

IN THE MAGISTRATE COURT OF RICHMOND COUNTY
STATE OF GEORGIA

YOUR NAME
PLAINTIFF

CASE NUMBER PROVIDED BY CLERK'S OFFICE

YOUR ADDRESS
ADDRESS

YOUR CITY, STATE AND ZIP

DEFENDANT'S NAME
DEFENDANT

DEFENDANT'S ADDRESS
ADDRESS

DEFENDANT'S CITY, STATE AND ZIP

STATEMENT OF CLAIM

The above-named Defendant(s) DEFENDANT'S NAME is/are subject to the jurisdiction of this court and reside(s) at DEFENDANT'S ADDRESS, Richmond County, Georgia. Defendant is indebted to the plaintiff in the amount of AMOUNT SUING FOR. **(DO NOT ADD COSTS)**

The Plaintiff's claim against the Defendant is based upon the following:

BRIEFLY EXPLAIN WHY YOU ARE SUING. IF THERE IS A CONTRACT (OR CHECK), PLEASE GIVE THE FOLLOWING INFORMATION: CONTRACT NUMBER, DATE OF CONTRACT, ORIGINAL AMOUNT OF CONTRACT, LAST DATE PAID AND AMOUNT OF PAYMENT, AND BALANCE DUE NOW. THIS SECTION MUST SHOW HOW YOU ARRIVED AT THE AMOUNT YOU ARE SUING FOR.

Wherefore, Plaintiff demands judgment against the Defendant for the sum of AMOUNT SUING FOR plus costs.

VERIFICATION

Georgia, Richmond County

YOUR NAME being duly sworn on oath, says the foregoing is a just and true statement of the amount owing by the Defendant to Plaintiff, exclusive of all set-offs and just grounds of defense.

Sworn to and subscribed before me,

This _____, day of _____, _____

YOUR SIGNATURE (YOU MUST SIGN BEFORE A Plaintiff(s) DEPUTY CLERK OR NOTARY PUBLIC)

Deputy Clerk/Notary Public

NOTICE AND SUMMONS

TO DEFENDANT'S NAME DEFENDANT(S)

DEFENDANT'S ADDRESS ADDRESS

You are hereby notified that YOUR NAME has made a claim and is demanding against you for the sum of AMOUNT SUING FOR (WRITTEN OUT) dollars (\$ AMOUNT SUING FOR), as shown by the foregoing statement. The Court will hold a hearing upon this claim at Augusta- Richmond County Judicial Center, 735 James Brown Blvd, Augusta, Georgia 30901, at a time to be set when your answer is filed.

You are required to file or present an answer to this claim within 30 days after service of this claim upon you. Your answer may be filed in writing or may be given orally to the Clerk.

If you wish to have witnesses summoned, see the Clerk's Office at once for assistance.

If you have any claim against the plaintiff, it should be presented at the time you file your answer to this complaint.

If you admit the claim, but desire additional time to pay, you must come to the hearing in person and state the circumstances in court.

You may come with or without an attorney.

Deputy Clerk of Magistrate Court

JUDGMENT

GEORGIA, RICHMOND COUNTY

The within case being a(Consent, Default, Evidence Judgment) I find for the Plaintiff in the sum of \$ _____

as principal, \$ _____ as interest, \$ _____ as attorney's fees and \$ _____ court costs.

WHEREUPON, IT IS ORDERED AND ADJUDGED that the Plaintiff _____

do have and recover of the Defendant(s) _____ the sum of

\$ _____ as principal, \$ _____ as interest; together with future interest at the rate of _____

per annum, \$ _____ as attorney's fees, and \$ _____ cost to be taxed by the Clerk.

This _____ day of _____, _____.

Judge, Magistrate Court, Richmond County, Georgia

CASE NUMBER PROVIDED BY CLERK'S OFFICE

STATE OF GEORGIA

MAGISTRATE COURT OF RICHMOND COUNTY,
GEORGIA

COMPLAINT AND SUMMONS OF SUIT

YOUR NAME

YOUR MAILING ADDRESS

YOUR CITY, STATE AND ZIP

TELEPHONE NUMBER

VS.

DEFENDANT'S NAME

DEFENDANT'S ADDRESS (NO P.O. BOX)

DEFENDANT'S CITY, STATE AND ZIP

Principal AMOUNT SUIING FOR

Cost PROVIDED BY CLERK'S OFFICE

FILED IN OFFICE

This _____ day of _____, _____

Deputy Clerk of the Magistrate Court
Richmond County, Georgia

Georgia, Richmond County

I have this day served the within Complaint and Summons upon the Defendant _____

By delivering a true copy of the same

- (A) to the Defendant personally
- (B) to a person sui juris residing at the Defendant's dwelling, to wit: _____
(name, age, relationship to Defendant)
- (C) to _____ who is _____ of the Defendant's Corporation;
(Title)

At _____ Richmond County, Georgia at _____ am/pm, on

The _____ day of _____, _____.

Deputy Marshal