



## Citizen Volunteer Litter Clean-Up Program

Making your community a more beautiful place to live, work, and play is easy. If you have a group ready to clean a specific area (or are an individual who just wants to make a difference) we can help you plan your cleanup. We will provide the resources you need, such as trash bags, gloves, pick up tools, and any other supplies that we might have to support the cleanup.

How to organize a cleanup - The process is easy. First, plan your date and location, and round up your volunteers (**minimum of 2 up to a maximum of 20**). Next, complete the supply request form below to get your materials. Application requests need to be submitted 14-30 days prior to date of event for approval and to prepare your materials and arrange for trash pickup if needed.

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### Clean-Up Application

Name of Group: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Clean-up: \_\_\_\_\_ Estimated Number of Volunteers: \_\_\_\_\_  
(We will base supply needs on this number)

Area of Clean-up: \_\_\_\_\_

Do you need to have the full trash bags collected?  Yes  No

Closest address to where you will leave the trash bags: \_\_\_\_\_  
(Exact address & zip code needed for mapping)

Description of where you will leave the full trash bags:  
\_\_\_\_\_

#### Office Use Only

Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Supplies provided: \_\_\_\_\_ Bags \_\_\_\_\_ Gloves Pick-up Date: \_\_\_\_\_

Supplies returned: \_\_\_\_\_ Unused Bags Return Date: \_\_\_\_\_

Trash pick-up scheduled: \_\_\_\_\_



Augusta believes a clean city is important, but **SAFETY** is more important! The following guidelines will help make your event safe and enjoyable. Please review them with all volunteers.

**Dress Appropriately!**

- Wear leather closed-toe shoes, tennis shoes, or boots.
- Wear long cotton pants or jeans.
- Wear gloves to protect your hands.
- Wear bright clothes if working along a street (i.e. - safety vests).

**Shade Yourself!**

- A hat, long sleeves, and sunscreen are recommended.

**Hydrate Yourself!**

- Drink plenty of water and take breaks as often as you need to.

**Be Alert!**

- Be aware of your surroundings at all times  
(*Watch out for dogs, cars, snakes, poison ivy, fire ants, etc.*).
- Never put your hands into an area that is not visible.
- Do not handle dead animals, firearms or chemicals - report them to authorities.
- If needles are found have an *adult* place them in a sharps container, lock it and throw it away!

**Watch your Step!**

- Be careful of loose rocks and wet or marshy areas.

**Watch Children! (An adult should always accompany Children)**

- Caution children against picking up broken glass, needles, or other sharp objects.
- Keep children away from traffic.

**Buddy System**

- Work together – at least 2 together at all times.
- Keep a cellphone handy for unexpected/emergency situations.