaining system implemented by the county as an independent means to addressing their population. In Richmond County, public transportation providers are planning to expand their marketing initiatives in an effort to increase ridership and will eventually be linked to park and ride facilities throughout the ARTS area.

### **Complaints and Compliance Review**

Currently there are no complaints and/or lawsuits file with either the ARTS, Augusta Public Transit or Best Friends Express. All complaints and lawsuits are matter of public record and none are found nor are any currently filed. ARTS has not been subject to any civil rights compliance reviews.

### **Public Involvement**

Input from the public is an important part of the ARTS' transportation planning process. Transportation presentations to local neighborhood organizations, speaker bureaus, and other community venues, the ARTS staff have collected a wide range of information from the public. ARTS has acquired online pooling to collect information from the public. This has been instrumental in collecting and compiling data at public meetings highlighting transportation issues to be addressed in the Long Range Transportation Plan. Findings from these numerous grassroots public participation events will be documented and incorporated into the ARTS Title VI Plan.

### **ARTS Committee Involvement**

The ARTS is composed of four committees: Test Network Sub-Committee (TNSC), Citizen Advisory Committee (CAC), Technical Coordinating Committee (TCC) and Policy Committee (PC). The TNSC is composed of transportation planning professionals and engineers in ARTS MPO brings technical matters to the TCC. The CAC and TCC evaluate plans, programs, and initiatives presented to them by ARTS staff and make their recommendations to the PC. The PC is the governing body of ARTS and votes on whether to approve or reject such plans, programs and recommendations.

**Table 9: ARTS Committee Demographics**

Committee	Demographic	Count
Technical Coordinating Committee	White, Male	15
	Black, Male	3
	White, Female	2
	Black, Female	0
	Other, Female	0
Total		22
Citizens Advisory Committee	White, Male	4
	Black, Male	1
	White, Female	Vacant
	Black, Female	1
	Other, Male	1
	Hispanic, Male	1
Total		7
Committee	Demographic	Count
Policy Committee	White, Male	13
	Black, Male	1
	White, Female	1
	Black, Female	Vacant
Total		16
Committee	Demographic	Count
Test Network Sub-Committee	White, Male	9
	White, Female	2
	Black, Male	0
	Black, Female	0
	Vacant	1
Total		12

Source: ARTS

The Citizens Advisory Committee (CAC) consists of twelve local citizens appointed by the governing body of each jurisdiction. Richmond, Columbia, and Aiken County all have four members on the CAC. Each member represents the public and provides the public’s concerns on transportation issues. The TCC is comprised of key transportation personnel from the counties within ARTS and it also provides recommendations to the PC. FHWA, DOT, Lower Savannah Council of Government and Central Savannah River Area Regional Commission are some of the non-voting members on both the CAC and TCC ensuring they are kept up-to-date with regional transportation issues.

### ***ARTS Committee Meetings for Fiscal Year 2018 to Present***

January 11, 2018	TCC
Dec. 21, 2017	TNSC
December 7, 2017	PC
November 8, 2017	CAC
October 12, 2017	TCC
September 21, 2017	TNSC
September 7, 2017	PC
August 10, 2017	PC, TCC, CAC
August 9, 2017	CAC
July 13, 2017	TCC
June 29, 2017	PC, TCC, CAC
June 21, 2017	CAC
June 14, 2017	TCC, TNSC
December 22, 2016	TNSC
September 22, 2017	TNSC
November 9, 2016	CAC
October 13, 2016	TCC
September 1, 2016	PC
August 10, 2016	CAC
July 14, 2016	TCC
June 23, 2016	TNSC
June 2, 2016	PC

### **Methodology**

The CAC works in conjunction with TCC reviewing various planning documents presented to them including but not limited to the Long Range Transportations Plan, Congestion Management Process, Unified Planning Work Program, and Title VI as well as any others prepared by ARTS. These documents are presented to them for comments and recommendations to the PC. ARTS is permitted sometimes to incorporate their comments into the plans, programs and initiatives before presenting to PC.

Public involvement is conducted by the ARTS staff by attending civic organizations, neighborhood association meetings, and other community venues where the Long Range Transportation Plan and Transportation Improvement Programs are presented and all comments are welcome. At certain public meetings, wireless polling is conducted and results of the surveys are presented at the very same venues, showing each comment and input is taken seriously into the planning process.

An adopted Public Participation Plan guides efforts to involve the public in ARTS planning process and to provide information about transportation planning activities. It includes notification procedures for public hearings and meetings, as well as public notification and information dissemination processes for specific ARTS products such as the Transportation Improvement Program.

### **Public Participation Contacts**

A detail contact list is maintained by the ARTS for the entire area, consisting of neighborhood organizations, faith based organizations, stakeholders, public leaders, and many more. This list is used to keep people informed through the ARTS News Letter, make reservations for presentations, and gather

information from an organized and structured public participation process. All meetings held by CAC, TCC, and PC are open to the public. The meetings agendas are posted online as well as distributed to interested citizens, neighborhood organizations, and stakeholders.

Public notices are listed during the public involvement process for Long Range Transportation Plan, Transportation Improvement Plan, and Special Transportation Projects. Plan documents are placed in over thirty locations through the region for access to the public. These locations include public facilities, libraries, community centers, and government buildings.

**Public Notice**

Every public participation event from speaker bureaus to public meetings are posted on the website and distributed through flyers and bill drops inviting the public to attend a community meeting near them. The following is a list of locations reserved for public meetings and speaker bureaus, each encouraging the local residents and businesses to participate in the transportation planning process in their area. Notifications for all public events and community meetings including public hearings are conducted through written publications in The Augusta Chronicle, The Aiken Standard, Columbia County News Times as well as The Metro Courier and The Urban Pro Weekly. All information concerning ARTS is also made available through social media sites such as Facebook and Tweeter in conjunction with the city and ARTS independent webpages.

**Speaker Bureaus**

- Trinity on the Hill Methodist Church
- Columbia County Exchange Club at Snelling Center
- Augusta Chamber of Commerce Advocacy Council
- Augusta Exchange Club at First Baptist Church
- Augusta Canal Authority at Enterprise Mill
- Aiken Chamber of Commerce
- Merchants Association of Columbia County
- Sierra Club at Unitarian Universalist Church
- Wheel Movement- Richmond County , GA
- Friends of Our Greenway-North Augusta, SC
- Augusta Public Transit Citizen Advisory Committee

**Table 50: ARTS Public Review/Comment Meeting Venues**

<b>Hephzibah City Hall</b> 2530 Highway 88 Hephzibah, GA 30815	<b>Warren Road Community Center</b> 300 Warren Road Augusta, GA 30907
<b>Liberty Community Center</b> 1040 Newmantown Road Grovetown, GA 30813	<b>Oak Point Community Center</b> 703 East Boundary Augusta, GA 30901
<b>Sand Hills Community Center</b> 2540 Wheeler Road Augusta, GA 30904	<b>North Augusta Community Center</b> 495 Brookside Avenue North Augusta, SC 29841

**Table 60 (Continued): ARTS Public Review/Comment Meeting Venues**

<p><b>Carrie J. Mays Family Life Center</b> 1014 Eleventh Avenue Augusta, GA 30901</p>	<p><b>Odell Weeks Activity Center</b> 1700 Whiskey Road Aiken, SC 29803</p>
<p><b>First Baptist Church of Evans</b> 515 N. Belair Road Evans, GA 30809</p>	<p><b>Smith Hazel Recreation Center</b> 400 Kershaw Street NE Aiken, SC 29801</p>
<p><b>Evans Government Complex, Auditorium</b> 630 Ronald Reagan Drive Evans, GA 30809</p>	<p><b>Augusta-Richmond County Municipal Building</b> 535 Telfair Street, 1<sup>ST</sup> Floor Augusta, GA 30901</p>
<p><b>Aiken County Government Center</b> 1930 University Pkwy, 1<sup>st</sup> Floor Aiken, SC 29801</p>	<p><b>Augusta Public Transit- Transfer Facility</b> 1546 Broad Street Augusta, GA 30904</p>

**Documentation**

The ARTS Public Participation Plan located in the Attachment lists all the documentation strategies implemented by the MPO. All documents are a matter of public record and available on the city’s webpage as well as the independent ARTS webpage.

ARTS publicizes seven (7) days prior to any meeting or action to any MPO Planning activities.

1. All ARTS meeting agendas are issued to all committee members, media outlets and other interested parties, agenda and meeting minutes.
2. All public meeting notices and notices of public review and comment periods.
3. The MPO will provide the media with information pertaining to the adoption, revision or amendment of all MPO plans.

**Marketing Strategies**

1. Press Releases – Used to announce upcoming meetings and activities and to provide information on specific issues related to transportation planning.
2. Print Display Ads – Used to advertise public meetings and review and comment periods for transportation plans and projects. Display ads are published in area newspapers and distributed at public facilities throughout the ARTS area.
3. Direct Mailings – Used to advertise public meetings and review and comment periods for transportation plans and projects, or to provide information to a targeted area.
4. ARTS Newsletter – A quarterly publication used to provide information on transportation issues, projects, documents, contacts and resources.
5. ARTS Website – Used to display general information about ARTS, copies of major ARTS transportation documents, committee meeting schedules, agendas and minutes, project updates and the ARTS Newsletter. The website is also used to advertise public meetings and review and comment periods for transportation plans and projects.
6. Speaking Engagements – The MPO shall make staff available to speak to civic groups, neighborhood associations and other interested parties about ARTS transportation planning and projects.
7. ARTS Committee Meetings – The ARTS committee meetings will be a regularly-scheduled forum for the discussion of, and updates on regional transportation needs, plans, programs and activities.

8. ARTS Public Meetings – ARTS public meetings will be held in conjunction with the update of the LRTP and the TIP, and the development of any special studies related to regional transportation issues.
9. Comment Cards – Comment cards will be distributed at public meetings to obtain feedback on regional transportation needs, plans, programs and activities.
10. Surveys – Surveys will be used to obtain information from the general public and other stakeholders.
11. Visualization Techniques – The MPO will use GIS maps, sketches, drawings and similar tools at public meetings to both convey information and elicit public input about transportation plans and projects.

### **Monitor of Sub-recipient**

Each jurisdiction within the ARTS boundary is encouraged to participate in federally funded programs dedicated to transportation. Furthermore, they are also subject to review by the MPOs for Title VI compliance, ensuring there is no discrimination. From Long Range Transportation Plan projects to Transportation Improvement Programs seeking federal and state funds, each jurisdiction must show Augusta Regional Transportation Study that they are not discriminating and the projects will ensure all burden and benefits are evenly distributed. ARTS Policy Council makes the decisions, taking into account public input from the Citizen Advisory Council and professional consultation from the Technical Coordinating Committee. These committees monitor all programs and projects for Title VI and all manner of transportation related projects, programs and policies.

### **Minority Participation**

All planning activities conducted by ARTS relies heavily on public involvement, mainly from the minorities, neighborhood organizations, faith based centers, speaker bureaus and community meetings. Recent community meetings for the update to the Long Range Transportation Plan included minorities at every meeting voicing their support for the Augusta Public Transit and Best Friends Express, need for more routes, alternative means of public transportation such as light rail and many other views on particular road projects. The same input is gathered from speaker bureau meetings, community events such as the Jamestown Community Center monthly breakfast, and other events that occur throughout the ARTS region.

### **ARTS/MPO – Monitor Report of Title VI Activities**

A close working relationship has been established between the Augusta Planning and Development Department and Augusta Public Transit. The Augusta Public Transit Department does not maintain a planning staff of its own. The Augusta Planning & Development Department (APDD) provides public transportation planning and FTA grant administrative compliance assistance to Augusta Public Transit. It also allows the Augusta Planning & Development Department to coordinate the planning activities with the administration of the FTA grant program. For example, as part of the assistance provided to Augusta Public Transit in complying with FTA grant program requirements the APDD provides technical assistance needed to update Title VI submission assist with ADA compliance.

The Augusta Planning & Development Department, recently, completed the data analysis update to monitor benefits and burdens of the MPO transportation planning process and Augusta Public Transit's service with respect to minority communities. Public Transportation services to these communities are evaluated by the following service standards:

- Each census tract in the service area with a minority population that is equal to or more total percentage of all minorities in the service area is monitored;
- An inventory is made of the transit service provided to these areas;
- An assessment is made of the performance of each route operating in each minority area;
- Performance of service provided in minority area is compared to system policies standards.

### **Information Dissemination**

An adopted Public Participation Plan guides efforts to involve the public in ARTS planning process and to provide information about transportation planning activities. It includes notification procedures for public hearing and meetings, as well as public notification and information dissemination processes for specific ARTS products such as the Transportation Improvement Program.

In addition to the Public Participation Plan, the Citizen Advisory Committee (described in more detail below) has become an important mechanism for obtaining both citizen input and providing information to the public about current ARTS activities. Citizens Advisory Committee members have become proactive in encouraging public involvement in transportation planning. Members have begun distributing ARTS documents in their neighborhoods, meetings with other citizen groups to discuss transportation issues, attending public meetings and hearings, and encouraging others to participate as well. Since the Citizen Advisory Committee members represent a cross section of area residents, including minority residents, their actions have become an important aspect of citizen participation in the ARTS process.

Notifications procedures for public meetings, public hearings, and public review of certain ARTS products include purchased notices in local newspapers, news releases to local media, and direct mail notifications of interested individuals, direct mail notifications to 17 neighborhood association in Richmond County and posting of notices in 37 public places. Purchased notices are placed in The Augusta Chronicle, The Aiken Standard and Columbia County News Times, the local general circulation newspapers and in The Metro Courier and The Urban Pro Weekly primarily minority-oriented newspapers.

### **List of Public Notice Publications**

- Augusta Planning and Development Department
- Aiken County Planning and Development Department
- Columbia County Development Services
- City of Aiken Planning Department
- North Augusta Planning and Economic Development
- Augusta Engineering Department
- Columbia County Engineering Services Department
- North Augusta Department of Energy and Public Works
- City of Aiken Public Works and Engineering
- Aiken County Engineering
- Augusta Traffic Engineers
- Burnetown Town Hall
- GADOT Augusta Area Engineering's Office
- South Carolina Department of Transportation (SCDOT) Area Engineer
- Grovetown City Hall
- Fort Gordon
- August Public Transit
- Best Friends Express

- Columbia County Public Transit
- Richmond County Transit
- All Public Libraries in Columbia, Aiken, and Richmond County
- Hephzibah City Hall
- Blythe City Hall
- Lower Savannah Council of Governments (LSCOG)
- Central Savannah River Area Regional Commission (CSRA-RC)

It is impossible to list all instances of media involvement in disseminating information about transportation planning related activities. All media involvement, other than the purchased notices, is voluntary non-purchased activity, usually as part of news reporting. The activity is rather extensive as evidenced by the list of transportation related newspaper. Coverage by the electronic media is not as well quantified but is also extensive.

Media coverage is difficult to estimate accurately. Circulation and audience figures for some local media provide an estimate. The urbanized area population in 2010 was estimated over 300,000. Daily circulation of the Augusta Chronicle, the newspaper with the largest daily circulation, is approximately 80,000. Weekly circulation of The Metro Courier is approximately 10,000. It is estimated that all Augusta radio stations have an average quarter hour listening audience in excess of 50,000 person or slightly more than 17% of the urbanized area population. However, this represents the maximum audience, not the audience of station covering transportation planning and activities. Radio stations that do cover transportation planning meetings and activities draw approximately 50% of the total audience. Local minority oriented radio stations like all radio stations are utilized only to the extent of receiving press releases concerning transportation planning meetings and activities.

Notification of members of the MPO Policy Committee, Technical Coordinating Committee and Citizens Advisory Committee remain the same. Agendas are mailed to all members at least one week prior to a meeting.

ARTS has also recently launched its own independent webpage in conjunction with the Columbia County and Augusta's city webpages. This page is maintained and updated by ARTS Staff through the IT-GIS Department of the City of Augusta. Social media also plays a very important role in public notifications as ARTS also has its own Facebook and Tweeter pages so people are kept informed and up to date on regional transportation planning activities. The City of Augusta recently hired a public information coordinator that also assists ARTS with public notices and disseminating information.

### **Minority Participation in the Decision Making Process**

The Augusta Regional Transportation Study MPO Policy Committee, as described below in the Minority Representation on Decision Making Bodies Section of this Title VI Program, has approval authority for ARTS public transportation planning matters. Citizens participation and more specifically minority participation in ARTS public transportation planning is through members in the ARTS Technical Coordinating Committee and Citizen Advisory Committee and through involvement in ARTS public transportation planning activities.

Efforts to encourage minority participation in public transportation planning activities include:

- Purchase notices in the minority oriented newspaper

- Press releases to minority oriented media for public meetings, hearings, and announcements of document availability;
- Speaker Bureau presentation and Community meetings throughout the ARTS area
- Locating public hearing and public meetings at accessible facilities located in or near minority neighborhoods; i.e. The Augusta Richmond County Civic Center and the Municipal Building; and
- Public hearing and meeting notices are mailed to 17 neighborhood associations, at least six of which represent neighborhoods consisting primarily of minority residents.

In addition to the efforts described above to involve minorities in public transportation planning, the Augusta Public Transit Department organized a Transit Advisory Committee that meets monthly to discuss public transit issues. This committee will be made up of 10 representatives from each district with a total of 10 members. ARTS planning staff assists the APT with technical support on the committees activities.

### **Minority Representation on Decision Making Bodies**

The Augusta Regional Transportation Study operates under a five committee structure; a Policy Committee responsible for overall direction and conclusions of ARTS; a Citizen Advisory Committee designed to prove the ARTS process with general citizen input; a Technical Coordinating Committee that conducts the technical analysis necessary to maintain ARTS; a Test Network Subcommittee that provide detail information on their jurisdiction transportation efforts; and a South Carolina Policy Sub-Committee that is responsible for ensuring that the South Carolina portion of ARTS is kept up-to-date .

The Policy Committee is responsible for the establishment of policy and overall guidance of ARTS. In carrying out its responsibilities, it receives recommendations and in turn makes the decision that actually set transportation priorities. Its membership consists of the elected representatives of each of the governmental units in the ARTS area. The Policy Committee has sixteen (16) members: twelve (12) White males, two (2) Black males, and two (2) White females.

The Citizen Advisory Committee provides for public involvement in the ARTS process. The membership is structure so that all portions of the study area are represented. It serves as a sounding board for and a generator of community interest. It provides a balance to the technical input provided by the Technical Coordinating Committee. The Citizen Advisory Committee has twelve (12) members; four (4) White males, one (1) Hispanic male , one (1) Black female, one Indian (1) , Five (5) Vacant.

The Technical Coordinating Committee is the group that conducts the technical review of planning studies relating to the transportation system in the ARTS area. Its membership is composed of key staff member of participating government jurisdiction in the ARTS process. The Technical Coordinating Committee has Twenty (20) members: fifteen (15) White males, two (2) White females and three (3) Black male.

Technical Test Network Subcommittee (TTNS) meets quarterly and is composed of local project sponsors and representatives who provide detail information on their jurisdiction transportation efforts. This committee is established to inform ARTS regarding specific project cost, schedule and description. The information is passed onto the TCC and CAC for further processing. The Technical Test Network Subcommittee has twenty three (23) members.

The South Carolina Policy Subcommittee serves in an advisory capacity to the ARTS Policy Committee, and is responsible for ensuring that the South Carolina portion of ARTS is kept up-to-date. The South Carolina

Subcommittee is comprised of local elected officials (voting members), and federal, state and local appointed personnel (nonvoting members) representing the South Carolina part of the study area. The South Carolina Policy Subcommittee has twenty (20) members.

The Transit Citizen Advisory Committee (TCAC) acts as a representative body for the citizens of Augusta, Georgia and serve in an advisory capacity to the Augusta Public Transit Department. They are a positive catalyst between Augusta Public Transit, the community and the Augusta Commission. The TCAC provides comments on transportation, plans, programs and respective transit studies and will assist Augusta Public Transit in publicizing transportation projects and plans to neighborhoods and provide feedback, to the department. The following table is a list of their meet members and demographic.

Augusta Planning and Development Department regularly attends TCAC meetings to provide updates on the LRTP, TIP and public transit planning activities. TCAC meets on the fourth Thursday of every month at 4:00 p.m. and consist of twelve (12) members: three (3) black males, one (1) white female, two (2) black female, and five (6) vacancies.

Public involvement during the period covered by this Title VI Update is through formal as well as informal public and committee meetings on the following dates. ARTS takes an active role with local media – interviews, articles, and press releases – ensuring the public is always notified of public meetings. This was done in coordination with social media – Facebook and Tweeter – each meeting is initiated through a comprehensive media broadcast notifying residents and businesses in all four counties of these events:

***LRTP 2040, Georgia FY 2018-2021 AND South Carolina FY 2017-2022 TIP Draft Public Meetings***

2017		
Location	Date	Time
Augusta Municipal Building 535 Telfair Street, 2 <sup>nd</sup> Floor, Commission Chambers, Room 260 Augusta, GA 30901	Augusta 17, 2017	5:00 PM to 7:00 PM
Aiken County Government Center Sandlapper Room, 1 <sup>st</sup> Floor 1930 University Parkway, Suite 2800, Aiken, SC 29801	August 21, 2017	5:00 PM to 7:00 PM
Augusta Public Transit- Transfer Facility Broad Street Augusta, GA 30904	August 22, 2017	11:00 AM to 2:00 PM
Columbia County Government Center, Building A, Ronald Regan Drive, Columbia 30809	August 22, 2017	5:00 PM to 7:00 PM

**L RTP 2040, Georgia FY 2018-2021 AND South Carolina FY 2017-2022 TIP Draft Public Meetings**

In 2018, public meetings were held between Monday, January 22, 2018 and Wednesday, January 24, 2018 in which the public was invited to review and comment on amendments to the 2040 Long Range Transportation Plan (LRTP) and FY 2017-2022 Transportation Improvement Program (TIP).

2018		
Location	Date	Time
Augusta-Richmond County Municipal Building Linda Beazley Community Meeting Room, 1st Floor 535 Telfair Street Augusta, GA. 30901	Monday, January 22, 2018	5:00 pm to 7:00 pm
Public Transit – Transfer Facility 1546 Broad Street Augusta, GA 30904	Tuesday, January 23, 2018	11:00 am to 2:00 pm
Evans Government Center, Engineering Conference Room 630 Ronald Reagan Drive, Building A, Evans, GA. 30809	Tuesday, January 23, 2018	5:00 pm to 7:00 pm
Aiken County Government Center Sandlapper Room. 1st Floor. 1930 University Pkwy, Aiken, SC 29	Wednesday, January 24, 2018	5:00 pm to 7:00 pm

**TIP Public Notice**

Announcements were posted on website and nine local newspapers:

1. Augusta Chronicle
2. The North Augusta Star
3. Aiken Standard
4. Metro Spirit
5. Bienvenidos
6. Columbia Co News Time
7. Urban Pro Weekly
8. The Signal – Fort Gordon Newspaper
9. Globe/ aka Signal Newspaper

## **ARTS MPO Committee Meetings**

All ARTS Committee Meetings are held at Room 215, Second Floor Committee Room, Municipal Building, Augusta, Georgia.

### Policy Committee

September 7, 2017      December 7, 2017      March 01, 2018      June 7, 2018

### Technical Coordinating Committee

July 13, 2017      October 12, 2017      January 11, 2018      April 12, 2018

### Citizen Advisory Committee

June 21, 2017      August 9, 2017      November 8, 2017      February 14, 2018      May 9, 2018

### Test Network Subcommittee Meetings

June 14, 2017      September 21, 2017      December 21, 2017      March 22, 2018

### Joint ARTS MPO Committee Meetings

June 14, 2017      June 29, 2017      July 17-19, 2017      August 10, 2017

## **ARTS Long Range Transportation Plan – Transportation Vision 2040 Public Involvement Meetings**

### Community Meetings

Augusta Municipal Building	Augusta 17, 2017
Aiken County Government Center	Augusta 21, 2017
Augusta Public Transit Facility	Augusta 22, 2017
Columbia County Government Center	Augusta 22, 2017

### Public Notice

Public Notices –in English, Spanish, Korean and Chinese – are posted on Augusta Georgia and ARTS websites, social media including Facebook and Tweeter, seven local newspapers, Local news interviews, radio broadcasts, and newspaper articles written about the meetings.

**TITLE VI**  
**FEDERAL TRANSIT ADMINISTRATION**  
**COMPLIANCE AND IMPLEMENTATION**  
**FOR**  
**PUBLIC TRANSPORTATION SERVICE AND OPERATIONS**  
**AUGUSTA PUBLIC TRANSIT DEPARTMENT**

**This page intentionally left blank**

## Augusta Public Transit (APT) Implementation

### Overview and Objectives

Augusta Public Transit (hereinafter “APT”), as a department of the City of Augusta, Georgia is responding to applicable chapters of Circular FTA C 4702.1A, dated May 13, 2007.

The City of Augusta, Georgia, through its operation and management of APT, makes every effort to ensure that transportation services are provided at a consistent level and quality to everyone without regard to race, color, or national origin. Through its planning process, the City has reviewed social and economic effects of programs and activities on minority populations and low-income populations and has targeted service to the extent possible to these areas.

Through public hearings and various other meetings, as well as through presentations to public groups, the City has promoted full and fair participation of all affected populations in transportation decision-making. On occasion, members of the minority and low-income population have called or visited APT’s office in order to request service maps and make recommendations as to pockets of the population which could be better served. As a result, routes have been modified to include those pockets of low-income residents while maintaining an effective and on-time transit route.

The City has made all possible efforts to prevent the denial, reduction, or delay in benefits related to programs and activities that benefit minority populations or low-income populations, particularly in service to disabled riders. APT’s staff includes a full-time ADA Coordinator who assists riders with identifying and obtaining the most practical services available.

Though limited in meaningful access to programs and activities by persons with limited English Proficiency, APT uses the local media, especially the Spanish-English newspaper El-Augustino, to apprise customers of changes in transportation programs and services. At El-Augustin notices and advertisements about changes, forums, or meetings are translated into Spanish. According to the 2010 Census, only 2.35% of the population served by the transit system is of Hispanic origin. To the extent that funds and resources permit, APT has had route brochures and system maps translated into Spanish. The City of Augusta’s homepage, [www.augustaga.gov](http://www.augustaga.gov), includes a link for translating all the site’s pages into Korean, Italian, French, Japanese, German, and Spanish.

Through its Title VI Plan and signed Assurances, the City will abide by DOT Order 5610.2, Environmental Justice, and DOT Limited English Proficiency, 70 FR 74087. All third party contractors will also be required to comply with the guidance of the circulars. Further, the City and its third party contractors at any tier of a project will provide services without regard to race, color, creed, national origin, sex or age, and will prohibit discrimination in employment or business opportunity.

## Requirements for Applicants

### 1. REQUIREMENT TO PROVIDE TITLE VI ASSURANCES

The City of Augusta, Georgia, has submitted all required annual certifications and assurances to the Federal Transit Administration.

## General Requirements and Guidelines

### 1. REQUIREMENT TO PROVIDE AN ANNUAL TITLE VI CERTIFICATION AND ASSURANCE

The City of Augusta, Georgia, annually submits certifications and assurances to FTA as a part of its application process. Further, the City requires compliance with the assurances and certifications from each of its third-party contractors.

### 2. REQUIREMENT TO DEVELOP TITLE VI COMPLAINT PROCEDURES

The City of Augusta, Georgia, has developed Title VI Complaint Procedures in compliance with 49 CFR Section 21.9(b). They are attached as a part of the Title VI plan.

### 3. REQUIREMENT TO RECORD TITLE VI INVESTIGATIONS, COMPLAINTS, AND LAWSUITS

Currently, there is no investigation being conducted against the City of Augusta, Georgia, by one individual as it regards Title VI complaints, lawsuits, or discrimination. Should such investigations occur, the City has set up a complaint process whereby individuals may file a formal written complaint with the Office of the City Administrator. A copy of the complaint process is attached hereto as (Attachment E). Pursuant to Title VI, the City will maintain a list of active investigations of allegations about discrimination based on race, color, or national origin. This list shall include the filing date of the investigation, lawsuit, or complaint; a summary of the allegation(s); the status of the investigation, lawsuit, or complaint; and actions taken by the recipient or sub-recipient in response to the investigation, lawsuit, or complaint.

### 4. REQUIREMENT TO PROVIDE MEANINGFUL ACCESS TO LIMITED ENGLISH PROFICIENCY PERSONS

The City of Augusta, Georgia, through APT, is continuing to work on methods to ensure that individuals who are Limited English proficient (LEP) have meaningful access to public transportation and to the benefits, services, information, and other important parts of City programs and activities. As stated in Chapter II of this response, APT arranges to have advertisements and notices published in *El-Augustino*, a local Hispanic newspaper. As evidenced by the demographic information attached to this Title VI plan, just 2.35% of the population in the APT service area is of Hispanic origin. To the extent that funds and resources permit, APT intends to translate route brochures and update its web-site for easier access by people with Limited English Proficiency. *The Augusta Regional Transportation Study*, a colorful pamphlet about the APT's work with local planning agencies, has been available in Spanish since June 2008. Another colorful publication, *Augusta Public Transit System Map*, which has information in Spanish as well as English, has been available since December 2008. Both publications are offered without charge at APT's headquarters and terminals. As has been stated, the City of Augusta's homepage includes a link for translating all its departments' web pages, APT's included, into Korean, Italian, French, Japanese, German, and Spanish. Our Administrative staff maintains access to bilingual (English/Spanish) interpreters. Upon request by Limited English Proficiency persons contacting APT, bilingual interpreters can be made available to answer questions.

5. REQUIREMENT TO NOTIFY BENEFICIARIES OF PROTECTION UNDER TITLE VI

In order to comply with 49 CFR Section 21.9(d), information to the public regarding their Title VI obligations and the protections against discrimination afforded to them by Title VI is provided by Augusta Public Transit. Information is disseminated to the public through public notices and posting on Augusta Public Transit's website.

6. REQUIREMENT TO PROVIDE ADDITIONAL INFORMATION UPON REQUEST

The City of Augusta, Georgia, acknowledges that at the discretion of FTA, information other than that contained in Circular FTA C4702.1A may be requested in writing from recipients or sub-recipients to investigate complaints of discrimination or to resolve concerns about possible noncompliance with Title VI.

7. REQUIREMENT TO PREPARE AND SUBMIT A TITLE VI PROGRAM

- a) Summary of public outreach and involvement activities undertaken since the last submission and a description of steps taken to ensure that minority and low-income people had meaningful access to these activities.

Since the last Title VI submission, APT has been involved in numerous activities to ensure involvement of minority and low-income individuals. APT is involved with and committed to the community and its citizens by the giving of time and expertise to the following organizations: Georgia Transit Association (GTA), American Public Transportation Association (APTA), Citizens Advisory Committee (CAC), Technical Coordinating Committee (TCC), Mayor's Council on Homelessness, CSRA Partnership for Community Health, Walton Community Seniors Advisory Council, Human Service Coordination Group, Walton Options Training Program, and the Department of Family and Children Services.

- b) A copy of the agency's plan for providing language assistance for persons with Limited English Proficiency that was based on the DOT Limited English Proficiency Guidance or a copy of the agency's alternative framework for providing language assistance.

As stated in Chapter II of this response, APT arranges to have advertisements and notices published in *El-Augustino*, a local Hispanic newspaper. As evidenced by the demographic information attached to this Title VI plan, just 2.35% of the population in the APT service area is of Hispanic origin. To the extent that funds and resources permit, APT intends to translate route brochures. As previously mentioned, *The Augusta Regional Transportation Study* and *Augusta Public Transit System Map* are two colorful publications that have been freely available, with information in Spanish, since their introduction in 2008; and the City of Augusta's homepage includes a link for translating all its departments' web pages, APT's included, into Korean, Italian, French, Japanese, German, and Spanish for the benefit of Limited English Proficiency persons. Our Administrative staff maintains access to bilingual (English/Spanish) interpreters. Upon request, bilingual interpreters can be made available to answer questions.

Although it is not cost-efficient to develop a full Limited English Proficiency plan based on the service area and limited resources of the transit system, the absence of such a plan will not eliminate the City's and Transit Department's dedication to ensure that Limited English Proficiency persons have meaningful access to services and activities. As indicated above, schedules and brochures have been and will be developed to meet the needs of

Limited English Proficiency participants, and outreach will be continued through the media, El-Augustino included.

- c) A copy of the agency procedures for tracking and investigating Title VI complaints.

See attached Transit Title VI Policy and Complaint Process (Attachment E).

- d) A list of any Title VI investigations, complaints, or lawsuits filed with the agency since the time of the last submission. This list should include only those investigations, complaints, or lawsuits that pertain to the agency submitting the report, not necessarily the larger agency or department of which the entity is a part.

No Title VI investigations, complaints, or lawsuits have been filed with the agency since the time of the last submission.

- e) A copy of the agency's notice to the public that it complies with Title VI and instructions to the public on how to file a discrimination complaint. See attached notice (Attachment E)

#### 8. GUIDANCE ON CONDUCTING AN ANALYSIS OF CONSTRUCTION PROJECTS

Not applicable to this project.

#### 9. GUIDANCE ON PROMOTING INCLUSIVE PUBLIC PARTICIPATION

- a) Coordinating with individuals, institutions, or organizations and implementing community based public involvement strategies to reach out to members in the affected minority and/or low-income communities.

Since the last Title VI submission, APT has been involved in numerous activities to ensure involvement of minority and low-income individuals. APT is involved with and committed to the community and its citizens by the giving of time and expertise to the following organizations: Georgia Transit Association (GTA), American Public Transportation Association (APTA), Citizens Advisory Committee (CAC), Technical Coordinating Committee (TCC), Mayor's Council on Homelessness, CSRA Partnership for Community Health, Walton Community Seniors Advisory Council, Human Service Coordination Group, Walton Options Training Program, and the Department of Family and Children Services.

- b) Providing opportunities for public participation through means other than written communication, such as personal interviews or use of audio or video recording devices to capture oral comments.

In order to integrate, into community outreach activities, considerations expressed in the DOT Order on Environmental Justice, and the DOT Limited English Proficiency Guidance, recipients and sub-recipients should seek out and consider the viewpoints of minority, low-income, and Limited English Proficiency populations in the course of conducting public outreach and involvement activities. An agency's public participation strategy shall offer early and continuous opportunities for the public to be involved in the identification of social, economic, and environmental impacts of proposed transportation decisions.

- c) Using locations, facilities, and meeting times that are convenient and accessible to low-income and minority communities.

Efforts to involve minority and low-income people in public involvement activities can include both comprehensive measures, such as placing public notices at all stations and in all vehicles, and measures targeted to overcome linguistic, institutional, cultural, economic, historical, or other barriers that may prevent minority and low-income people and populations from effectively participating in a recipient's decision-making process.

- d) Using different meeting sizes or formats, or varying the type and number of news media used to announce public participation opportunities, so that communications are tailored to the particular community or population.

APT advertises in local media when public hearings or other events are held. It advertises in the minority owned and -operated *Metro Courier*, a weekly newspaper targeting the local black community, and also advertises in *El-Augustino*, although it is published infrequently. It should be noted, as evidenced by the demographic information attached to this Title VI plan, that 2.35% of the population in the area served by APT is of Hispanic origin.

- e) Implementing DOT's policy guidance concerning recipients' responsibilities to LIMITED ENGLISH PROFICENCY persons to overcome barriers to public participation.

As mentioned above, it is not cost-efficient to develop a full Limited English Proficiency plan, because of the Transit Department's service area and limited resources. Still, the absence of such a plan will not eliminate APT's dedication to ensure that Limited English Proficiency persons enjoy meaningful access to public transportation and to City programs or activities. It should be noted, as evidenced by the demographic information attached to this Title VI plan, that 2.35% of the population in APT's service area is Hispanic.

### **Program-Specific Requirements and Guidelines for Recipients Service Large Urbanized Areas**

#### **1. REQUIREMENT TO COLLECT DEMOGRAPHIC DATA**

The City of Augusta, Georgia, has selected Option A for this portion of the Title VI plan. Attached are demographic and service profile maps depicting 2010 census tract data for Richmond County, Georgia, and for any surrounding areas being served by APT. These maps were prepared using GIS technology. Included is a base map of the service area that shows each Census tract. Information regarding traffic analysis zones, major streets and highways, and major activity centers or transit trip is not applicable to this project.

No transit facilities were recently modernized or are scheduled for modernization in the next five years. Fixed transit facilities consist of a headquarters, a transfer terminal, and a major transfer point.

The fixed route service is called Augusta Public Transit and the ADA service is known as APT Paratransit. The paratransit service is available to persons certified as eligible for ADA service. The paratransit service is operated within a ¼ mile radius of each fixed route. As such, its service area is not separately identified on the transit service overlay.

Census tract areas are shaded and include percentages of minority and low-income population in which the transit routes currently travel. A Population/Racial Distribution Chart is also included by census tract and the total number and percentage of low-income people within each zone or tract.

## 2. REQUIREMENT TO SET SYSTEMWIDE SERVICE STANDARDS

a) Effective Practices to Fulfill the Service Standard Requirement: The City of Augusta, Georgia, through its Public Transit Department, has developed the following service standards:

- i. Vehicle Load - The load factor policy for APT is defined as follows: a load factor exceeding 1:1.5 recorded at any point along the routes will be the basis for increasing service.
- ii. Vehicle Headway - Service on each of the routes operated by APT varies in response to the load factor policy described above or in response to other factors warranting an adjustment in service. APT operates a route with a 20-minute headway, a route with a 40-minute headway, and some routes with 60 minutes' headway. In addition, there are two routes whose headway is 30 minutes during peak hours and 60 minutes during other times.
- iii. On-Time Performance - Currently, on-time performance is monitored visually through supervisory ride checks and observations at the terminal or checkpoints. There is no GPS tracking system on the vehicles. Plans are in place to purchase AVL equipment to assist in determining on-time performance. Vehicles are currently equipped with 800 MHz radios so that the drivers can be in constant contact with the base station should performance problems arise, i.e. breakdowns, traffic problems, or other issues that could cause a driver to vary from the published schedule.
- iv. Distribution of Transit Amenities - At the current time, APT offers more than 80 shelters and more than 300 bus stop signs at various locations throughout the service area. There is a transfer facility with heating and air conditioning, restrooms, and an information booth. At the other main transfer point, APT constructed a 20-foot-by-30foot shelter and placed several benches for passengers' convenience. Information materials (i.e., schedules and system maps) are provided to the public at no cost.
- v. Service Availability - The Augusta Public Transit system sets its schedules so as to maximize convenience to riders and thereby increase ridership. Schedules are reviewed through periodic evaluations of the routes and by staff members' serving

on various committees and meeting with members of the general public (including low income, minority, disabled and elderly persons).

Currently the system provides service routes to public agencies, post-secondary educational institutions, shopping areas, and local hospitals. As to on-demand response for ADA service, the area within three-quarters of one mile of a route is considered to be within the route's service area.

The Augusta Public Transit system is part of the larger Augusta, Georgia, urban system as designated by Census tract. Consequently, the APT system receives no operational dollars from FTA and must rely on the limited funding from local county sources.

### 3. REQUIREMENT TO SET SYSTEM-WIDE SERVICE POLICIES

APT is of the opinion its system-wide service policies guard against service design and operational policies that have disparate impacts on passengers.

#### a) Effective Practices to Fulfill the Service-Policy Requirement.

- i. Vehicle assignment - Eighteen buses are currently available to provide service on APT's 9 fixed routes. The buses are identically equipped and are assigned to routes based on ridership. Eight buses are available to provide on-demand service to customers certified as eligible for ADA service.
- ii. Transit security - Staff and drivers are always alert to possible security or criminal threats. Plans are to purchase surveillance equipment on all APT's vehicles and to improve the security and surveillance at all APT's facilities. The technology is to be developed without regard to race, color, and national origin.

### 4. REQUIREMENT TO EVALUATE SERVICE AND FARE CHANGES

The City of Augusta, through APT, chose Option B – a locally developed procedure for the evaluation of service and fare changes. A copy of the criteria developed is attached, and defines a major service change as one that affects 20% or more of the total system ridership. Service changes are conducted without discriminatory impact. During the development of this policy, the effect of service and fare changes on minority and low-income persons was considered. Maps were developed for view during public hearings, and census tract data was considered as a part of the process. On March 2, 2009, prices for fares and transfers were uniformly raised for all customers regardless of race, color, and national origin. This increase was reported by the local print and broadcast media and is documented at APT's web site. It was the first fare increase since 2001. There haven't been any increases in fares since 2009.

### 5. REQUIREMENT TO MONITOR TRANSIT SERVICE

The City of Augusta, Georgia, through APT, has selected Option D – Locally Developed Alternative – to meet this portion of the Title VI plan. In reviewing the routing options, the funds available,

and the census tract information, transit service was monitored to assure that “no person or group of persons were discriminated against with regard to the routing, scheduling, or quality of service of transportation service furnished as a part of the project on the basis of race, color, or national origin. Frequency of service, age and quality of vehicles assigned to routes, quality of stations serving different routes, and location of routes were not determined on the basis of race, color, or national origin.”

6. REQUIREMENT TO PREPARE AND SUBMIT A TITLE VI PROGRAM

The City of Augusta, Georgia, through APT, has prepared and will submit this Title VI program to the regional FTA civil rights officer. It is the opinion of the City and APT that this plan contains all of the required information, such as:

- a) A copy of the agency’s demographic analysis of its beneficiaries.
- b) Copies of system-wide service standards and system-wide service policies adopted by the agency.
- c) Service changes and fare changes criteria and documentation.
- d) Information regarding service monitoring.

**CHAPTER VI:**

NOT APPLICABLE TO THIS PROJECT

**CHAPTER VII:**

NOT APPLICABLE TO THIS PROJECT

**CHAPTER VIII: COMPLIANCE REVIEWS**

APT resolved all findings during its last triennial review. No Title VI findings were noted.

**CHAPTER IX: COMPLAINTS**

APT has not had any Title VI complaints reported to date.

**CHAPTER X: EFFECTING COMPLIANCE**

The City of Augusta, Georgia, has cleared all the APT’s Triennial issues from 2012 and has not been notified of any further compliance issues to date.

# Limited English Proficiency Plan

## Introduction

The purpose of this Limited English Proficiency policy guidance is to clarify the responsibilities of recipients of Federal financial assistance from the U.S. Department of Transportation (DOT) and assist them in fulfilling their responsibilities to Limited English Proficient (hereinafter “LEP”) persons, pursuant to Title VI of the Civil Rights Act of 1964 and implementing regulations. It was prepared in accordance with Title VI of Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq., and its implementing regulations provided that no person shall be subjected to discrimination on the basis of race, color, or national origin under any program or activity that receives federal financial assistance.

## Executive Order 13166

Executive Order 13166 “ Improving Access to Services for Persons with Limited English Proficiency was signed into law by President William J. Clinton on August 11, 2000,” reprinted at 65 FR 50121 (August 16, 2000), directs each Federal agency that is subjected to the requirements of Title VI to publish guidance for its respective recipients clarifying that obligation. Executive Order 13166 further directs that all such guidance for its respective recipients clarifying that obligation. Executive Order 13166 further directs that all such guidance documents be consistent with the compliance standards and framework detailed in the Department of Justice’s (“DOJ”) Policy Guidance with the compliance standards and framework titled Improving Access to Services for Persons with Limited English Proficiency. The purpose of this order was to ensure that people who had very limited ability to read, write, and speak English were provided the necessary assistance so they may access the same service as those who knew English proficiently. This order was geared to safeguard the use of federal funds. Each Federal agency is required to follow Title VI stipulations; any agency receiving federal funds is equally required to follow them as well. U.S. Department of Transportation’s publication of *Policy Guidance Concerning Recipients’ Responsibilities to Limited English Proficient Persons* ensures people are not excluded from DOT-assistance programs and activities simply due to communication.

## Plan Summary

Augusta, Georgia has developed this Limited English Proficiency Plan (LEP) to help identify reasonable steps to provide language assistance for LEP persons seeking meaningful access to Augusta Public Transit services as required by Executive Order 13166. A Limited English Proficiency person is one who does not speak English as their primary language and who has a limited ability to read, write, or understand English.

## Elements

***The essential elements of a Limited English Proficiency Plan are as follow:***

1. Identification of LEP persons
2. Identification of Language Assistance
3. Training Staff
4. Notices to LEP persons

This plan details procedures on how to identify a person who may need language assistance, the ways in which assistance may be provided, training staff, how to notify LEP persons that assistance is available, and information for future plan updates.

## Four-Factor Analysis

The first two elements – Identification of LEP Persons, and Language Assistance - is conducted through a four factor analysis. While determining the extent of obligation to provide LEP services in development of its plan, Augusta, Georgia through Augusta Pubic Transit Department and Augusta Planning and Development Department conducted the four-factor LEP analysis as it applies to public transit and metropolitan transportation planning relative to guidance under the U.S. Department of Transportation.

### ***The four-factor analysis includes:***

1. Identification of the number or proportion of LEP persons eligible in the APT service area who may be served or likely to encounter ARTS metropolitan transportation planning process and an APT program, activity, or service;
2. The frequency with which LEP individuals come in contact with ARTS, metropolitan transportation planning process and an APT service.
3. The nature and importance of the program, activity or service provided by the APT to the LEP population;
4. The resources available to the APT and overall cost to provide LEP assistance.

A brief description of these consideration for the ARTS metropolitan transportation planning process and APT services is provided in the following sections.

ARTS uses the four-factor analysis to identify the number of LEP persons, frequency of LEP persons utilizing program, nature of program and availability and cost of resources. Data is compiled using the 2010.

### 1<sup>st</sup> Factor: Number or proportions of LEP persons in ARTS

**Table 11: Countywide LEP Population in ARTS MPO area**

	Columbia		Richmond		Aiken		Edgefield	
Speak Only English	115,013	90%	175,761	94%	145,684	94%	23,846	0.67%
Speak English "Very Well"	7,946	0.62%	8,090	0.04%	4,885	0.031%	557	0.015%
Speak English "Well"	2,574	0.20%	1,650	0.008%	1,330	0.008%	406	0.011%
Speak English "Not Well"	1,655	0.12%	1,002	0.006%	1,895	0.012%	308	0.008%
Speak English "Not at All"	284	0.02%	260	0.001	533	0.003%	212	0.006%

*Source: US Census Bureau, American Community Survey, 5-Year Estimates, 2011-2015*

### 2<sup>nd</sup> Factor: Frequency of LEP persons contact with ARTS

While number of LEP persons in the ARTS area is relatively low, frequency of how often they will utilize public transportation services in the region may increase. They will facilitate the requirements to develop appropriate strategies necessary to meet their langue needs. It is this small yet growing number of LEP persons in the ARTS area who will make the most use of public transportation and ARTS staff will be prepared and ensure they receive the same quality services as everyone else in the region.

### 3<sup>rd</sup> Factor: Nature or importance of program for LEP persons

Public input during various phases of the Long Range Transportation planning process and TIP. From public meetings regarding Transportation Improvement Programs, to attending local speaker bureau and civic organization meetings, meeting local residents directly and exchanging information with them about local transportation issues helps ARTS understand and plan for their needs. Presentations, handouts, and personal conversations are conducted with the public to show ARTS commitment to the growing regional transportation network.

### 4<sup>th</sup> Factor: Availability of resources and overall costs

LEP plan is primarily funded through FTA Section 5303 program, assisting local and regional transportation agencies with resources necessary to meet the needs of LEP persons. Assistance through these programs comes in the form of the following initiatives for ARTS:

- Provide translation on an as needed basis.
- Coordination with Board of Education to assist in data collection and analysis of LEP persons in the ARTS area.
- GIS analysis of LEP persons in ARTS area and their use of transportation in urbanized and rural areas.
- Publication of ARTS documents in multiple languages upon request by the public.

### **Safe Harbor Stipulation**

This stipulation of Title VI provides recipients of federal funds an absolute certainty means of verifying their compliance to Limited English Proficiency requirements through written translation. Safe Harbor is met when agencies provide a written translation of all vital documents for any language for groups of people that consist of 5% or 1,000 – whichever is less – of the people serviced by the agency. Not providing all translation does not constitute breach of safe harbor, simply a guideline in the event they seek to ensure absolute compliance. Oral communication can also be conducted in situations where extensive writing may prove overburden to the agency.

### **APT implementation of the four-factor analysis relative to public transit services and operations:**

1. **Number and Proportion of (LEP) Persons Served or Encountered in the Service Area Population.**  
The Augusta Public Transit (APT), has examined the information posted from the U.S. Census Bureau's report of 2010 on Richmond County, Georgia. As can be seen from the table at the end of this analysis, the area then had and may still have 181,028 persons altogether, including 2,896 persons (1.6% of the total population) who said they spoke English "less than very well". Of these LEP persons, 4,015 (2.2% of the total population) were listed as speaking Spanish, while the remainder spoke German, French, Korean, Chinese, Arabic, Gujarati, Vietnamese, Japanese, Persian, Thai, or Portuguese.
2. **Frequency in which LEP Persons Come into Contact with the Program:**  
APT has never had a request for an interpreter. Supervisors report having little to no contact with LEP individuals who make themselves known by requesting assistance. Of the few requesting assistance, most are Hispanics. Supervisors say they have been able to handle questions by pointing to or writing down schedule information. Two supervisors have reported helping an LEP

Asian Indian gentleman by phoning his wife or a friend, both or whom could function as an interpreter.

3. Nature or Importance of the Program

The parts of Richmond County served by APT including hospitals, schools, stores, libraries, parks, community centers, recreation facilities, government buildings, and numerous businesses (e.g., hotels) where LEP individuals may work. The Hispanic community (5,560 persons or 3% of the total population) constitutes the largest non-English group. (According to census tracts, Hispanics make up 2.17% of the population where APT provide route service.) APT ha reached out to LEP members of this group by printing brochures and maps in Spanish and by advertising in El-Augustino, the area’s monthly Hispanic newspaper.

4. Resources Available and Cost:

To assess the available resources, Augusta Georgia through APT has identified and contacted local individuals who are willing and able to interpret or translate for LEP Hispanics, and has learned of their fees. APT is exploring the feasibility of using the telephonic interpreting services of Language Line ([www. LanguageLine.com](http://www.LanguageLine.com)) to assist non-Hispanic LEP persons, and has contacted the East Central Georgia Regional Library about assembling a list of local organizations that can help with reaching and assisting current and potential LEP riders. The area’s LEP population is not large to warrant a full LEP plan; nevertheless, as funds become available, APT plans to produce more information in Spanish, as needed. APT is asking employees and supervisors to report their encounters with LEP persons.

**How to Identify an LEP Person Who Needs Language Assistance?**

Below are tools to help identify persons who may need language assistance:

1. Examine records request for language assistance from past meetings and events to anticipate the possible need for assistance at upcoming meetings;
2. When APT sponsored workshops or conferences are held, set up a sign-in sheet table, have a staff member greet and briefly speak to each attendee. To informally gage the attendee’s ability to speak and understand English, ask a question that requires a full sentence reply.
3. Have the Census Bureau’s “I Speak Cards” at the workshop or conference sign-in sheet table. While staff may not be able to provide translation assistance at this meeting, cards are an excellent tool to identify language needs for future meetings. Also, have the cards available at the APT Customer Service Area; and
4. Survey drivers and others first line staff on an annual basis at the beginning of each fiscal year regarding their experience on having any direct or indirect contact with LEP individuals.

**Language Assistance Measures**

Augusta Georgia through APT and APDD has or will implement the following LEP procedures. The creation of these steps are based on the very low percentage of persons speaking other languages or not speaking English at least “well”, and the lack of resources available in the APT and ARTS service area:

1. Census Bureau’s “Speak Cards” are to be located at the Customers Service window in the Transit Facility at all times.
2. When an interpreter is needed, in person or on the telephone, and the staff has exhausted the above options, staff will first attempt to determine what language is required. Staff shall use the telephone interpreter service- Language Line Service at <http://www.languageLine.com>. On the

Language Line home page, the staff will select the Need an Interpreter Now link and follow the directions to receive and access code.

### **Staff Training**

This plan is part of each ARTS staff member's library, serving as a resource for Title VI requirements and policies currently in place. Certain staff members are proficient in other languages while others will be provided the necessary training so they too may interact with the public more directly. This document is made available both as a hard copy and online as a digital one so they may access it anywhere. Public may also obtain a copy of this for their reference in any language they require.

Training topics are listed below:

1. Understanding the Title VI policy and LEP responsibilities;
2. What language assistance services the APT offers;
3. Use of LEP " I Speak Cards";
4. How to use the Language Line interpretation and translation services;
5. Documentation of language assistance request;
6. How to handle a Title VI and / or LEP complaint (See Attachment E).

### **LEP Notifications**

Augusta Georgia through ARTS regularly publicizes a local newsletter throughout the year in variety of languages primarily but not limited to Spanish to ensure LEP persons are kept up to date of local transportation planning projects. ARTS and APT also publicizes notices and review of reports and publications through variety of media outlets informing LEP persons public transportation services: and MPO transportation planning meetings, these include:

- Signs in Spanish and Asian on buses and at transit stations
- Local newspapers, news outlets, television and radio stations
- Neighborhood and faith based organizations as well as stakeholder groups
- Presentations in schools, civic leagues, and speaker bureaus

**The following are few options that ARTS and APT will incorporate when and /or if the need arises for LEP outreach:**

1. If staff knows that they will be presenting a topic that could be of potential importance to an LEP person or if staff will be hosting a meeting or a workshop in a geographic location with a known concentration of LEP persons, meeting notices, fliers, advertisements, and agendas will be printed in an alternative language, based on known LEP population in the area.
2. When running a general public meeting notice, staff will insert the clause, based on the LEP population and when relevant, that translates into "A (insert alternative Language) translator will be available". For example: "Un traductor del idioma español estará disponible" This means "A Spanish translator will be available".
3. Key printed materials, including but not limited to maps and (schedules in the future) will be translated and made available at the APT Transit Center, in the Office of Augusta Planning and

Development Department and in public places listed in ARTS public participation plan, on board vehicles and in communities when a specific and concentrated LEP population is identified.

Continued efforts to reach out to the public will be implemented as funding become more available.

### **Monitoring and Updating to LEP Plan**

The LEP Plan is monitored and updated along with the ARTS Participation Plan both of which are subject to review by the ARTS Technical Coordinating Committee and Citizen Advisory Committee. Both plans are also guiding public outreach tools as part of the ARTS LRTP and TIP. All documents are available to the public in the primary LEP languages, Spanish and Asian, upon request.

At a minimum, APT will follow the Title VI Program update schedule for the LEP Plan. Each update should examine all plan components such as:

1. How many LEP persons were encountered?
2. Were their needs met?
3. What is the current LEP population in Augusta Georgia and ARTS MPO area?
4. Has there been a change in the types of languages where translation services are needed?
5. Is there still a need for continued language assistance for previously identified projects, plans, programs and services? Are there other programs that should be included?
6. Have APT's available resources, such as technology, staff, and financial costs changed?
7. Has Augusta Georgia fulfilled the goals of the LEP Plan?
8. Were any complaints received?

### **Dissemination of the APT Limited English Proficiency Plan**

Augusta Georgia through the APDD and APT will include the LEP plan on its websites ([www.augustaga.gov](http://www.augustaga.gov)) together with its Title IV Policy and Complaint Procedures. The Augusta Georgia's Notice of Rights under Title VI to the public posted in public places including Offices of APDD, APT, transit transfer facility, on all APT vehicles, and in selected printed materials also refers to the LEP Plan's availability.

Any person, including social service, nonprofit, and law enforcement agencies and other community partners with internet access will be able to access the plan. Copies of the LEP Plan will be provided, on request, to any person(s) requesting the document via phone, in person, by mail or email. LEP person(s) may obtain copies/translations of the plan upon request. Any questions or comments regarding this plan should be directed to the Augusta Public Transit Department and Augusta Planning and Development Department.

### **LEP Complaint Processing**

The public is also permitted to use the Title VI Complaint forms for any violations they feel may have been made against them in regards to this LEP Plan. Title VI Complaint Form is provided in the Appendix as well as online.

S1601: LANGUAGE SPOKEN AT HOME

Subject	Augusta-Richmond County consolidated government (balance), Georgia					
	Total		Percent of specified language speakers			
			Speak English "very well"		Speak English less than "very well"	
	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error
Population 5 years and over	181,028	+/-1,867	98.4%	+/-0.5	1.6%	+/-0.5
Speak only English	95.2%	+/-1.0	(X)	(X)	(X)	(X)
Speak a language other than English	4.8%	+/-1.0	65.9%	+/-9.7	34.1%	+/-9.7
Spanish or Spanish Creole	2.2%	+/-0.7	56.5%	+/-16.0	43.5%	+/-16.0
Other Indo-European languages	1.5%	+/-0.6	80.5%	+/-11.2	19.5%	+/-11.2
Asian and Pacific Island languages	0.8%	+/-0.4	57.6%	+/-26.0	42.4%	+/-26.0
Other languages	0.3%	+/-0.2	83.2%	+/-17.7	16.8%	+/-17.7
<b>SPEAK A LANGUAGE OTHER THAN ENGLISH</b>						
Spanish or Spanish Creole	4,015	+/-1,218	56.5%	+/-16.0	43.5%	+/-16.0
5-17 years	403	+/-386	100.0%	+/-37.5	0.0%	+/-37.5
18-64 years	2,973	+/-869	58.5%	+/-22.0	41.5%	+/-22.0
65 years and over	639	+/-380	20.2%	+/-26.5	79.8%	+/-26.5
Other Indo-European languages	2,760	+/-1,061	80.5%	+/-11.2	19.5%	+/-11.2
5-17 years	409	+/-416	58.9%	+/-49.7	41.1%	+/-49.7
18-64 years	1,786	+/-796	82.6%	+/-11.5	17.4%	+/-11.5
65 years and over	565	+/-353	89.2%	+/-14.1	10.8%	+/-14.1
Asian and Pacific Island languages	1,411	+/-739	57.6%	+/-26.0	42.4%	+/-26.0
5-17 years	95	+/-166	0.0%	+/-77.3	100.0%	+/-77.3
18-64 years	1,039	+/-666	69.8%	+/-27.8	30.2%	+/-27.8
65 years and over	277	+/-160	31.8%	+/-30.4	68.2%	+/-30.4

Subject	Augusta-Richmond County consolidated government (balance), Georgia					
	Total		Percent of specified language speakers			
			Speak English "very well"		Speak English less than "very well"	
	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error
Other languages	542	+/-432	83.2%	+/-17.7	16.8%	+/-17.7
5-17 years	0	+/-225	-	**	-	**
18-64 years	503	+/-423	81.9%	+/-19.3	18.1%	+/-19.3
65 years and over	39	+/-65	100.0%	+/-100.0	0.0%	+/-100.0
CITIZENS 18 YEARS AND OVER						
All citizens 18 years and over	143,849	+/-2,128	98.7%	+/-0.4	1.3%	+/-0.4
Speak only English	96.0%	+/-1.1	(X)	(X)	(X)	(X)
Speak a language other than English	4.0%	+/-1.1	68.5%	+/-8.5	31.5%	+/-8.5
Spanish or Spanish Creole	2.1%	+/-0.7	60.7%	+/-12.1	39.3%	+/-12.1
Other languages	2.0%	+/-0.7	76.7%	+/-11.4	23.3%	+/-11.4
PERCENT IMPUTED						
Language status	4.9%	(X)	(X)	(X)	(X)	(X)
Language status (speak a language other than English)	6.1%	(X)	(X)	(X)	(X)	(X)
Ability to speak English	5.1%	(X)	(X)	(X)	(X)	(X)

## **APPENDICES**

**This page intentionally left blank**

## Appendix A: TITLE VI PROGRAM CHECKLIST FOR ALL GRANTEES

All recipients should submit the following information to the Federal Transit Administration (FTA) as part of their Title VI Program. Sub-recipients shall submit the information below to their direct recipient.

Provision	Circular Reference	Citation in DOT Title VI Regulations or reference to the DOT Order on Environmental Justice	Reporting Requirement
Title VI Complaint Procedures	Chapter IV, part 2	49 CFR 21.9(b)	A copy of their procedures for filing a Title VI complaint  <b>INCLUDED AS ATTACHMENT</b>
Record of Title VI investigations, complaints, or lawsuits	Chapter IV part 3	48 CFR 21.9(b)	A list of any Title VI investigations, complaints, or lawsuits filed with the agency since the time of the last submittal  <b>NO INVESTIGATIONS, COMPLAINTS OR LAWSUITS HAVE BEEN FILED SINCE THE LAST SUBMITTAL</b>
Access to Services by Persons with Limited English Proficiency	Chapter IV, part 4	49 CFR 21.5(b) and the DOT Limited English Proficiency Guidelines	Either a copy of the agency's plan for providing access to meaningful activities and programs for persons with Limited English Proficiency which was based on the DOT Limited English Proficiency guidance or a copy of the agency's alternative framework for providing access to activities and programs.  <b>ACTIONS DESCRIBED IN PLAN NARRATIVE</b>
Notifying beneficiaries of their rights under Title VI	Chapter IV part 5	49 CFR 21.9(d)	A notice that it complies with Title VI and procedures the public may follow to file a discrimination complaint.  <b>INCLUDED AS ATTACHMENT</b>

<b>Provision</b>	<b>Circular Reference</b>	<b>Citation in DOT Title VI Regulations or reference to the DOT Order on Environmental Justice</b>	<b>Reporting Requirement</b>
Inclusive public participation	Chapter IV part 9	DOT Order 5610	<p>A summary of public outreach and involvement activities undertaken since the last submission and a description of steps taken to ensure that minority persons had meaningful access to these activities.</p> <p><b>ACTIONS DESCRIBED IN PLAN NARRATIVE</b></p>

## Appendix B: TITLE VI PROGRAM CHECKLIST FOR RECIPIENTS SERVING URBANIZED AREAS WITH POPULATIONS OF 200,000 PEOPLE OR GREATER

All recipients providing service to geographic areas with 200,000 people or greater should submit the following information to the Federal Transit Administration (FTA) as part of their Title VI Program.

<b>Provision</b>	<b>Circular Reference</b>	<b>Citation</b>	<b>Information to be included in the Title VI report</b>
Demographic Data Collection	Chapter V, Part 1	49 CFR 21.9(b);	<p>Either demographic maps and charts prepared since the most recent decennial census, results of customer surveys that include demographic information, or demographic information on beneficiaries through locally developed procedure.</p> <p style="text-align: center;"><b>INCLUDED AS ATTACHMENT</b></p>
Service Standards	Chapter V, Part 2	49 CFR 21.5(b)(2); 49 CFR 21.5(b)(7); Attachment C to 49 CFR 21	<p>System-wide service standards (such as standards for vehicle load, vehicle headway, distribution of transit amenities, on-time performance, transit availability, and transit security).</p> <p style="text-align: center;"><b>INCLUDED IN PLAN NARRATIVE</b></p>
Service Policies	Chapter V, Part 3	49 CFR 21.5(b)(2); 49 CFR 21.5(b)(7); Attachment C to 49 CFR 21	<p>System-wide policies (such as policies for vehicle assignment or transit security).</p> <p style="text-align: center;"><b>INCLUDED IN PLAN NARRATIVE</b></p>
Equity Evaluation of Service and Fare Changes	Chapter V, Part 4	49 CFR 21.5(b)(2); 49CFR 21.5(b)(7); Attachment C to 49 CFR 21;	<p>An analysis of the impacts on minority and low-income populations of any significant service and fare changes that occurred since the previous report was submitted.</p> <p style="text-align: center;"><b>INCLUDED IN PLAN NARRATIVE</b></p>

Provision	Circular Reference	Citation	Information to be included in the Title VI report
Monitoring	Chapter V, Part 5	49 CFR 21.5(b)(2); 49CFR 21.5(b)(7); Attachment C to 49 CFR 21;	The results of either level of service monitoring, quality of service monitoring, analysis of customer surveys, or locally developed monitoring procedure.  <b>INCLUDED IN PLAN NARRATIVE</b>

# Appendix C: FTA FISCAL YEAR 2017 CERTIFICATIONS AND ASSURANCES

## FTA FISCAL YEAR 2017 CERTIFICATIONS AND ASSURANCES

### FEDERAL FISCAL YEAR 2017 CERTIFICATIONS AND ASSURANCES FOR FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS

(Signature pages alternative to providing Certifications and Assurances in TrAMS)

Name of Applicant: Augusta-Richmond County (Augusta, GA - A political subdivision of the State of Georgia, AKA Richmond County)  
 The Applicant agrees to comply with applicable provisions of (Categories 01 - 23. \_\_\_\_\_)  
 OR

The Applicant agrees to comply with applicable provisions of the Categories it has selected:

<u>Category</u>	<u>Description</u>	
01.	Required Certifications and Assurances for Each Applicant.	<u>X</u>
02.	Lobbying.	<u>X</u>
03.	Procurement and Procurement Systems.	<u>X</u>
04.	Private Sector Protections.	<u>X</u>
05.	Rolling Stock Reviews and Bus Testing.	<u>X</u>
06.	Demand Responsive Service.	<u>X</u>
07.	Intelligent Transportation Systems.	<u>X</u>
08.	Interest and Financing Costs and Acquisition of Capital Assets by Lease.	<u>X</u>
09.	Transit Asset Management Plan, Public Transportation Safety Program, and State Safety Oversight Requirements.	<u>X</u>
10.	Alcohol and Controlled Substances Testing.	<u>X</u>
11.	Fixed Guideway Capital Investment Grants Program (New Starts, Small Starts, and Core Capacity Improvement).	_____
12.	State of Good Repair Program.	<u>X</u>
13.	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs.	<u>X</u>
14.	Urbanized Area Formula Grants Programs and Passenger Ferry Grant Program.	<u>X</u>
15.	Enhanced Mobility of Seniors and Individuals with Disabilities Programs.	<u>X</u>
16.	Rural Areas and Appalachian Development Programs.	<u>X</u>
17.	Tribal Transit Programs (Public Transportation on Indian Reservations Programs).	_____
18.	State Safety Oversight Grant Program.	<u>X</u>
19.	Public Transportation Emergency Relief Program.	<u>X</u>
20.	Expedited Project Delivery Pilot Program.	<u>X</u>
21.	Infrastructure Finance Programs.	<u>X</u>
22.	Paul S. Sarbanes Transit in Parks Program.	<u>X</u>
23.	Construction Hiring Preferences.	<u>X</u>

**FEDERAL FISCAL YEAR 2017 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE**  
(Required of all Applicants for federal assistance to be awarded by FTA and all FTA Grantees with an active Capital or Formula Award)

**AFFIRMATION OF APPLICANT**

Name of the Applicant: Augusta-Richmond County (Augusta, Georgia - A political  
Subdivision of the State of Georgia, AKA Richmond County  
Name and Relationship of the Authorized Representative: Hardie Davis, Jr. - Mayor

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2017, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded during federal fiscal year 2017.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

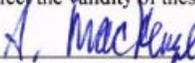
Signature  Date: 1/12/17

Name Hardie Davis, Jr.  
Authorized Representative of Applicant

**AFFIRMATION OF APPLICANT'S ATTORNEY**

For (Name of Applicant): Augusta-Richmond County (Augusta, Georgia - A political  
Subdivision of the State of Georgia, AKA Richmond County  
As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature  Date: 1/12/17

Name Andrew G. MacKenzie  
Attorney for Applicant

## Appendix D: MPO CERTIFICATION

### CERTIFICATION OF THE AUGUSTA REGIONAL TRANSPORTATION STUDY

Be it known to all, the below signees do hereby endorse and certify the Metropolitan Planning Process for the Augusta Regional Transportation Study (ARTS), and further certify that the Metropolitan Planning Process is being conducted in accordance with all applicable requirements of:

**I. 23 U.S.C. 134, 49 U.S.C. 5305, and this subpart**

- Agreements are in place to address responsibilities of each MPO for its share of the overall Metropolitan Planning Area (MPA), where multiple Metropolitan Planning Organizations share geographic portions of a Transportation Management Area (TMA).
- All major modes of transportation are members of the MPO
- Any changes to the MPA boundaries were reflected in the Policy Board representation.
- Agreements or memorandums are signed and in place for identification of planning responsibilities among the MPO, GDOT, public transit operator(s), air quality agency(ies), or other agencies involved in the planning process.
- Roles and responsibilities are defined for the development of the Long Range Transportation Plan (LRTP), Transportation Improvement Program (TIP), Unified Planning Work Program (UPWP) and other related planning documents.

**UPWP**

- The UPWP documents in detail the activities to be performed with Title 23 and the Federal Transit Act. The UPWP activities are developed, selected and prioritized with input from the State and public transit agency(ies).
- The UPWP provides funding for the professional development of MPO staff.
- The final UPWP is submitted in a timely manner to GDOT with authorization occurring by before the MPO's fiscal year begins.
- Amendments to the UPWP are developed and processed in accordance with procedures outlined in the MPO's Participation Plan.
- Planning activities and status reports are submitted quarterly by the MPO to GDOT.

**LRTP**

- The LRTP incorporates a minimum 20-year planning horizon.
- The LRTP identifies both long-range and short-range strategies and actions leading to the development of an intermodal transportation system.
- The LRTP is fiscally constrained.
- The development of the LRTP and the TIP are coordinated with other providers of transportation (e.g. regional airports, maritime port operators)
- All of the Moving Ahead for Progress in the 21<sup>st</sup> Century Act (MAP-21) planning factors were considered in the planning process.
- The LRTP includes a discussion of types of potential environmental mitigation activities and potential areas to carry out these activities in consultation with federal, state and tribal land management and regulatory agencies.
- The Congestion Management Process (CMP) was developed as part of the LRTP in TMA's.
- The MPO approves the LRTP in a timely manner without entering into a planning lapse.
- Amendments to the LRTP/STIP/TIP follow the approved Amendment Process.
- The MPO approves LRTP amendments in accordance with procedures outlined in the MPO's Participation Plan.

- The transit authority's planning process is coordinated with the MPO's planning process.
- In non-attainment and maintenance areas the MPO, as well as FHWA and FTA, must make a conformity determination on any updated or amended LRTP in accordance with 40 CFR Part 93.

### **TIP**

- The TIP is updated at least every 4 years, on a schedule compatible with STIP development.
- Each project included in the TIP is consistent with the LRTP.
- The MPO, GDOT and the transit operator collaborate on the development of the TIP.
- The TIP contains all projects to be funded under Title 23 U.S.C. and Title 49 U.S.C. Chapter 53.
- The TIP is financially constrained by year and revenue estimates reflect reasonable assumptions.
- The MPO TIP is included in the STIP by reference, without modification.
- Amendments to the LRTP/STIP/TIP follow the approved Amendment Process.
- In non-attainment and maintenance areas, the MPO as well as the FHWA and FTA must make a conformity determination on any updated or amended TIP in accordance with 40 CFR Part 93.

### **Participation Plan**

- A 45-day comment period was provided before the Participation Plan process was adopted/revised.
- Transportation plans, programs and projects provide timely information about transportation issues and processes to citizens and others who may be affected.
- Opportunities are provided for participation for local, State, and federal environmental resource and permit agencies where appropriate.
- The public involvement process demonstrates explicit consideration and responsiveness to public input received during the planning and program development process.
- The transportation planning process identifies and addresses the needs of those traditionally underserved, including low-income and minority households.
- The disposition of comments and changes in the final LRTP and /or TIP are documented and reported when significant comments are submitted.
- Additional time is provided if the "final" document is significantly different from the draft originally made for public review.
- The MPO undertakes a periodic review of the public involvement process to determine if the process is efficient and provides full an open access for all.

### **CMP (applies to TMAs)**

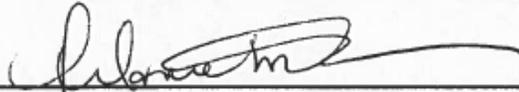
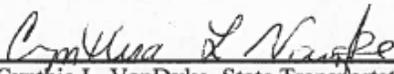
- In TMA's, the planning process includes the development of a CMP that provides for effective management of new and existing transportation facilities through the use of travel demand reduction and operational management strategies, thus meeting the requirements of 23 CFR Part 500.
- The CMP is fully integrated into the overall metropolitan planning process.
- The CMP has established performance measures.
- The MPO has a process for periodically evaluating the effectiveness of the CMP.
- The CMP is updated on a periodic basis to reevaluate network strategies and projects.
- The CMP work activities are included in the UPWP.

### **List of Obligated Projects**

- The MPO provides a listing for all projects for which funds are obligated each year, including bicycle and pedestrian facilities.

- The annual listing is made available to the public via the TIP or the LRTP.
- II. In non-attainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93**
- The MPO’s UPWP incorporates all of the metropolitan transportation-related air quality planning activities addressing air quality goals, including those not funded by FHWA/FTA.
  - Agreements exist to outline the process for cooperative planning within full nonattainment/maintenance areas that are not designated by the MPO planning area.
  - The MPO coordinates the development of the LRTP with SIP development and the development of Transportation Control Measures (TCM) if applicable.
  - The LRTP includes design concept and scope descriptions of all existing and proposed transportation facilities in sufficient detail, regardless of funding source, to permit conformity determinations.
  - The MPO’s TIP includes all proposed federally and non-federally funded regionally significant transportation projects, including intermodal facilities.
  - If applicable, the MPO ensures priority programming and expeditious implementation of TCMs from the STIP.
- III. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21**
- The MPO has adopted goals, policies, approaches and measurements to address Title VI and related requirements.
  - The public involvement process is consistent with Title VI of the Civil Rights Act of 1964 and the Title VI assurance execution by the State.
  - The MPO has processes, procedures, guidelines, and/or policies that address Title VI, ADA, and DBE.
  - The MPO has a documented policy on how Title VI complaints will be handled.
  - The MPO has a demographic profile of the metropolitan planning area that includes identification of the locations of protected populations.
  - As appropriate, the planning process identifies/considers/addresses the needs of protected/traditionally underserved populations (low-income/minority as defined by the U.S. Census Bureau).
- IV. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment of business opportunity**
- The MPO adheres to all requirements prohibiting discrimination against a person under, a project, program, or activity receiving financial assistance under because of race, color, creed, national origin, sex, or age.
- V. Section 1101(b) of MAP-21 (Pub. L. 112-141) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects**
- The GDOT establishes overall goals for the percentage of work to be performed by DBE’s based on the projections of the number and types of federal-aid highway contracts to be awarded and the number and types of DBE’s likely to be available to compete for the contracts.
- VI. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts**
- The MPO as required by Title VII of the Civil Rights Act of 1964, does not discriminate on employment opportunities based on race, color, religion, sex, or national origin;

- VII. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38**
- The MPO as required by 49 U.S.C. 5332 prohibits discrimination on the basis of race, color, creed, national origin, sex, or age, and prohibits discrimination in employment or business opportunity, otherwise known as Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d, and U.S. DOT regulations, “Nondiscrimination in Federally-Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act,” 49 CFR part 21 at 21.7.
- VIII. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance**
- The MPO has identified strategies and services to meet the needs of older persons’ needs for transportation planning and programming.
- IX. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender**
- The MPO adheres to the Act on Equality between women and men and prohibits both direct and indirect discrimination based on gender.
  - The MPO adheres to the Equal Pay Act of 1963 (EPA), which protects men and women who perform substantially equal work in the same establishment from sex-based wage discrimination;
- X. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.**
- The MPO adheres to Title I and Title V of the Americans with Disabilities Act of 1990 (ADA), which prohibits employment discrimination against qualified individuals with disabilities in

 <hr style="border: 0.5px solid black;"/> Melanie Wilson, Director Augusta Planning and Development Department	5/30/2017 <hr style="border: 0.5px solid black;"/> Date
 <hr style="border: 0.5px solid black;"/> Radney Simpson, Assistant State Transportation Planning Administrator Georgia Department of Transportation, Office of Planning	6/2/17 <hr style="border: 0.5px solid black;"/> Date
 <hr style="border: 0.5px solid black;"/> Cynthia L. VanDyke, State Transportation Planning Administrator Georgia Department of Transportation, Office of Planning	6-5-17 <hr style="border: 0.5px solid black;"/> Date

## **Appendix E: AUGUSTA PUBLIC TRANSIT (APT) TITLE VI PUBLIC COMPLAINT PROCESS**

If you believe that you have been excluded from participation in, been denied the benefits of, or been subjected to discrimination under any Augusta, Georgia service, program or activity receiving federal financial assistance, including, but not limited to, service, projects or activities provided by or administered by the Augusta Planning and Development Department, the Augusta Public Transit Department, the Augusta Engineering Department, you may file an official Title VI Complaint with the Office of The Administrator of Augusta, Georgia and/or the designated representative, (hereafter "Title VI Coordinator"). The following steps describe the procedures to file a complaint and how Augusta, Georgia will respond.

1. The complaint must be submitted to the Title VI Coordinator no later than thirty (30) working days after the date of the alleged discrimination.

2. A Title VI Complaint Form can be obtained by calling (706) 821-1721, (706) 821-1796 or by downloading the form from these websites at [www.augustaga.gov](http://www.augustaga.gov); <http://www.augustaga.gov/290/Planning-and-Development>; and, [www.augustaga.gov/arts](http://www.augustaga.gov/arts)

3. Please provide the following information on the complaint form or you may submit a signed written statement that contains all of the following written information:

- Your name, address and how to contact you (phone number, email address, etc.);
- The basis of the alleged discrimination complaint (race, color, or national origin);
- How, why, when and where you believe you were excluded from participation in, were denied the benefits of, or were subjected to discrimination. If the alleged incident occurred on the bus, give date, time of day, and bus number if available;
- Include the location, names and contact information of any witnesses;
- Indicate whether you have filed the complaint with Federal Transit Administration; and
- You must sign your letter of complaint.

If you, as the complainant, are unable to read and/or write a complaint, the Title VI Coordinator will assist you with the complaint. Augusta, Georgia is committed to providing open access to its services to persons with limited ability to speak or understand English; if requested by complainant, the Title VI Coordinator will provide language translation services.

4. The complaint shall be sent to any of the following address:

**Office of the Administrator  
535 Telfair Street, Suite 910, Augusta, GA 30901**

**Augusta Public Transit Department  
1535 Fenwick Street, Augusta, GA 30904**

**Augusta Planning and Development Department  
535 Telfair Street, Suite 300, Augusta, GA 30901**

5. All complaints will be investigated promptly. Reasonable measures will be undertaken to preserve any information that is confidential. The Title VI Coordinator will review every complaint, and when necessary, begin the investigation process. At a minimum the investigating will:

- Identify and review all relevant documents, practices and procedures;
- Identify and interview persons with knowledge of the alleged discrimination, that is, the person making the complaint; witnesses or anyone identified by the Complainant; anyone who may have been subject to similar activity, or anyone with relevant information.

6. Upon completion of the investigation, the Title VI Coordinator will complete a final report for Augusta, Georgia. The investigation process and final report should take no longer than ninety (90) days after receipt of the complaint. If a Title VI violation is found to exist, remedial steps as appropriate and necessary will be taken immediately. The Complainant will also receive a copy of the final report together with any remedial steps.

If no violation is found and the complainant wishes to appeal the decision, he or she may contact the Federal Transit Administration, 230 Peachtree Street NW, Suite 800, Atlanta, GA 30303 Attention: Regional Civil Rights Officer, or by calling (404) 865-5628, or web site [http://www.fta.dot.gov/civilrights/title6/civil\\_rights\\_5104.html](http://www.fta.dot.gov/civilrights/title6/civil_rights_5104.html)

Complainants may also file their initial Title VI complaint directly to the Federal Transit Administration no later than 180 days after the date of the alleged discrimination.

## Appendix F: Title VI Complaint Form AUGUSTA, GEORGIA

File # \_\_\_\_\_

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of **race, color, or national origin** in programs and activities receiving Federal financial assistance. Specifically, Title VI provides that “no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”

The Title VI guarantees fair treatment for all people and provides for APT, to identify and address, as appropriate, disproportionately high and adverse effects of its programs, policies, and activities on minority and low-income populations, such as undertaking reasonable steps to ensure that Limited English Proficient (LEP) persons have meaningful access to the programs, services, and information APT provides.

APT works to ensure nondiscriminatory transportation in support of our mission to provide quality, dependable, safe, accessible, and affordable transit service, to enhance the social and economic quality of life for all Augusta-Richmond County citizens. APT’s Title VI Coordinator is responsible for the Civil Rights Compliance and Monitoring to ensure non-discriminatory provision of transit services and programs.

Complainant Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone Numbers \_\_\_\_\_  
(Home) (Work)

Email Address \_\_\_\_\_

List type of discrimination (please check all that apply):

Race ( ) Color ( ) National Origin ( )

Other \_\_\_\_\_

Please indicate your race/color, if it is a basis of your complaint \_\_\_\_\_

Please describe your national origin, if it is a basis of your complaint \_\_\_\_\_

Location where incident occurred \_\_\_\_\_

Time and date of incident \_\_\_\_\_

Name/Position title of the person who allegedly subjected you to Title VI discrimination:

\_\_\_\_\_

Briefly describe the incident (use a separate sheet, if necessary):

---

---

---

---

---

Did anyone else witness the incident? Yes ( ) No ( )

List witnesses (Use a separate sheet, if necessary)

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

Have you filed a complaint about the alleged discrimination with the Federal Transit Administration?

Yes ( ) No ( ) If yes, when? \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## **Appendix G: AUGUSTA PUBLIC TRANSIT'S FARE/SERVICE CHANGE POLICY AND PROCEDURES**

The policy of Augusta Public Transit is to evaluate transit fares and routes every three years or when needed. In the event there is a need for a change in fares, elimination or reduction of services and that change affects at least 20% of the ridership, Augusta Public Transit will schedule a public hearing. The purpose of the public hearing will be to solicit comments from transit riders and the public regarding the proposed changes. Augusta Public Transit's procedures for informing the public are as follows:

1. Notices of Public Hearings will be published in local newspapers: The Augusta Chronicle, Metro Courier, and El-Augustino. Notices will also be given to all media outlets for maximum coverage.
2. Notices of Public Hearings will be posted in all transit vehicles and at the Downtown Transfer Facility.
3. Conduct the public meeting.
4. Review and consider comments made at the public hearing.
5. Submit recommendations for fare/service changes to the Public Services Committee for approval.
6. Submit the recommendations by the Public Services Committee to the Full Commission for final approval.
7. Upon receiving approval from the Full Commission, fare/service changes will be implemented within 30 days after the date of approval.

**This page intentionally left blank**

## **Appendix H: AUGUSTA PUBLIC TRANSIT DEMOGRAPHIC CHARTS**

Title VI PLAN

AUGUSTA PUBLIC TRANSIT SERVICE AREA: POPULATION / RACE DISTRIBUTION CHART															
2010 Census	Total Population	Black Pop.		Hispanic Pop.		Native American Pop.		Asian Pop.		Native Hawaiian Pop.		Other Race Pop.		Total Minority Pop.	
Tract	#	#	%	#	%	#	%	#	%	#	%	#	%	#	%
1	3,809	1,289	33.84%	82	2.15%	26	0.68%	91	2.39%	1	0.03%	8	0.21%	1,497	39.30%
2	3,115	1,715	55.06%	72	2.31%	16	0.51%	78	2.50%	0	0.00%	14	0.45%	1,895	60.83%
3	1,464	822	56.15%	48	3.28%	12	0.82%	11	0.75%	3	0.20%	3	0.20%	899	61.41%
6	2,952	2,006	67.95%	72	2.44%	26	0.88%	16	0.54%	5	0.17%	8	0.27%	2,133	72.26%
7	1,246	1,104	88.60%	26	2.09%	2	0.16%	7	0.56%	1	0.08%	0	0.00%	1,140	91.49%
9	1,125	964	85.69%	12	1.07%	2	0.18%	63	5.60%	3	0.27%	3	0.27%	1,047	93.07%
10	3,005	1,384	46.06%	90	3.00%	29	0.97%	49	1.63%	16	0.53%	7	0.23%	1,575	52.41%
11	1,769	113	6.39%	41	2.32%	12	0.68%	55	3.11%	0	0.00%	3	0.17%	224	12.66%
12	4,600	2,269	49.33%	121	2.63%	42	0.91%	92	2.00%	3	0.07%	4	0.09%	2,531	55.02%
13	1,401	753	53.75%	32	2.28%	12	0.86%	29	2.07%	3	0.21%	5	0.36%	834	59.53%
14	2,216	2,149	96.98%	14	0.63%	13	0.59%	4	0.18%	1	0.05%	1	0.05%	2,185	98.60%
15	990	975	98.48%	1	0.10%	1	0.10%	1	0.10%	0	0.00%	1	0.10%	982	99.19%
16.01	5,261	3,753	71.34%	378	7.18%	31	0.59%	83	1.58%	14	0.27%	20	0.38%	4,279	81.33%
16.02	3,996	908	22.72%	100	2.50%	32	0.80%	75	1.88%	3	0.08%	7	0.18%	1,125	28.15%
101.01	3,804	928	24.40%	214	5.63%	32	0.84%	118	3.10%	3	0.08%	11	0.29%	1,306	34.33%
101.04	4,114	1,337	32.50%	172	4.18%	32	0.78%	283	6.88%	5	0.12%	16	0.39%	1,845	44.85%
101.05	5,133	882	17.18%	223	4.34%	40	0.78%	218	4.25%	16	0.31%	11	0.21%	1,390	27.08%
101.06	5,332	1,719	32.24%	316	5.93%	59	1.11%	293	5.50%	10	0.19%	18	0.34%	2,415	45.29%
101.07	2,641	1,004	38.02%	171	6.47%	12	0.45%	124	4.70%	12	0.45%	14	0.53%	1,337	50.62%

Title VI PLAN

102.01	5,125	957	18.67%	121	2.36%	17	0.33%	89	1.74%	15	0.29%	3	0.06%	1,202	23.45%
102.03	4,212	2,247	53.35%	186	4.42%	44	1.04%	168	3.99%	25	0.59%	8	0.19%	2,678	63.58%
102.04	13,854	6,880	49.66%	821	5.93%	87	0.63%	523	3.78%	66	0.48%	49	0.35%	8,426	60.82%
103	5,132	4,102	79.93%	155	3.02%	37	0.72%	25	0.49%	0	0.00%	0	0.00%	4,319	84.16%
104.00	3,705	3,005	81.11%	106	2.86%	24	0.65%	18	0.49%	2	0.05%	5	0.13%	3,160	85.29%
105.04	6,917	4,852	70.15%	385	5.57%	51	0.74%	81	1.17%	12	0.17%	23	0.33%	5,404	78.13%
105.06	4,829	2,995	62.02%	189	3.91%	30	0.62%	53	1.10%	17	0.35%	9	0.19%	3,293	68.19%
105.07	5,731	4,022	70.18%	269	4.69%	32	0.56%	68	1.19%	16	0.28%	9	0.16%	4,416	77.05%
105.08	6,575	2,010	30.57%	150	2.28%	37	0.56%	69	1.05%	5	0.08%	14	0.21%	2,285	34.75%

**AUGUSTA PUBLIC TRANSIT SERVICE AREA: POPULATION / RACE DISTRIBUTION CHART**

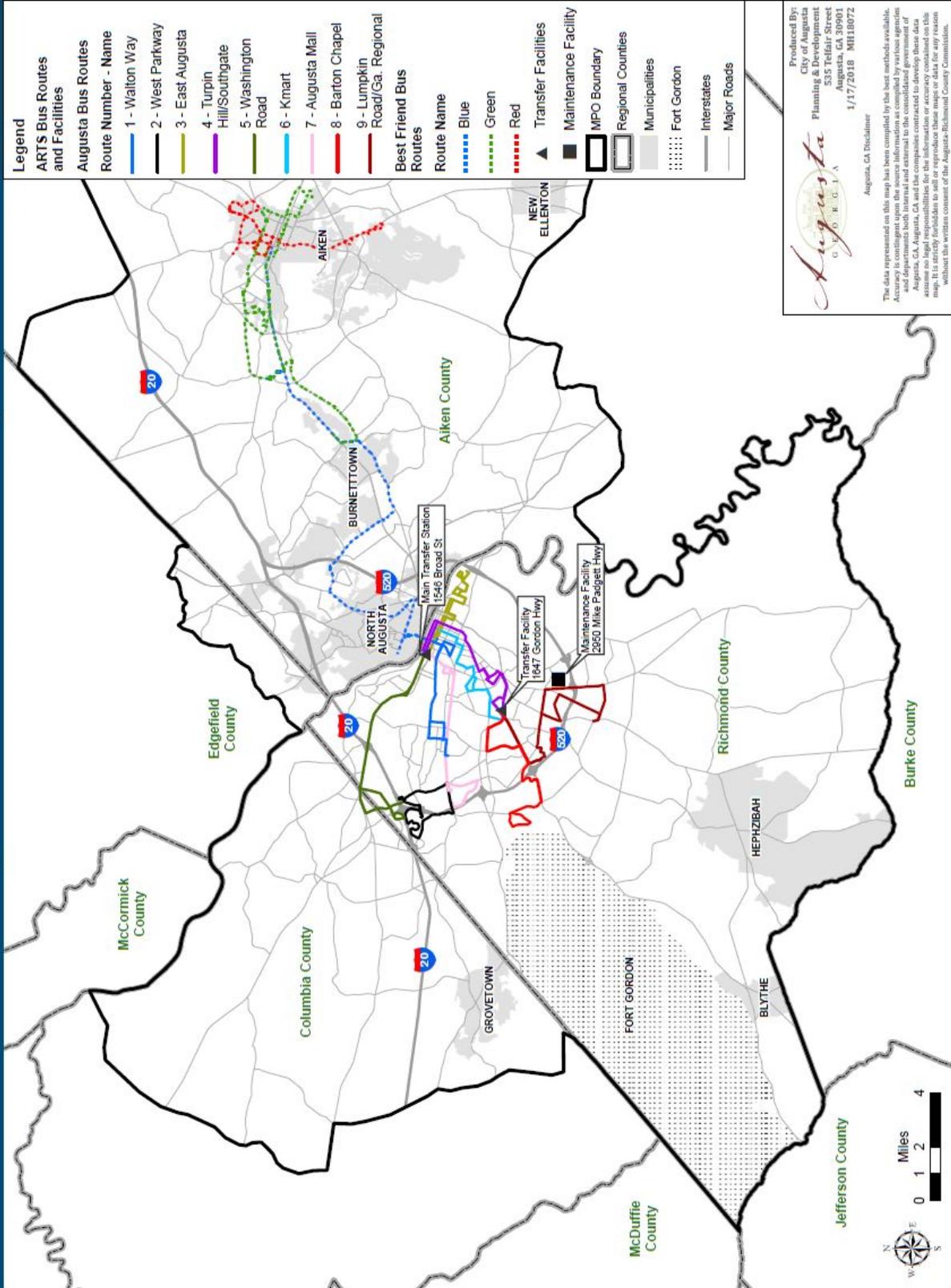
2010 Census	Total Population	Black Pop.		Hispanic Pop.		Native American Pop.		Asian Pop.		Native Hawaiian Pop.		Other Race Pop.		Total Minority Pop.	
Tract	#	#	%	#	%	#	%	#	%	#	%	#	%	#	%
105.12	4,874	4,062	83.34%	195	4.00%	34	0.70%	56	1.15%	2	0.04%	17	0.35%	4,366	89.58%
105.13	3,451	2,687	77.86%	123	3.56%	30	0.87%	46	1.33%	7	0.20%	9	0.26%	2,902	84.09%
106	4,401	4,065	92.37%	86	1.95%	21	0.48%	8	0.18%	7	0.16%	7	0.16%	4,194	95.30%
107.07	3,122	2,588	82.90%	145	4.64%	29	0.93%	54	1.73%	12	0.38%	4	0.13%	2,832	90.71%
107.08	5,786	4,475	77.34%	294	5.08%	36	0.62%	124	2.14%	11	0.19%	16	0.28%	4,956	85.66%
107.09	5,432	4,616	84.98%	292	5.38%	40	0.74%	89	1.64%	17	0.31%	0	0.00%	5,054	93.04%
107.11	3,460	2,153	62.23%	139	4.02%	32	0.92%	77	2.23%	23	0.66%	10	0.29%	2,434	70.35%
108	9,600	2,487	25.91%	1454	15.15%	148	1.54%	372	3.88%	73	0.76%	67	0.70%	4,571	47.61%
110	1,689	740	43.81%	45	2.66%	14	0.83%	23	1.36%	1	0.06%	6	0.36%	829	49.08%
	168,605	91,680	54.38%	3,959	2.35%	691	0.41%	2,594	1.54%	219	0.13%	242	0.14%	99,385	58.95%

**This page intentionally left blank**

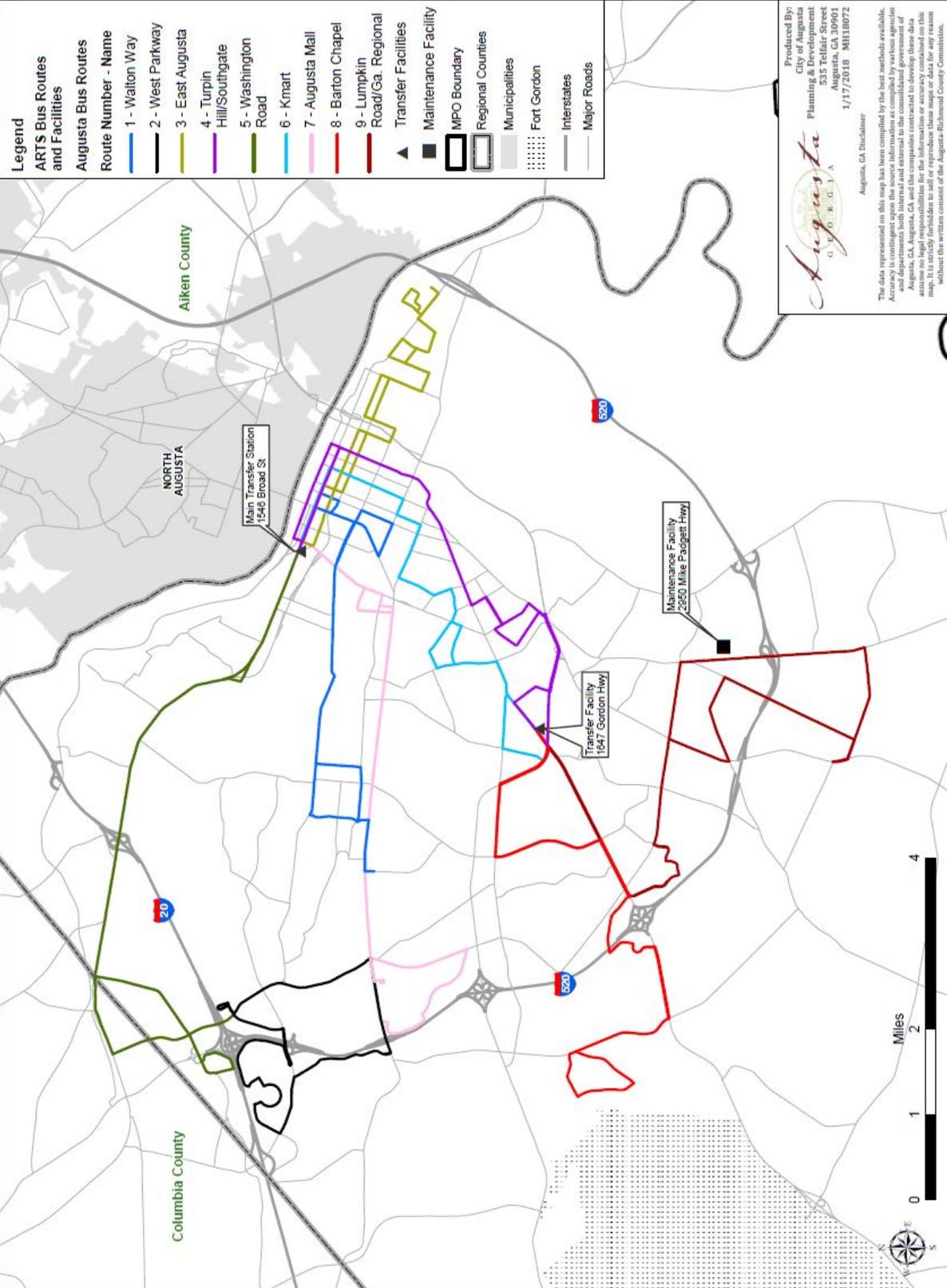
## **Appendix I: AUGUSTA PUBLIC TRANSIT ROUTE MAPS**

**This page intentionally left blank**

# ARTS Bus Routes and Facilities - Augusta Public Transit and Best Friend Express



# ARTS Bus Routes and Facilities - Augusta Public Transit



## **Appendix J: AUGUSTA PUBLIC TRANSIT MAP IN SPANISH PANEL**

**This page intentionally left blank**

# PLANEAR SU VIAJE ES SIMPLE...

1. *Empiece por encontrar su destino en el mapa al reversa.*
2. *Encuentre el punto de partida donde puede abordar el autobús y vaya a la parada más próxima.*
3. *Decida cual ruta o rutas debe tomar. Algunas viajes requieren más de un autobús, lo cual quiere decir que usted debe pasarse de un autobús a otro.*
4. *Si debe pasarse, encuentre el cruce de las dos rutas. Aquí es donde usted se bajará del primer autobús y abordará el segundo.*
5. *Planee llegar a su parada de autobús de acuerdo a la hora anunciada en la "tarjeta de ruta individual" para su ruta. (Las tarjetas de ruta están disponibles en la Estación de Autobuses o en la Internet)*

## ABORDANDO EL AUTOBÚS

### Encontrando Su Parada de Autobús

Los rótulos de paradas de autobús están colocados por toda la ciudad a lo largo de las rutas. Encuentre la parada de autobús más cercana y espere que el autobús llegue a su parada. Tenemos más de cien paradas de autobús con techo y bancas para su comodidad mientras espera.

### Encontrando Su Autobús

Cuando vea venir el autobús, asegúrese que es el autobús correcto, leyendo el número de ruta y destino en el rótulo en la parte delantera del autobús. Si piensa pasarse a otro autobús, pídale al conductor una boleta de transferencia ("transfer slip").

- Párese a plena vista del conductor del autobús y levante su brazo o póngase de pie si está sentado, para que el conductor sepa que usted quiere abordar el autobús.
- Por favor deje que primero se bajen los pasajeros antes de abordar.

### Pagando su Tarifa - Cambio Exacto

Dinero efectivo, monedas y boletas de transferencia pueden ser utilizados en todos los autobuses. Si usa dinero en efectivo debe utilizar el pago exacto. Los conductores no llevan cambio.

- Por favor tenga el pago exacto listo para depositarlo en la caja de tarifas.
- Coloque las monedas en la parte superior izquierda y los billetes en la parte superior derecha de la caja.

### Pasarse de un Autobús a otro es Fácil

Si usted necesita más de un autobús para llegar a su destino, pídale al conductor un boleto de transferencia (transfer slip) cuando aborde el primer autobús. El boleto de transferencia cuesta \$0.50 para tarifa regular y \$0.25 para tarifa de descuento. Los boletos de transferencia no pueden ser utilizados para viajar en la dirección opuesta o para hacer su viaje de vuelta.

### Bajándose del Autobús

La mayor parte del tiempo los conductores pasarán paradas sin detenerse si nadie está esperando el autobús, o no sé que un pasajero le pida detenerse. Avísele al conductor tirando del cordón o barra sobre la ventana. Por favor avise con suficiente tiempo para que el autobús se detenga suavemente.

## PASES Y TARIFAS

Los Pases permiten viajes limitados durante un mes o una semana por un bajo precio. Están disponibles en la Estación de Autobuses en la calle Broad.

Tarifas		Tarifas de Descuento*
Tarifa Regular	\$ 1.25	\$ 0.60
Tarifa de transferencia	\$ 6.50	\$ 0.25
<b>Pases</b>		
Pase Semanal (limitado)	\$ 15.00	\$ 7.50
Pase Mensual (limitado)	\$ 50.00	\$ 25.00

Las Tarifas de Descuento\* son para personas mayores de 65 años, incapacitados con tarjeta de Medicare, con identificación de APT o APD y para estudiantes. Debe presentar la identificación necesaria para recibir la tarifa de descuento. Tarifa de Estudiante - los descuentos están disponibles entre 6:00 AM y 5:00 PM, Lunes a Viernes, durante el año escolar.

### Estudiantes de Universidad viajan gratis

Todos los autobuses del APT (Transporte Público de Augusta) tienen rampas para el acceso fácil de pasajeros en sillas de ruedas o que tienen dificultad subiendo o bajando.

- Augusta State University
- Paine College
- Augusta Technical College

## TIPS PARA SU VIAJE

**Asientos de Cortesía** Los asientos delanteros están reservados para pasajeros de edad avanzada y para personas con discapacidades.

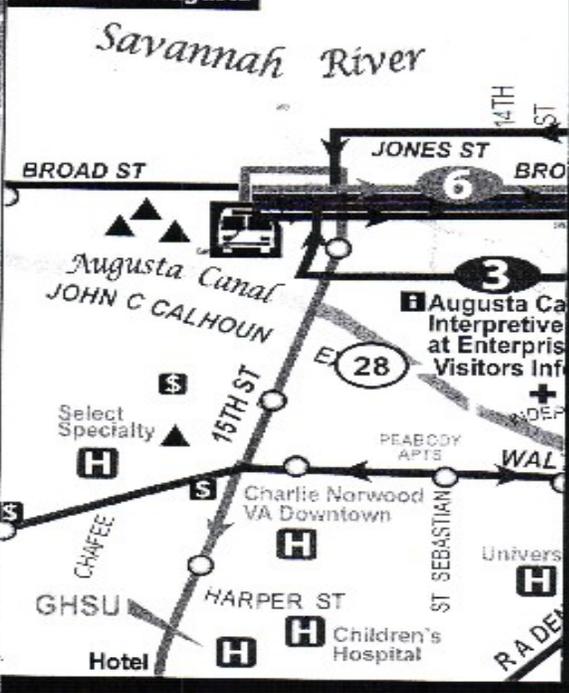
### Accesibilidad de Sillas de Ruedas

Todos los autobuses del APT (Transporte Público de Augusta) tienen rampas para el acceso fácil de pasajeros en sillas de ruedas o que tienen dificultad subiendo o bajando.

### No se permiten Animales, Fumar o Comida

Visite nuestra página de Internet: [http://www.augusta.gov/department/public\\_transportation.asp](http://www.augusta.gov/department/public_transportation.asp)

## Downtown Augusta



**This page intentionally left blank**

## Appendix K: ARTS PUBLIC PARTICIPATION PLAN

### A. PURPOSE

The Augusta Regional Transportation Study (ARTS) Participation Plan is designed to ensure timely and meaningful input into the metropolitan transportation planning process. The Participation Plan outlines the process to involve all interested parties in the regional transportation planning process and the development and amendment of major transportation studies undertaken as part of ARTS. The overall objective is to provide a process that is proactive, provides complete information, timely public notice, full public access to key decisions, and opportunities for early and continuing involvement. The Participation Plan replaces the ARTS Public Involvement Policy adopted on October 22, 1998. The update is in response to changes to the metropolitan transportation planning process. This Plan fulfills requirements outlined in the Final Rule for Statewide and Metropolitan Transportation Planning as published in the Federal Register on February 14, 2007 by the Federal Highway Administration and Federal Transit Administration. The rules were effective on March 16, 2007. The regulations are a result of the passage of the Safe, Accountable, Flexible, and Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) (Pub. L. 109-59, August 10, 2005).

### B. INTRODUCTION

The Augusta Regional Transportation Study (ARTS) is the transportation planning process established for the Augusta GA – Aiken SC urbanized area. The Federal-Aid Highway Act of 1962 established the requirement for transportation planning in urban areas throughout the country. The Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA), the Transportation Equity Act for the 21st Century, adopted in 1998, and SAFETEA-LU, enacted on August 10, 2005, are the most recent laws extending the federal requirement for transportation planning.

In keeping with the original federal mandate, the ARTS planning process is cooperative, continuous, and comprehensive. The ARTS planning process is cooperative because it brings together local elected officials, state and federal transportation personnel, citizens, and other interested parties to plan and program transportation projects. ARTS participants continuously evaluate transportation needs and plan for long term improvements. The ARTS process is comprehensive because it considers all modes of transportation, including cars, trucks, buses, airplanes, railroads, bicycles, and pedestrians.

The ARTS area includes the urbanized part of the Augusta region, as defined by the U. S. Bureau of Census, plus the area expected to become urbanized over the next twenty years. The study area now encompasses an area that includes all of Richmond County, Georgia, part of Columbia County, Georgia, the Fort Gordon Military Reservation, part of Aiken County, South Carolina, and part of Edgefield County, South Carolina. Incorporated places within the study area include the Georgia cities of Augusta, Hephzibah, Blythe and Grovetown, and the South Carolina cities of Aiken, North Augusta, and Burnetown.

#### *ARTS Committees*

The ARTS planning process is guided by four committees: the Policy Committee (PC), the South Carolina Policy Subcommittee, the Technical Coordinating Committee (TCC), and the Citizens Advisory Committee (CAC). The Policy Committee meets quarterly and is responsible for prioritizing projects and making final

decisions on ARTS planning and programming issues. The committee is comprised of local elected officials, representatives of the Georgia and South Carolina Departments of Transportation, representatives of the Federal Highway Administration and Federal Transit Administration, the ARTS Project Director, and the Chairman of the CAC. The South Carolina Policy Subcommittee serves in an advisory capacity to the Policy Committee, and is responsible for insuring that the South Carolina portion of ARTS is kept up-to-date. The South Carolina Subcommittee is comprised of local elected officials (voting members), and federal, state and local appointed personnel (nonvoting members) representing the South Carolina part of the study area.

The Technical Coordinating Committee (TCC) meets 6-7 times each year, normally in conjunction with the Citizens Advisory Committee, and is responsible for completing all technical work related to the ARTS planning process. The TCC maintains all of the required transportation related documentation, and serves in an advisory capacity to both the Policy Committee and Citizens Advisory Committee. The TCC is comprised of transportation engineers, planners, and managers from the federal, state, and local levels.

The Citizens Advisory Committee (CAC) meets 6-7 times each year, normally in conjunction with the TCC, and is responsible for providing citizen input on all aspects of the ARTS planning process. The CAC is comprised of citizens from throughout the urban area. The role of the CAC is crucial to the success of the ARTS transportation planning process.

#### *ARTS Staff*

The Augusta Planning & Development Department (APDD) is the designated Metropolitan Planning Organization (MPO) for the ARTS. The Director of the APDD is the ARTS Project Director and is responsible for overall supervision of staff work on the planning process. In addition to staff of the APDD, employees of the Georgia Department of Transportation (GDOT), the South Carolina Department of Transportation (SCDOT), the Aiken County Planning and Development Department (ACPDD), and the Lower Savannah Council of Governments (LSCOG) are involved in ARTS planning activities. The ACPDD staff is responsible for planning activities in the Aiken County part of the study area. The LSCOG is responsible for planning and administrative activities for Aiken County Transit. Planners with GDOT and the SCDOT coordinate state-level aspects of any studies, assist with technical analysis, and play a major role in the development and utilization of the ARTS travel demand model.

### **C. PARTICIPATION STRATEGY**

The ARTS Participation Plan encompasses five (5) components: Consultation, Public Access, Public Outreach and Education, Public Input and Evaluation

#### **CONSULTATION**

**OBJECTIVE:** To ensure that major regional transportation documents, including the Participation Plan, are developed in consultation with the general public and other interested parties, and reflect existing and future plans for development of the region. This also involves efforts to identify and include all interested parties in the transportation planning process. The following strategies shall be used to achieve this objective:

### *Consultation Strategies*

1. The MPO shall maintain and update a list of stakeholders, and potential stakeholders, for the purpose of disseminating information about ARTS transportation plans and projects. Special attention shall be given to include members of potentially underserved groups.

2. The MPO has identified and involved groups that are traditionally underserved in the ARTS area in the transportation planning process. The ARTS will create and initiate a method (through census, GIS or other similar means) to identify those communities with high concentrations of minority, low-income, disabled or elderly populations. In addition, the MPO will also identify media that serves these communities and maintain a mailing/contact list to notify these media outlets of all regularly scheduled ARTS committee meetings.

3. The LRTP and TIP shall be prepared and / or amended by the MPO in consultation, as appropriate, with agencies and officials responsible for other planning activities in the study area. This consultation shall include, as appropriate, contacts with State, local, Indian Tribe and private agencies responsible for planned growth, economic development, environmental protection, airport operations, freight movements, land use management, natural resources, conservation and historic preservation.

During the development of the ARTS LRTP and TIP the MPO will compare available plans, maps and inventories from state and local resource agencies to determine which resource will be directly or indirectly affected by the plan or program. The consultation process will include the following steps:

- An initial identification of the resources and responsible agencies likely to be affected by the plan or program
- A review of available information (plans, maps and inventories) derived from agency websites
- Consult with the responsible agency or agencies regarding the potential impact of the plan or program
- Document action taken in the consultation process, including acknowledging the receipt of comments and suggestions from resource agencies, for inclusion in the ARTS LRTP and TIP.

4. The LRTP and TIP shall be prepared by the MPO with due consideration of governmental agencies and nonprofit organizations (including representatives of the agencies and organizations) that receive federal assistance from a source other than the U.S. Department of Transportation.

5. The procedures for processing administrative modifications and amendments to the LRTP and TIP shall be the same as those published by the Georgia Department of Transportation in December 2009 and included as Appendix G (as amended on March 4, 2010).

### **PUBLIC ACCESS**

**OBJECTIVE:** To ensure that the general public and other interested parties have timely and convenient access to agendas, meetings, documents and other information related to the regional transportation planning process. The following strategies shall be used to achieve this objective:

## Public Access Strategies

1. All ARTS plans and documents shall be made available for the public to review at the ARTS office. Copies and summaries of draft documents also will be available for public review in planning offices and other locations in Richmond, Aiken and Columbia Counties (see Appendix for locations). Single copies of the current ARTS plans and documents shall be provided free of charge upon request. Copies of the Transportation Improvement Program (TIP) and Long Range Transportation Plan shall be distributed to all other participating agencies.
2. Updates to and amendments of the LRTP and TIP will be available for a 30-day public review and comment period. A 15-day public review and comment period is allowed in the event of special circumstances. Special circumstances are limited to instances in which time constraints would cause the MPO to miss a deadline for approval of a project or projects (As amended on February 8, 2010).
3. The development of the ARTS Participation Plan, and any future amendments to the plan, will be subject to a 45-day public review and comment period
4. The MPO shall provide reasonable access to technical and policy information used in the development of the LRTP and TIP.
5. The MPO shall provide, upon request and 48-hour notice, assistance to those with special needs, at ARTS meetings.
6. Public meetings will be held at convenient and accessible locations and times. All meetings, public hearings and formal events of the ARTS shall be held in facilities that are accessible by persons with disabilities. Generally speaking, meetings will be held at public facilities (see Appendix for locations), on weekday evenings and at locations that are handicapped accessible and served by public transit.

## **PUBLIC OUTREACH AND EDUCATION**

OBJECTIVE: To use effective tools and techniques to provide information about the regional transportation plans and issues to the general public and other stakeholders. The desired outcome is that the public provides meaningful input on a transportation plan or issue based upon accurate and complete information and the potential impact of alternative actions. The following strategies shall be used to achieve this objective:

### *Public Outreach and Education Strategies*

1. All ARTS meeting agendas will be distributed at least seven (7) days in advance to all committee members, area media outlets and other interested parties. Agendas and minutes of meetings will be posted on the ARTS web site.
2. All public meeting notices and notices or public review and comment periods will be published at least seven (7) days in advance of the meeting date or the start of the review and comment period. The notices also will be posted on the ARTS web site.
3. The MPO will provide the media with information pertaining to the adoption, revision or amendment of all MPO plans at least seven (7) days prior to the date of the final action.

4. Use the following tools and techniques to inform the media, general public and other interested parties about transportation plans, programs and activities:

a. Press Releases – Used to announce upcoming meetings and activities and to provide information on specific issues related to transportation planning.

b. Print Display Ads – Used to advertise public meetings and review and comment periods for transportation plans and projects. Display ads are published in area newspapers and distributed at public facilities throughout the ARTS area.

c. Fact Sheets and Brochures– Used to provide general information about ARTS plans and programs, such as the LRTP, TIP and Unified Planning Work Program. Fact sheets available in print and electronic format. Brochures will be used to provide summary information about ARTS and its transportation planning activities.

d. Direct Mailings – Used to advertise public meetings and review and comment periods for transportation plans and projects, or to provide information to a targeted area.

e. ARTS Newsletter – A quarterly publication used to provide information on transportation issues, projects, documents, contacts and resources.

f. ARTS Website – Used to display general information about ARTS, copies of major ARTS transportation documents, committee meeting schedules, agendas and minutes, project updates and the ARTS Newsletter. The website is also used to advertise public meetings and review and comment periods for transportation plans and projects.

g. Speaking Engagements – The MPO shall make staff available to speak to civic groups, neighborhood associations and other interested parties about ARTS transportation planning and projects.

## **PUBLIC INPUT**

**OBJECTIVE:** To obtain meaningful and diverse input from the general public and other interested parties on regional transportation needs, plans, programs and activities. Inherent in this objective is the MPO's responsibility to provide timely response to public input, to document the input, and to recommend changes / amendments to plans based on public comments and suggestions.

### *Public Input Strategies*

1. Identify Interested Parties – An interested party or stakeholder is defined as any person or group that is affected by a transportation plan, program or project, including those who may not be aware that they are affected. Stakeholders may include the general public; environmental; health, neighborhood, citizen and civic organizations; traditionally underserved communities such as people with disabilities, low income, and racial/ethnic minorities, as well as affected public agencies.

2. Citizens Advisory Committee – The ARTS Citizens Advisory Committee will continue to be a source of ongoing input on behalf of the general public. Efforts will be made to ensure that the committee membership reflects the diverse needs and interests of the region.

3. ARTS Committee Meetings – The ARTS committee meetings will be a regularly-scheduled forum for the discussion of, and updates on regional transportation needs, plans, programs and activities.
4. ARTS Public Meetings – ARTS public meetings will be held in conjunction with the update of the LRTP and the TIP, and the development of any special studies related to regional transportation issues.
5. Comment Cards – Comment cards will be distributed at public meetings to obtain feedback on regional transportation needs, plans, programs and activities.
6. Project Steering Committees – Ad-hoc committees will be used as needed to coordinate and participate in the completion of special regional transportation studies. Committee members will participate in facilitated meetings / workshops, complete surveys and provide input during all phases of the study (e.g. needs assessment, background research, setting goals, objectives and strategies, identifying projects). Project steering committees have been used effectively on past special studies.
7. Surveys – Surveys will be used to obtain information from the general public and other stakeholders.
8. Visualization Techniques – The MPO will use GIS maps, sketches, drawings and similar tools at public meetings to both convey information and elicit public input about transportation plans and projects.
9. Project Web Pages – Project web pages will be used in conjunction with special studies to provide information and elicit input on the planning process, project schedule and project updates. Project web pages may include surveys and comment cards.

#### **EVALUATION OF PARTICIPATION PLAN**

**OBJECTIVE:** To continually evaluate the effectiveness of the strategies, tools and techniques used as part of the Participation Plan. The desired outcomes include increased public involvement in, and awareness of, the regional transportation planning process, and the use of tool and techniques that generate increased public input in regional transportation plans and programs.

**Evaluation Strategies –** The MPO will use the following mix of quantitative and qualitative criteria to evaluate the effectiveness of public participation tools and techniques used in the regional transportation planning process. The table included as Appendix F summarizes how these criteria apply to the various public participation tools and techniques used by ARTS.

1. Number of phone calls, letters and e-mails received inquiring about specific projects and scheduled public meetings, or requesting more information about the regional transportation planning process.
2. Number of people attending public meetings on the LRTP, TIP or an ARTS special study project.
3. Number of issues / concerns expressed by the Citizens Advisory Committee and the response to, or change resulting from, the issue or concern.
4. Number of newspaper articles / television interviews generated by press releases and other notices to the media.
5. Number or percent of public meeting attendees indicating how they became aware of the meeting (e.g. direct mail, newspaper display ad, television, website, word-of-mouth).

6. Number of “hits” on the ARTS website per month, or number of “hits” on a project specific web page.
7. Number and type of public comments received regarding the LRTP, TIP and special studies projects.
8. Number and type of plan / project changes resulting from public comments.

#### **ADOPTION AND AMENDMENT OF PARTICIPATION PLAN**

1. The ARTS Participation Plan shall be adopted by the ARTS Policy Committee only after consultation with interested parties, a 45-day public review and comment period, and the consideration of any comments received from the general public and other interested parties.
2. Amendments to the ARTS Participation Plan shall be adopted by the ARTS Policy Committee only after consultation with interested parties, a 45-day public review and comment period, and the consideration of any comments received from the general public and other interested parties.
3. Appendices to the Participation Plan include supplemental information, such as comments received about the Participation Plan and a list of locations where ARTS plans are available for public review. Updates to the appendices are not subject to the consultation and public review and comment requirements. Revisions to appendices will be distributed to all ARTS committees, applicable federal, state and local agencies and other interested parties.
4. The ARTS Participation Plan, and any amendments or updates to the plan, will be made available at public facilities throughout the study area, and will also be posted on the ARTS Web site.

**This page intentionally left blank**

## **Appendix L: PUBLIC MEETING NOTICES 2016- 2018**

**This page intentionally left blank**

## 2016 Augusta Public Notice – English



### PUBLIC MEETING NOTICE INVITATION TO COMMENT ON AUGUSTA REGIONAL TRANSPORTATION STUDY (ARTS) PLANS AND PROGRAMS

The public is invited to review and comment on Amendments to 2040 Long Range Transportation Plan (LRTP), FY 2015 – 2018 Transportation Improvement Program (TIP), and updates to the Public Participation Plan. The ARTS planning area covers the urbanized portions of Richmond and Columbia Counties, GA. and Aiken and Edgefield Counties, SC. The LRTP and TIP includes federally-funded transportation projects, such as road, bridge, public transit, bicycle and pedestrian improvements, scheduled to be implemented over the next four years in the ARTS planning area. Public meetings will be held as follows:

MEETING DATE	TIME	LOCATION
Monday, January 25, 2016	5:30 – 7:30 pm	Aiken County Government Center Sandlapper Room, 1 <sup>st</sup> Floor. 1930 University Pkwy, Aiken, SC 29801
Tuesday, January 26, 2016	5:30 – 7:30 pm	Evans Government Center 630 Ronald Reagan Drive, Building A, Auditorium Evans, GA. 30809
Wednesday, January 27, 2016	5:30 – 7:30 pm	Augusta-Richmond County Municipal Building Linda Beazley Community Meeting Room, 1st Floor 535 Telfair Street Augusta, GA. 30901

- The Public may submit comments on Amendments to the 2040 Long Range Transportation Plan and FY 2015 – 2018 Transportation Improvement Program beginning January 19 through February 17, 2016.
- The Public may submit comments on updates to the Public Participation Plan beginning January 19 through March 3, 2016.

*The projects can be viewed through the interactive map at the following website:*

<http://gismap.augustaga.gov/auggagis/artspubliccomment/>

*The documents can be viewed at the following website:*

<http://www.augustaga.gov/896/Documents-Resources>

*This announcement shall serve to fulfill the public review/comment and time requirements for the Federal Transit Administration (FTA) Section 5307 & 5339 Program of Projects funded through FTA Urbanized Area Formula Grant Program, and managed by the Augusta Public Transit Department and Lower Savannah Council of Governments. Pursuant to federal requirements, if no public comments are received during the 30-day public review and comment period, then the "Program of Projects" is final.*

Please contact the Augusta Planning & Development Department (APDD) at (706) 821-1796 for more detail information. Persons with special needs related to handicapped accessibility or foreign language may contact the Planning and Development Department for assistance. For more information on ARTS please visit: [www.augustaga.gov/arts](http://www.augustaga.gov/arts) ; or contact ARTS at email address: [ARTS@augustaga.gov](mailto:ARTS@augustaga.gov)

Melanie Wilson, Director, APDD & ARTS  
Augusta Planning and Development Department (APDD)  
535 Telfair Street, Suite 300, Augusta, GA. 30901

## 2016 Augusta Public Notice - Korean

Korean



### 공개 회의 알림 초대 오거스타 지역별 프로그램 교통 연구 ( 예술 ) 를 계획

공공 참여 계획 에 대한 업데이트 2018 년 교통 개선 프로그램 ( TIP ) , 및 -대중은 검토하고 2015 회계 연도 2040 장거리 교통 계획 ( LRTP ) 개정 에 대한 언급을 초대 합니다. 예술 계획 구역 은 리치몬드 와 컬럼비아 카운티 , 조지아 의 도시화 부분을 다루고 있습니다. 과 에이컨 및 Edgefield 카운티 , 사우스 캐롤라이나 . LRTP 과 팁예술 계획 구역 에 향후 4 년에 걸쳐 시행 될 예정 등 도로 , 교량 , 대중 교통 , 자전거 및 보행자 개선 등 연방 정부 자금 지원 교통 프로젝트를 포함한다. 다음과 같이 공개 회의 가 개최됩니다:

회의날짜	시간	장소
월요일, 1월 25일, 2016	5:30 – 7:30 pm	Aiken County Government Center Sandlapper Room, 1 <sup>st</sup> Floor. 1930 University Pkwy, Aiken, SC 29801
화요일, 1월 26일, 2016	5:30 – 7:30 pm	Evans Government Center 630 Ronald Reagan Drive, Building A, Auditorium Evans, GA. 30809
수요일, 1월 27일, 2016	5:30 – 7:30 pm	Augusta-Richmond County Municipal Building Linda Beazley Community Meeting Room, 1st Floor 535 Telfair Street Augusta, GA. 30901

- 공공2040 장거리 교통 계획 개정 에 의견을 제출할 수 있으며, 2015 년 회계 연도 - 2018 년 교통 개선 프로그램 의 시작 1월 19일 2016년 2월 17일 통해 .
- 공공 2016년 3월 3일 통해 1월 19일 시작하는 공공 참여 계획 에 대한 업데이트 에 대한 의견을 제출할 수있다 .

프로젝트는 다음 웹 사이트 에서지도 를 통해 볼 수 있습니다:

<http://gismap.augustaga.gov/auggagis/artspubliccomment/>

문서는 다음 웹 사이트에서 볼 수 있습니다:

<http://www.augustaga.gov/896/Documents-Resources>

이 발표는 연방 교통국 ( FTA ) 제 5307 및 FTA 도시화 지역 공식 그랜트 프로그램을 통해 재정 지원 사업 의 5339 프로그램에 대한 공개 검토 / 코멘트 와 시간 요구 사항을 충족 하는 역할을 하고, 오거스타 대중 교통 부서 와 낮은 사바나 위원회 에 의해 관리 된다 정부 의 . 대중 의견을 30 일 공개 검토 및 의견 기간 동안 수신 되지 않으면 연방 정부의 요구 사항 에 의거 , 다음 , " 프로젝트 의 프로그램 " 마지막 이다.

더 상세한 정보는 ( 706 ) 821-1796 에서 오거스타 기획 개발부 ( APDD )와 상담하십시오 . 장애인 접근성 또는 외국어 와 관련된 특별한 도움이 필요한 사람은 지원계획 및 개발 부서에 문의 할 수 있습니다. 예술 에 대한 자세한 내용을 보려면 다음 사이트를 방문하십시오: [www.augustaga.gov/arts](http://www.augustaga.gov/arts) ; 을 ; 또는 이메일 주소로 예술 문의: [ARTS@augustaga.gov](mailto:ARTS@augustaga.gov)

Melanie Wilson, Director, APDD & ARTS  
Augusta Planning and Development Department (APDD)  
535 Telfair Street, Suite 300, Augusta, GA. 30901

# 2016 Augusta Public Notice – Mandarin/Chinese

Chinese



## 公开会议通知

### 关于参与讨论奥古斯塔地区交通研究计划和方案 (ARTS)的邀请

诚挚邀请市民进行审查和修订至 2040 年长途交通规划评论 (LRTP), 2015 年至 2018 年交通改善计划 (TIP), 和公众参与计划。ARTS 规划地区包括乔治亚州里士满和哥伦比亚县的城市, 以及南卡罗来纳州艾肯郡和埃奇菲尔德县的城市。该 LRTP 和 TIP 包括联邦政府资助的预计在未來四年实施的交通项目, 如道路, 桥梁, 公共交通, 自行车和行人的改进。公众会议将举行如下

会议日期	会议时间	会议地点
2016 年 1 月 25 日, 星期一	晚上 5:30 到晚上 7:30	Aiken County Government Center Sandlapper Room, 1st Floor. 1930 University Pkwy, Aiken, SC 29801
2016 年 1 月 26 日, 星期二	晚上 5:30 到晚上 7:30	Evans Government Center 630 Ronald Reagan Drive, Building A, Auditorium Evans, GA. 30809
2016 年 1 月 27 日, 星期三	晚上 5:30 到晚上 7:30	Augusta-Richmond County Municipal Building Linda Beazley Community Meeting Room, 1st Floor 535 Telfair Street Augusta, GA. 30901

意见提交时间:

- 关于 LRTP 和 TIP: 2016 年 1 月 19 日至 2016 年 2 月 17 日
- 关于公众参与计划: 2016 年 1 月 19 日至 2016 年 3 月 3 日

该项目可以通过交互式地图在以下网站查看

<http://gismap.augustaga.gov/auggagis/artspubliccomment/>

该文件可在以下网址进行查看

<http://www.augustaga.gov/896/Documents-Resources>

本公告符合美国联邦运输管理局 (FTA) 第 5307 及 5339 计划 FTA 城市化地区一级方程式助学计划资助项目的公众审查/注释和时间要求, 并通过奥古斯塔公共交通部门, 萨凡纳理事会管理政府。根据联邦政府的规定, 如果在 30 天的公众评议期间没有收到公众意见, “计划项目”, 是最终的决定。

请联系奥古斯塔规划发展部 (APDD) 在 (706) 821-1796 了解更多详细信息。与有关残疾人保护设施或外语特殊需求的人可以联系规划与发展部寻求帮助。有关 ARTS 的更多信息, 请访问 [www.augustaga.gov/arts](http://www.augustaga.gov/arts); 或接触 ARTS 的电子邮件地址: [ARTS@augustaga.gov](mailto:ARTS@augustaga.gov)

Melanie Wilson, Director, APDD & ARTS  
Augusta Planning and Development Department (APDD)  
535 Telfair Street, Suite 300, Augusta, GA. 30901

## 2016 Augusta Public Notice - Spanish



### NOTICIA DE REUNION PÚBLICA INVITACIÓN A COMENTAR SOBRE LOS PLANES Y PROGRAMAS DEL ESTUDIO DE TRANSPORTE DEL AREA REGIONAL DE AUGUSTA (ARTS)

El público está invitado a repasar y dar su opinión acerca de las enmiendas al Plan de Transporte a Largo Plazo 2040 (LRTP por sus siglas en inglés), FY 2015-2018 Programa de Mejoras al Transporte (TIP por sus siglas en inglés), y sobre las actualizaciones al Plan de Participación del Público. El área de planeamiento de ARTS cubre las partes urbanizadas de los condados de Richmond y Columbia en el estado de Georgia y los condados de Aiken y Edgefield en Carolina del Sur. El LRTP y el TIP incluye proyectos de transporte financiados federalmente, como mejoras a las carreteras, puentes, transporte público, ciclo y peatonales, programados a ser implementados sobre los próximos cuatro años en el área de ARTS. Las reuniones públicas serán como sigue:

FECHA	HORA	LUGAR
Lunes, 25 de Enero del 2016	5:30 - 7:30 pm	Aiken County Government Center, Sandlapper Room, 1 <sup>st</sup> Floor 1930 University Pkwy, Aiken, SC 29801
Martes, 26 de Enero del 2016	5:30 - 7:30 pm	Evans Government Complex, Auditorium 630 Ronald Reagan Drive, Bldg A Evans, GA. 30809
Miércoles, 27 de Enero del 2016	5:30 - 7:30 pm	Augusta-Richmond County Municipal Building Linda Beazley Community Room, 1 <sup>st</sup> Floor 535 Telfair Street Augusta, GA. 30901

- El público puede enviar sus comentarios sobre las enmiendas al Plan de Transporte a Largo Plazo 2040, FY 2015-2018 Programa de Mejoras al Transporte empezando el 19 de Enero hasta el 17 de Febrero del 2016.
- El público puede enviar sus comentarios sobre las actualizaciones al Plan de Participación del Público empezando el 19 de Enero hasta el 3 de Marzo del 2016.

**Los proyectos pueden ser vistos por medio del mapa interactivo en esta página:**

<http://gismap.augustaga.gov/auggagis/artspubliccomment/>

**Los documentos pueden ser vistos en la siguiente página de internet:**

<http://www.augustaga.gov/896/Documents-Resources>

Este anuncio sirve para cumplir con los requisitos de revisión/comentarios y horarios de actividades públicas de la Sección 5307 y 5339 del Programa de Proyectos de la Administración de Tránsito Federal (FTA) y administrado por el Departamento de Transporte Público de Augusta y el Consejo de Gobiernos de Lower Savannah. De acuerdo a los requisitos federales, si no se reciben comentarios públicos durante el periodo de 30 días de revisión pública y comentarios, el "Programa de Proyectos" será

**Favor contactar al Departamento de Planificación y Desarrollo de Augusta (APDD) al (706) 821-1796 para más información detallada.** Personas con necesidades especiales relacionadas a discapacitaciones o idioma, pueden contactar la Comisión de Planificación para asistencia. Para mas información sobre ARTS visite: [www.augustaga.gov/arts](http://www.augustaga.gov/arts) o contacte ARTS al correo electrónico: [ARTS@augustaga.gov](mailto:ARTS@augustaga.gov)

Melanie Wilson, Director, APDD & ARTS  
Departamento de Planificación y Desarrollo  
535 Telfair Street, Suite 300, Augusta, GA. 30901

## 2017 Augusta Public Notice - English



### PUBLIC MEETING NOTICE INVITATION TO COMMENT ON TRANSPORTATION PROJECTS

The public is invited to review and comment on the Amendments to 2040 Long Range Transportation Plan (LRTP) and DRAFT FY 2017 - 2022 Transportation Improvement Program (TIP) for the Augusta Regional Transportation Study (ARTS) during a thirty-day review period starting on August 11, 2017 through September 10, 2017 and at four (4) community meetings (dates and times listed below). The ARTS planning area covers the urbanized portions of Richmond and Columbia Counties, GA. and Aiken and Edgefield Counties, SC. The TIP includes federally-financed transportation projects, such as roads, bridges, public transit, bicycle and pedestrian improvements, scheduled to be implemented over the next four to six years.

MEETING DATE	TIME	LOCATION
Thursday, August 17, 2017	5: 00 p.m. to 7:00 p.m.	Augusta Municipal Building 535 Telfair Street, 2 <sup>nd</sup> Floor, Commission Chambers, Room 260 Augusta, GA 30901
Monday, August 21, 2017	5: 00 p.m. to 7:00 p.m.	Aiken County Government Center Sandlapper Room, 1 <sup>st</sup> floor 1930 University Parkway, Suite 2800, Aiken, SC 29801
Tuesday, August 22, 2017	11:00 a.m. to 2:00 p.m.	Augusta Public Transit Transfer Facility 1546 Broad Street Augusta, GA 30901
Tuesday, August 22, 2017	5: 00 p.m. to 7:00 p.m.	Columbia County Government Center 630 Ronald Reagan Drive, Building A, Evans, GA 30809

**The Draft FY 2017 – 2022 TIP can also be viewed at the following web site:**

<http://www.augustaga.gov/896/Documents-Resources>

For more information, please contact the Augusta Planning & Development Department at (706) 821-1796. Persons with special needs related to handicapped accessibility or foreign language may contact the Planning and Development Department for assistance. For more information on ARTS please visit: <http://www.augustaga.gov/680/ARTS-MPO>; or contact ARTS at email address: [ARTS@augustaga.gov](mailto:ARTS@augustaga.gov)

Melanie Wilson, Director  
Augusta Planning and Development Department (APDD)  
535 Telfair Street, Suite 300 • Augusta, GA • 30901

This announcement shall serve to fulfill the public review/comment and time requirements for the Federal Transit Administration (FTA) Section 5307 & 5339 Program of Projects funded through FTA Urbanized Area Formula Grant Program, and managed by the Augusta Public Transit Department and Lower Savannah Council of Governments. Pursuant to federal requirements, if no public comments are received during the 30-day public review and comment period, then the "Program of Projects" is final.

## 2017 August Public Notice – Korean



### PUBLIC MEETING NOTICE

공청회 공지

#### INVITATION TO COMMENT ON TRANSPORTATION PROJECTS

교통 프로젝트에 대한 의견을 초대

대중은 30 일간의 검토 기간과 4 회의 지역 사회 회의 (나열된 날짜 및 시간)에서 2017 - 2022 년 교통 개선 프로그램 (TIP) 초안에 대해 검토하고 의견을 제시 할 것을 요청합니다. 이하). ARTS 계획 구역은 조지 아주 리치몬드 (Richmond)와 컬럼비아 카운티 (Columbia County)의 도시화 된 지역을 포함합니다. Aiken 과 Edgefield 카운티, 사우스 캐롤라이나. TIP 에는 도로, 교량, 대중 교통, 자전거 및 보행자 개선과 같은 연방 재정 지원 교통 프로젝트가 포함되며 향후 4 ~ 6 년 내에 시행 될 예정입니다.

모임 날짜	시간	장소
2017 년 8 월 17 일 목요일	5: 00 p.m. to 7:00 p.m.	오거 스타 시립 빌딩 535 Telfair Street, 위원회 위원 2 <sup>ND</sup> floor # 260 Augusta, GA 30901
2017 년 8 월 21 일 월요일	5: 00 p.m. to 7:00 p.m.	에이컨 카운티 정부 센터 샌드 래퍼 룸 1
2017 년 8 월 22 일 화요일	11:00 a.m. to 2:00 p.m.	Augusta 대중 교통 이동 시설
2017 년 8 월 22 일 화요일	5: 00 p.m. to 7:00 p.m.	컬럼비아 카운티 정부 센터

The Draft FY 2017 – 2022 TIP can also be viewed at the following web site:

2018 년 - 2022 년도 초안은 다음 웹 사이트에서도 볼 수 있습니다.

<http://www.augustaga.gov/896/Documents-Resources>

자세한 내용은 Augusta Planning & Development Department (706) 821-1796 으로 문의하십시오. 장애인 접근성이나 외국어와 관련된 특별한 요구가있는 분은 기획 개발부에 도움을 요청할 수 있습니다. ARTS 에 대한 자세한 정보는 <http://www.augustaga.gov/680/ARTS-MPO> 를 방문하십시오. 이메일 주소 [ARTS@augustaga.gov](mailto:ARTS@augustaga.gov) 로 ARTS 에 연락하십시오.

멜라니 윌슨 (Melanie Wilson) 관리자

Augusta 기획 개발부 (APDD)

535 Telfair Street, Suite 300 • 오거 스타, 조지아 • 30901

이 공표는 FTA (Federal Transit Administration) 섹션 5307 및 5339 프로그램 (FTA Urbanized Area Formula Grants Program)을 통해 재정 지원을 받고 Augusta Public Transit Department 및 Lower Savannah Council에서 관리하는 대중 교통 검토 (FTA) 섹션 5307 및 5339 프로그램에 대한 대중 검토 / 정부의 연방 정부의 요구 사항에 따라 30 일간의 공개 검토 및 의견 수렴 기간 중에 공개 의견이 접수되지 않으면 "프로젝트 계획"이 최종적입니다.

2017 년 8 월 11 일부터 2017 년 9 월 10 일까지 30 일간의 검토 기간 동안

## 2017 August Public Notice – Mandarin/Chinese



### 奥古斯塔城市计划和发展部门

#### 邀请公众参与评论发展交通运输项目通知书

邀请公众阅读、评价并修订奥古斯塔区域（该区域包括；Richmond and Columbia Counties, GA. and Aiken and Edgefield Counties, SC, 已经城市化的部分）交通运输计划项目。将有30天时间和四次公众会议（时间、地点见表）来发表您的意见。具体计划为：至2040年长期交通运输计划的修订；2017—2022年交通运输改良草案的修改。具体内容包括，道路、桥梁、公共交通、自行车、人行道今后4—6年的改善

会议日期	会议时间	会议地点
星期四： August 17, 2017	5: 00 p.m. to 7:00 p.m.	奥古斯塔市政大厦 535 特尔菲尔街，二楼， 委员会分庭，房间 260 奥古斯塔，GA 30901
星期一， August 21, 2017	5: 00 p.m. to 7:00 p.m.	艾肯县政府中心 一楼 Sandlapper Room East 1930 University Pkwy, Aiken, SC 29801
星期二， August 22, 2017	11:00 a.m. to 2:00 p.m.	奥古斯塔公共交通 -调度部门 1546 Broad Street Augusta, GA 30904
星期二， August 22, 2017	5: 00 p.m. to 7:00 p.m.	埃文斯政府中心 630 Ronald Reagan Drive, Bldg. A, Evans GA 30809

<http://www.augustaga.gov/896/Documents-Resources>

公众需要语言或行动协助的请与奥古斯塔计划发展部（706）821-1796联系。  
欲了解交通运输发展规划的更详细内容请参阅，<http://www.augustaga.gov/680/ARTS-MPO>;  
or contact ARTS at email address: [ARTS@augustaga.gov](mailto:ARTS@augustaga.gov)

Melanie Wilson, Director  
Augusta Planning and Development Department (APDD)  
535 Telfair Street, Suite 300 • Augusta, GA • 30901

\*此项通知是满足联邦政府运输管理部Federal Transit Administration (FTA) Section 5307及Section 5309的節目

## 2017 August Public Notice – Spanish



### AVISO DE REUNION PÚBLICA INVITACION A COMENTAR SOBRE LOS PROYECTOS DE TRANSPORTE

El público está invitado a revisar y comentar sobre el plan preliminar del Programa de Mejoras al Transporte BORRADOR FY 2017 - 2022 (TIP) para el Estudio de Transporte del Área Regional de Augusta (ARTS) durante un período de revisión de treinta días y durante cuatro (4) reuniones comunitarias (fechas y horas abajo). El área de planeamiento de ARTS cubre las partes urbanizadas de los condados de Richmond y Columbia en el estado de Georgia y los condados de Aiken y Edgefield en Carolina del Sur. El TIP incluye proyectos de transporte financiados federalmente, como mejoras a las carreteras, puentes, transporte público, áreas de ciclo y peatonales, programados a ser implementados sobre los próximos cuatro a seis años.

FECHA DE REUNION	HORA	LUGAR
Jueves, 17 de Agosto del 2017	5:00 p.m. a 7:00 p.m.	Augusta Municipal Building 535 Telfair Street, 2 <sup>do</sup> Piso, Augusta, GA 30901
Lunes, 21 de Agosto del 2017	5:00 p.m. a 7:00 p.m.	Aiken County Government Center Sandlapper Room, 1 <sup>er</sup> Piso 1930 University Parkway, Oficina 2800, Aiken, SC 29801
Martes, 22 de Agosto del 2017	11:00 a.m. a 2:00 p.m.	Augusta Public Transit Transfer Facility 1546 Broad Street Augusta, GA 30901
Martes, 22 de Agosto del 2017	5:00 p.m. a 7:00 p.m.	Columbia County Government Center 630 Ronald Reagan Drive, Edificio A, Evans GA 30809

**El Plan Preliminar FY 2017 – 2022 TIP también puede ser visto en la siguiente página web:**  
<http://www.augustaga.gov/896/Documents-Resources>

Favor contactar al Departamento de Planificación y Desarrollo de Augusta (APDD) al (706) 821-1796 para más información detallada. Personas con necesidades especiales relacionadas a discapacitaciones o idioma, pueden contactar la Comisión de Planificación para asistencia. Para mas información sobre ARTS visite: [www.augustaga.gov/arts](http://www.augustaga.gov/arts) o contacte ARTS al correo electrónico: [ARTS@augustaga.gov](mailto:ARTS@augustaga.gov)

Melanie Wilson, Director  
Departamento de Planificación y Desarrollo (APDD)  
535 Telfair Street, Suite 300 • Augusta, GA • 30901

Este anuncio sirve para cumplir con los requisitos de revisión/comentarios y horarios de actividades públicas de la Sección 5307 y 5339 del Programa de Proyectos de la Administración de Tránsito Federal (FTA) y administrado por el Departamento de Transporte Público de Augusta y el Consejo de Gobiernos de Lower Savannah. De acuerdo a los requisitos federales, si no se reciben comentarios públicos durante el periodo de 30 días de revisión pública y comentarios, el "Programa de Proyectos" será finalizado.

## 2018 August Public Notice – English



### PUBLIC MEETING NOTICE INVITATION TO COMMENT ON AUGUSTA REGIONAL TRANSPORTATION STUDY (ARTS) PLANS AND PROGRAMS

The public is invited to review and comment on Amendments to 2040 Long Range Transportation Plan (LRTP) and FY 2017 – 2022 Transportation Improvement Program (TIP). The ARTS planning area covers the urbanized portions of Richmond and Columbia Counties, GA. and Aiken and Edgefield Counties, SC. The LRTP and TIP includes federally-funded transportation projects, such as road, bridge, public transit, bicycle and pedestrian improvements, scheduled to be implemented over the next four years in the ARTS planning area. Public meetings will be held as follows:

MEETING DATE	TIME	LOCATION
Monday, January 22, 2018	5 pm to 7 pm	Augusta-Richmond County Municipal Building Linda Beazley Community Meeting Room, 1st Floor 535 Telfair Street Augusta, GA. 30901
Tuesday, January 23, 2018	11 am to 2 pm	Public Transit – Transfer Facility 1546 Broad Street Augusta, GA 30904
Tuesday, January 23, 2018	5 pm to 7 pm	Evans Government Center, Engineering Conference Room 630 Ronald Reagan Drive, Building A, Evans, GA. 30809
Wednesday, January 24, 2018	5 pm to 7 pm	Aiken County Government Center Sandlapper Room, 1 <sup>st</sup> Floor. 1930 University Pkwy, Aiken, SC 29801

- The Public may submit comments on Amendments to the 2040 Long Range Transportation Plan and FY 2017 – 2022 Transportation Improvement Program beginning Jan. 12 – 30, 2018.

*The projects can be viewed through the interactive map at the following website:*

<http://gismap.augustaga.gov/auggagis/artspubliccomment/>

*The documents can be viewed at the following website:*

<http://www.augustaga.gov/896/Documents-Resources>

*This announcement shall serve to fulfill the public review/comment and time requirements for the Federal Transit Administration (FTA) Section 5307 & 5339 Program of Projects funded through FTA Urbanized Area Formula Grant Program, and managed by the Augusta Public Transit Department and Lower Savannah Council of Governments. Pursuant to federal requirements, if no public comments are received during the 30-day public review and comment period, then the "Program of Projects" is final.*

Please contact the Augusta Planning & Development Department (APDD) at (706) 821-1796 for more detail information. Persons with special needs related to handicapped accessibility or foreign language may contact the Planning and Development Department for assistance. For more information on ARTS please visit: [www.augustaga.gov/arts](http://www.augustaga.gov/arts) or contact ARTS at email address: [ARTS@augustaga.gov](mailto:ARTS@augustaga.gov)

Melanie Wilson, Director, APDD & ARTS  
Augusta Planning and Development Department (APDD)  
535 Telfair Street, Suite 300, Augusta, GA. 30901

## 2018 August Public Notice – Korean



### 공청회 공지 AUGUSTA REGIONAL 에 대한 비평에 초청 교통 연구 (예술) 계획 및 프로그램

대중은 2040 장기 운송 계획 (LRTP) 및 2017-2022 년 교통 개선 프로그램 (TIP)에 대한 개정안을 검토하고 의견을 제시 할 것을 요청받습니다. ARTS 계획 구역은 조지 아주 리치몬드 (Richmond)와 컬럼비아 카운티 (Columbia County)의 도시화 된 지역을 포함합니다. Aiken 과 Edgefield 카운티, 사우스 캐롤라이나. LRTP 및 TIP에는 도로, 교량, 대중 교통, 자전거 및 보행자 개선과 같은 연방 정부가 지원하는 교통 프로젝트가 포함되며 ARTS 계획 영역에서 향후 4 년 동안 시행 될 예정입니다. 공개 회의는 다음과 같이 개최됩니다.

회의 날짜	시간	위치
2018 년 1 월 22 일 월요일	오후 5 시 ~ 7 시	오거 - 리치몬드 카운티 시립 빌딩 Linda Beazley 커뮤니티 미팅 룸 1 층 535 델 피어 거리 Augusta, GA. 30901
2018 년 1 월 23 일 화요일	오전 11 시 ~ 오후 2 시	대중 교통 - 환승 시설 1546 Broad Street Augusta, GA 30904
2018 년 1 월 23 일 화요일	오후 5 시 ~ 7 시	에반스 정부 센터, 엔지니어링 컨퍼런스 룸 630 Ronald Reagan Drive, 건물 A, Evans, GA. 30809
2018 년 1 월 24 일 수요일	오후 5 시 ~ 7 시	에이컨 카운티 정부 센터 샌드 래퍼 룸. 1 층. 1930 University Pkwy, Aiken, SC 29801

➢ 대중은 2018 년 장거리 운송 계획과 2018 년 1 월 12 일부터 30 일까지 2017-2022 년 교통 개선 프로그램에 대한 수정안에 대한 의견을 제출할 수 있습니다.

프로젝트는 다음 웹 사이트에서 대화식지도를 통해 볼 수 있습니다.

<http://gismap.augustaga.gov/augggis/artspubliccomment/>

이 문서는 다음 웹 사이트에서 볼 수 있습니다.

<http://www.augustaga.gov/396/Documents-Resources>

이 공표는 FTA (Federal Transit Administration) 섹션 5307 및 5339 프로그램 (FTA Urbanized Area Formula Grants Programme)을 통해 재정 지원을 받고 Augusta Public Transit Department 및 Lower Savannah Council 에서 관리하는 대중 교통 검토 (FTA) 섹션 537 및 5339 프로그램에 대한 대중 검토 / 정부의 연방 정부의 요구 사항에 따라 30 일간의 공개 검토 및 의견 수렴 기간에 공개 의견이 접수되지 않으면 "프로젝트 계획"이 최종적입니다.

자세한 내용은 Augusta Planning & Development Department (APDD) (706) 821-1796으로 문의하십시오. 장애인 접근성이나 외국어와 관련된 특별한 필요가있는 분은 기획 개발부에 도움을 요청할 수 있습니다. ARTS에 대한 자세한 정보는 [www.augustaga.gov/arts](http://www.augustaga.gov/arts)를 방문하십시오. 이메일 주소 [ARTS@augustaga.gov](mailto:ARTS@augustaga.gov)로 ARTS에 연락하십시오.

Melanie Wilson, APDD & ARTS 소장  
Augusta 기획 개발부 (APDD)  
535 Telfair Street, Suite 300, Augusta, GA. 30901

## 2018 August Public Notice – Mandarin/Chinese



### 公開會議通知 邀請對奧古斯塔地區的評論 運輸研究 (藝術) 計劃和方案

公眾被邀請審閱 2040 年遠程運輸計劃 (LRTP)，2017 財年-2022 年交通改善計劃 (TIP) 的修正案，並對公眾參與計劃進行更新。ARTS 規劃區覆蓋了里士滿和哥倫比亞縣的城市化部分。和艾肯和 Edgefield 縣，SC。LRTP 和 TIP 包括聯邦政府資助的運輸項目，如道路，橋樑，公共交通，自行車和行人改善等，計劃在未來四年內在 ARTS 規劃區實施。公眾會議將舉行如下：

日期	時間	地點
2018 年 1 月 22 日星期一	下午 5 點到 7 點	奧古斯塔 - 里士滿縣市政大樓 - 琳達 Beazley 社區會議室，1 樓 特爾費爾街 535 號 奧古斯塔，GA. 30901
2018 年 1 月 23 日星期二	上午 11 點到下午 2 點	公共交通 - 轉運設施 1546 Broad Street 奧古斯塔，GA 30904
2018 年 1 月 23 日星期二	下午 5 點到 7 點	埃文斯政府中心，工程會議室 630 羅納德里根驅動器，A 座，禮堂 埃文斯，GA. 30809
2018 年 1 月 24 日星期三	下午 5 點到 7 點	艾肯縣政府中心 桑拿房，1 樓。 1930 年，大學 Pkwy，艾肯，SC 29801

> 這些項目可以通過以下網站的互動地圖查看：

<http://aismap.augustaga.gov/augqaais/artspubliccomment/>

這些文件可以在以下網站查看：

<http://www.augustaga.gov/896/Documents-Resources>

本公告將履行聯邦運輸管理局 (FTA) 第 5307 和 5339 號計劃通過自由貿易協定城市化地區配方資助計劃資助的，由奧古斯塔公共運輸部和下薩凡納理事會管理的公眾審查/評論和時間要求的政府。根據聯邦要求，如果在 30 天的公開評審期間沒有收到公眾意見，那麼“項目計劃”是最終的。

請致電 (706) 821-1798 與奧古斯塔規劃發展部 (APDD) 聯繫以獲取更多詳細信息。有特殊需求的殘障人士或外語人士，可聯絡規劃發展部門尋求協助。有關 ARTS 的更多信息，請訪問：[www.augustaga.gov/arts](http://www.augustaga.gov/arts)；或通過電子郵件地址 [ARTS@augustaga.gov](mailto:ARTS@augustaga.gov) 聯繫 ARTS

APDD&ARTS 總監 Melanie Wilson  
奧古斯塔計劃和發展部 (APDD)  
特爾費爾街 535 號，300 室 奧古斯塔，GA. 30901

## 2018 August Public Notice – Spanish



### AVISO DE REUNIÓN PÚBLICA INVITACIÓN A COMENTAR LOS PLANES Y PROGRAMAS DE ESTUDIO DE TRANSPORTE REGIONAL DE AUGUSTA (ARTS)

Se invita al público a revisar y comentar las Enmiendas al Plan de Transporte a Largo Plazo 2040 (LRTP) y al Programa de Mejoramiento del Transporte (TIP) del año fiscal 2017-2022. El área de planificación de ARTS cubre las partes urbanizadas de los condados de Richmond y Columbia, GA. y los Condados de Aiken y Edgefield, SC. El LRTP y el TIP incluyen proyectos de transporte financiados por el gobierno federal, tales como carreteras, puentes, transporte público, bicicletas y mejoras para peatones, programados para ser implementados durante los próximos cuatro años en el área de planificación de ARTS. Las reuniones públicas se llevarán a cabo de la siguiente manera:

Fecha de la Reunión	Hora	Ubicación
Lunes, 22 de Enero de 2018	5 pm to 7 pm	Edificio Municipal del Condado de Augusta-Richmond Sala de Reuniones Comunitaria - Linda Beazley, Primer Piso 535 Telfair Street Augusta, GA. 30901
Martes, 23 de Enero de 2018	11 am to 2 pm	Transporte Público - Centro de Transferencia 1546 Broad Street Augusta, GA 30904
Martes, 23 de Enero de 2018	5 pm to 7 pm	Centro del Gobierno de Evans, Sala de Conferencias de Ingeniería 630 Ronald Reagan Drive Edificio A, Evans, GA 30809
Miércoles, 24 de Enero de 2018	5 pm to 7 pm	Sala de Sandlapper del Centro de Gobierno del Condado de Aiken, Primer Piso 1930 University Pkwy Aiken, South Carolina 29801

➤ El Público puede enviar comentarios sobre las Enmiendas al Plan de Transporte a Largo Plazo 2040 y al Programa de Mejoramiento del Transporte del año fiscal 2017-2022, que comenzarán del 12 al 30 de Enero de 2018.

*Los proyectos se pueden ver a través del mapa interactivo en el siguiente sitio web:*

<http://gismap.augustaga.gov/augggis/artspubliccomment/>

*Los documentos se pueden ver en el siguiente sitio web:*

<http://www.augustaga.gov/896/Documents-Resources>

Este anuncio servirá para cumplir los requisitos públicos de revisión / comentario y tiempo para la Administración Federal de Tránsito (FTA) Sección 5307 y 5339 Programa de Proyectos financiado a través del FTA Urbanized Area Formula Grant Program, y administrado por Departamento de Transporte Público y Lower Savannah Council de Gobiernos. De conformidad con los Requisitos Federales, si no se reciben comentarios públicos durante el período de revisión pública y comentarios de 30 días, entonces el "Programa de Proyectos" es definitivo.

Comuníquese con el Departamento de Planificación y Desarrollo de Augusta (APDD) al (706) 821-1796 para obtener más información detallada. Las personas con necesidades especiales relacionadas con la accesibilidad para discapacitados o un idioma extranjero pueden comunicarse con el Departamento de Planificación y Desarrollo para obtener ayuda. Para obtener más información sobre ARTS, visite: [www.augustaga.gov/arts](http://www.augustaga.gov/arts) ; o comuníquese con ARTS a la dirección de correo electrónico: [ARTS@augustaga.gov](mailto:ARTS@augustaga.gov)

Melanie Wilson, Director, APDD & ARTS  
Augusta Planning and Development Department (APDD)  
535 Telfair Street, Suite 300, Augusta, GA. 30901

## **Appendix M: TITLE VI QUESTIONNAIRES FOR LOCAL AGENCIES**

### **AUGUSTA-RICHMOND COUNTY, GEORGIA**

#### **Title VI Compliance Questionnaire for Local Agencies**

**Local Agency:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name/Title:** \_\_\_\_\_

#### **I. Administration**

##### **A. Staff Composition and Program Administration**

1. Provide breakdown of your administrative staff by race, color, national origin, sex, and their positions.
2. How many federally funded projects have you managed during the last two years? Dollar amount?
3. Have you designated an EEO Officer or Title VI Coordinator? Provide name and time in the position.
4. Do you have a Title VI Policy, Assurances and Plan in place? Provide proof of public dissemination of your Title VI policy.

##### **B. Complaint Procedure**

1. Do you have a Title VI complaint procedure for external discrimination complaints? If so, please provide a copy. To what extent is the community aware of it?
2. Have you received any Title VI related complaints during the past two years? If so, how many? What were the outcomes? Where there any Title VI complaint lodged by beneficiaries or participants? If so, explain the issues involved.
3. Do you have a Title VI Notice to Public? If so, please provide copy.

## **C. Training**

1. Has your staff received any training (formal or informal) regarding Title VI?
2. Are you considering scheduling Title VI training sometime soon? If so, when and who will present it?

## **II. Planning Activities**

### **A. Public Involvement**

1. Are minority members of the community invited to participate in public hearings? How do you go about doing that?
2. Were accessible location, adequate time, and translation services considered or provided during the coordination of hearings?
3. Is the Hearing Coordinator keeping records in attendance? Is the information broken down by race, color, national origin, and sex (by visual identification)?
4. Have planning manuals, directives, guidelines, and policies been reviewed for Title VI compliance purposes?

## **III. Consultant Contracts Activities**

1. Are Title VI assurances and provisions included on consultant contracts?
2. Are DBE goals being included and met for consultant contracts? If not, what provisions have been taken to meet them?
3. Have directives, operational procedures, guidelines, and policies been reviewed for Title VI compliance purposes?

## **IV. Design/Environmental Activities**

1. Are minority members of the community invited to participate in public hearings? How do you go about doing that?

2. Are accessibility of locations, adequate time, and translation services considered during the coordination of hearings? Was any other effort made to promote maximum attendance by those affected by the project, including member of minority communities?
3. Is the Hearing Coordinator keeping records in attendance? Is the information broken down by race, color, national origin, sex, (by visual identification)?
4. Have location and design manuals, directives, operational procedures, guidelines, and policies been reviewed for Title VI compliance purposes?
5. Is statistical data being collected on race, color, national origin, and sex on communities affected by a construction project?

## **V. Right of Way Activities**

1. Are DBE goals for real estate appraisers being met? If not, what provisions have been taken to help reach these goals?
2. Is Title VI language being incorporated in all acquisition, negotiation, property management communications, and contracts?
3. Are Title VI language and assurance statements being included in all surveys for property owners and tenants after the conclusion of all business?
4. Are all values and communications associated with appraisals conducted in an equitable fashion?
5. Do deeds, permits, and leases contain Title VI compliance clauses?
6. Is statistical data being gathered on race, color, national origin, and sex for all relocatees?

## **VI. Construction and Maintenance Activities**

1. Are contractor selection procedures been reviewed to determine uniformity in their application to minority and nonminority contractors?

2. Are minority contractors and subcontractors being informed about contracting opportunities with your organization?
3. Are construction rules and regulations being applied in an equitable fashion? Have you received any complaints within the last two years?
4. Are Title VI assurances being included in all contracts, subcontracts, and material supply agreements?

# Appendix N: TITLE VI QUESTIONNAIRES FOR PLANNING ORGANIZATIONS

## AUGUSTA-RICHMOND COUNTY, GEORGIA

### Title VI Compliance Questionnaire for Planning Organizations

**MPO/RDC:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name/Title:** \_\_\_\_\_

#### I. Administration

##### A. Staff Composition and Program Administration

1. Provide breakdown of the administrative staff by position, race, color, gender, and national origin. Include organizational chart.
2. Provide makeup of the planning organization's Board of Directors by race, color, gender or national origin. Identify the voting members.
3. Describe the various programs administered by the planning organization and their funding sources.
4. Does the planning organization have an Affirmative Action Plan with respect to employment?

##### B. Complaint Procedure

1. Do you have a Title VI complaint procedure? To what extent is the community made aware of it?
2. Have you received any Title VI related complaints during the past two years? How many? Outcome? Any Title VI complaint lodged by beneficiaries or participants? Explain issues involved.
3. Provide copy of your complaint procedure and proof of public dissemination of Title VI policy.

## **C. Training**

1. Has your staff received any training (formal or informal) regarding Title VI of the Civil Rights Act of 1964?
2. Are you considering scheduling Title VI training sometime soon? If so, when and who will present it?

## **II. Planning Process**

### **A. Public Involvement**

1. To what extent citizen participation has been provided in the transportation planning process? Any policy in that regard? Explain.
2. Citizen Advisory Committees: How are the members selected? For how long? What is their make up in terms of race, color, national origin, sex, and position?
3. Are organizations representing minorities/disadvantaged individuals made aware of planning processes and offered the opportunity to provide input? How?
4. How are the needs of the minorities/disadvantaged persons addressed during the planning process?
5. What statistics are kept on beneficiaries of services or programs by race, religion, color, and sex?

### **B. Hearings**

1. What statistics are kept on public hearings participation by race, religion, color, national origin, and sex (by visual identification)?
2. Are minority group concerns addressed in a timely manner? Explain process.
3. Are public meeting announcements made available in languages other than English, according to the affected minority population(s)?

4. Are accessible location (geographically and structurally), appropriate time, and translation services being planned/provided during public hearings?

### **C. Procurement of Contracts**

1. How are the Request for Proposals (RFP) solicited? What are the requirements for submitting RFPs?
2. What kind of participation do DBE firms have in the RFP process? Are there goals or are goals included? Do you meet them?
3. Do you keep record of DBE firms during the RFP process? Provide list.
4. How does the planning organization promote the participation of qualified minority/women consultants?
5. How does the planning organization monitor consultant's adherence with Title VI requirements?
6. Provide the number, dollar value(s), and type of contract(s) used by the planning organization during the last two fiscal years. Identify contractors by race, color, national origin, and sex.
7. How many federally funded projects did you manage during the last fiscal year? Provide dollar amount for each one of them. How much of that money went to consultant contracts? DBEs?

### **D. Environmental Impact**

1. Are minority members of the community invited to participate in public hearings pertaining to environmental issues? Are you keeping statistics on public hearing participation by race, color, national origin, and sex? Please present proof.
2. Do you have procedures for the identification of environmental impacts? How do you approach environmental issues in minority/ disadvantaged communities? Explain.
3. Are those environmental issues discussed with the affected community during public hearings? Have special provisions such as language interpreters been provided during public meetings?

4. Are these efforts documented? If so, please provide documentation.

Could you list the major transportation projects planned or executed during the last two years where social, environmental, economic, or demographic adverse impacts were identified? To what extent did Title VI issues appear as a consequence of a project? Describe.

## Appendix O: TITLE VI CONTRACT CLAUSES

The text below, in its entirety, is in all contracts entered into by AUGUSTA GEORGIA. All of the text except the final section, entitled “Incorporation of Provisions,” should be included in any contract entered into by any AUGUSTA GEORGIA contractor.

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “Contractor”), agree as follows:

### **1. *Compliance with Regulations***

The Contractor shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of the Department of Transportation (hereinafter referred to as DOT), Title 49, Code of Federal Regulations, part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

### **2. *Nondiscrimination***

The Contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

### **3. *Solicitations for Subcontracts, Including Procurement of Materials and Equipment***

In all solicitations either by competitive bidding or negotiations made by the Contractor for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor’s obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, sex, or national origin.

### **4. *Information and Reports***

The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by Augusta Georgia or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the Contractor shall so certify to Augusta Georgia, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

**5. Sanctions for Noncompliance**

In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, Augusta Georgia shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

- a. Withholding of payments to the Contractor under the contract until the Contractor complies; and/or
- b. Cancellation, termination, or suspension of the contract, in whole or in part.

**6. Incorporation of Provisions**

The Contractor shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The Contractor shall take such action with respect to any subcontractor or procurement as Augusta Georgia or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request Augusta Georgia enter into such litigation to protect the interests of the state and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

## Appendix P: TITLE VI DEEDS CLAUSES

**The following clauses shall be included in any and all deeds affecting or recording the transfer of real property, structures, or improvements thereon, or interest therein from the United States.**

### ***Granting Clause***

NOW, THEREFORE, Augusta Georgia—as authorized by law, and upon the condition that the state of Georgia will accept title to the lands and maintain the project constructed thereon, in accordance with and in compliance with Title 23, United States Code, the Regulations for the Administration of Federal Aid for Highways; the policies and procedures prescribed by the Federal Highway Administration of the Department of Transportation; and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252: 42 USC 2000d to 2000d-4)—does hereby remise, release, quitclaim, and convey unto the state of Georgia all the right, title, and interest of AUGUSTA GEORGIA in and to said land described in Exhibit A attached hereto and made a part thereof.

### ***Habendum Clause***

TO HAVE AND TO HOLD said lands and interests therein unto the state of Georgia, and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the state of Georgia, its successors, and assigns.

The state of Georgia , in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree, as a covenant running with the land for itself, its successors and assigns, that (1) no person shall, on the grounds of race, color, sex, disability, national origin, age, or religion, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed\*, (2) that the state of Georgia shall use the lands, and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination of Federally Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended, (3) that in the event of breach of any of the above mentioned nondiscrimination conditions, the agency shall have a right to reenter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in, and become the absolute property of, AUGUSTA GEORGIA and its assigns as such interest existed prior to this instruction.<sup>1</sup>

**This page intentionally left blank**

## Appendix Q: TITLE VI DEEDS CLAUSES (Continued)

**The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by AUGUSTA GEORGIA pursuant to the provisions of Assurance 7.**

The LESSEE, for himself or herself, his or her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land, that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease, for a purpose for which AUGUSTA GEORGIA program or activity is extended, or for another purpose involving the provision of similar services or benefits, the LESSEE shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964, as said Regulations may be amended.

That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to terminate the lease, and to reenter and repossess said land and the facilities thereon, and hold the same as if said lease had never been made or issued.

**The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by AUGUSTA GEORGIA pursuant to the provisions of Assurance 7.**

The LESSEE, for himself or herself, his or her personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant, and agree as a covenant running with the land, that (1) no person, on the grounds of race, color, sex, or national origin, shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land and furnishing of services thereon, no person on the grounds of race, color, sex, and national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the LESSEE shall use the premises in compliance with all requirements imposed by or pursuant to Title 49,

Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation— Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to terminate the [license, lease, permit, etc.] and to reenter and repossess said land and the facilities thereon, and hold the same as if said [license, lease, permit, etc.] had never been made or issued.

\*[Include in deeds subject to a reverter clause]

That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to reenter said land and facilities there-on, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the STATE and its assigns.

---

<sup>1</sup> Reverter Clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of Civil Rights Act of 1964.