



AUGUSTA REGIONAL TRANSPORTATION STUDY

535 Telfair Street • Suite 300 Augusta, Georgia 30901

**AUGUSTA REGIONAL TRANSPORTATION STUDY (ARTS)  
JOINT TEST NETWORK SUBCOMMITTEE, CITIZENS ADVISORY COMMITTEE AND  
TECHNICAL COORDINATING COMMITTEE MEETING  
535 TELFAIR STREET, THIRD FLOOR TRAINING ROOM  
AUGUSTA GEORGIA 30901  
WEDNESDAY, FEBRUARY 13, 2019 at 10:30 A.M.**

**Go-To-Meeting:**

Please visit & join the meeting space from your computer, tablet, or smartphone.

<https://www.gotomeet.me/augustainfotech/arts-tcc-and-cac-joint-meeting>

You can also dial in using your phone.

United States: +1 (571) 317-3122

Access Code: 323-177-357

**PLEASE NOTE CHANGE IN LOCATION FOR JOINT MEETING**

**AGENDA**

1. Welcome and Introductions (*Acknowledge Go-To-Meeting*)
2. Approve the minutes of the Joint Citizens Advisory Committee and Technical Coordinating Committee Meeting held on November 14, 2018. (CAC and TCC Vote)
3. Consider modifying the By Laws by adding six (6) new members to the Citizens Advisory Committee to represent the expanded ARTS Study Area Boundary. (CAC Vote only)
4. Consider endorsing the *FINAL* FY 2020 Unified Planning Work Program (see attached).
5. Consider endorsing the Safety Performance Management Targets (PM1) approved by the Georgia Department of Transportation and South Carolina Department of Transportation (see attached).
6. Presentation by Dr. Oliver Page on the highlights from ARTS 2011-2017 Annual Traffic Crash Analysis. In keeping with the Federal and State Safety Performance Measure (PM 1) ARTS undertakes annually an analysis of traffic crash data. The purpose of this task is to identify locations and rates of traffic fatalities and serious injury, hazardous locations and crash frequency. The multimodal nature of traffic safety also includes identifying non-motorized crashes. The importance of an annual review of crash data determines whether progress towards safety targets is being achieved. Outcomes from this analysis can provide input to recommend interventions that improve the safety of all roadway users.
7. Consider endorsing the Transportation Alternatives Set-aside (TAP) FY 2019-2020 Application Process. (Approved by the ARTS South Carolina Policy Subcommittee on 1/31/2019)

8. Presentation by VHB Inc., on the Congestion Management Process update.
9. Status of Regional Transportation Projects:
  - a. Georgia Highways
  - b. South Carolina Highways
  - c. Augusta Public Transit
  - d. Best Friend Express
  - e. Augusta Regional Airport
10. Other Business
11. Adjourn



**Planning and Development Department**  
**Robert H. Sherman III**  
**Director**

**AUGUSTA REGIONAL TRANSPORTATION STUDY (ARTS)  
 JOINT TEST NETWORK SUBCOMMITTEE, CITIZENS ADVISORY COMMITTEE AND  
 TECHNICAL COORDINATING COMMITTEE MEETING  
 535 TELFAIR STREET, FIRST FLOOR, LINDA BEAZLEY COMMUNITY ROOM  
 AUGUSTA GEORGIA 30901  
 WEDNESDAY, NOVEMBER 14, 2018 at 10:30 A.M.,  
 MEETING MINUTES**

<p><b><i>TCC VOTING MEMBERS ATTENDING:</i></b>  <b>Robert Sherman</b>, APDD Director  <b>Joel Duke</b>, Director Aiken Co  <b>Rhonda Mitchell</b>, LSCOG  <b>Sharon Dottery</b>, Interim Director Augusta Public Transit  <b>Ted Hicks</b>, GDOT  <b>Hameed Malik</b>, Augusta Engineering represented by <b>June Hamal</b>  <b>Andrew Strickland</b>, Director, Columbia Co. Planning  <b>Ryan Bland</b>, City of Aiken Planning and Community Director  <b>Herbert Judon</b>, Director Augusta Regional Airport  <b>Adam Humphries</b>, SCDOT – RPG3 represented by <b>Alex Bennett</b>  <b>Matt Schlachter</b>, Columbia County represented by <b>Steve Exley</b>  <b>Thomas Zeaser</b>, Engineer, N. Augusta  <b>Jimmy Smith</b>, P.E. District Engineer represented by <b>Ellen Wright</b>  <b>Mike Sullivan</b> represented by <b>Kenny Larimore</b>  <b>Libby Hodges</b>, City of North Augusta Planning Director</p>	<p><b><i>TCC VOTING MEMBERS ABSENT:</i></b>  <b>Joe Berry</b> , Aiken County  <b>Ronald Price</b>, Fort Gordon  <b>Curtis Murphy</b>, New Ellenton  <b>Michelle Jones</b>, City of Aiken Public Works  <b>Steve Cassell</b>, P.E. Engineering Director          Columbia County  <b>Hart Clark</b>, Edgefield County Building and          Planning Director</p>
<p><b><i>TCC NON-VOTING MEMBERS ATTENDING:</i></b>  <b>Kenny Larimore</b>, SCDOT Planning Engineer  <b>LJ Peterson</b>, Aiken Co  <b>Carole Burrowbridge</b>, ADA Augusta  <b>Marques Jacobs</b></p>	<p><b><i>TCC NON-VOTING MEMBERS ABSENT:</i></b>  <b>Yolanda Morris</b>, FHWA (SC)  <b>Tamara Christian</b>, FHWA (GA)  <b>Radney Simpson</b>, GDOT  <b>Eric Duff</b>  <b>Charles R. Walker</b>, GDOT Intermodal  <b>Andy Crosson</b>, CSRA RDC</p>
<p><b><i>CAC VOTING MEMBERS ATTENDING:</i></b>  <b>Hafeez Chaudhry</b>, Columbia County  <b>Geneva Jackson</b>, Richmond County  <b>Frank Plumley</b>, Columbia County</p>	<p><b><i>CAC VOTING MEMBERS ABSENT:</i></b>  <b>Bill Busser</b>, Aiken County  <b>Willie Bell</b>, Aiken County  <b>Martin Cochran</b>, Aiken County  <b>Joe Collins</b>, Columbia County  <b>Russell Foster</b>, Columbia County  <b>Hector Rodriquez</b>, Burnettown SC  <b>Shirley Abney</b></p>
<p><b><i>OTHERS ATTENDING:</i></b>  <b>Augusta Planning and Development Dept.</b>  <b>Mary Elizabeth Burgess</b>  <b>Dr. Oliver Page</b>  <b>Mariah Harris</b>  <b>Lynn Russell</b></p>	<p><b>SCDOT - Planning</b>  <b>Kevin Singletary</b>, Edgefield Co.  <b>Seth Leslie</b></p>

<b>GDOT- Planning</b> Todd Price, GDOT	<b>Go-To-Meeting</b> Rick Wyatt Regina Pyles
<b>Daniel Sabia</b> Pat Smeetan	

**1. Welcome and Introductions (Acknowledge Go-To-Meeting)**

Lynn Russell conducted welcome and introductions.

**2. Lynn Russell presented this item.**

**Approve the minutes of the Joint Citizens Advisory Committee and Technical Coordinating Committee Meeting held on September 12, 2018. (CAC and TCC Vote)**

A motion to approve the minutes from September 12, 2018 was made, seconded and unanimously approved by all committee members present for the CAC and TCC.

**3. Lynn Russell presented this item.**

**Consider approving the *DRAFT* FY 2020 Unified Planning Work Program.**

A motion to approve the item was made by Hafeez Chaudhry and Robert Sherman, seconded by Geneva Jackson and Ted Hicks and unanimously approved by all committee members present.

**4. Dr. Oliver Page presented this item.**

**Consider approving applications to the Georgia Association of Metropolitan Planning Organizations (GAMPO) as follows:**

- a. An application for funding to hire a consultant to update the ARTS Metropolitan Transportation Plan in the amount of \$270,000 (\$216,000 Federal and \$54,000 local match);**

Dr. Oliver Page gave a brief background and review of the scope of services. No questions, comments or suggestions were made by any of the committee member present.

A motion to approve the item was made by Hafeez Chaudhry and Sharon Dottery, seconded by Geneva Jackson and **Ted Hicks** and unanimously approved by all committee members present.

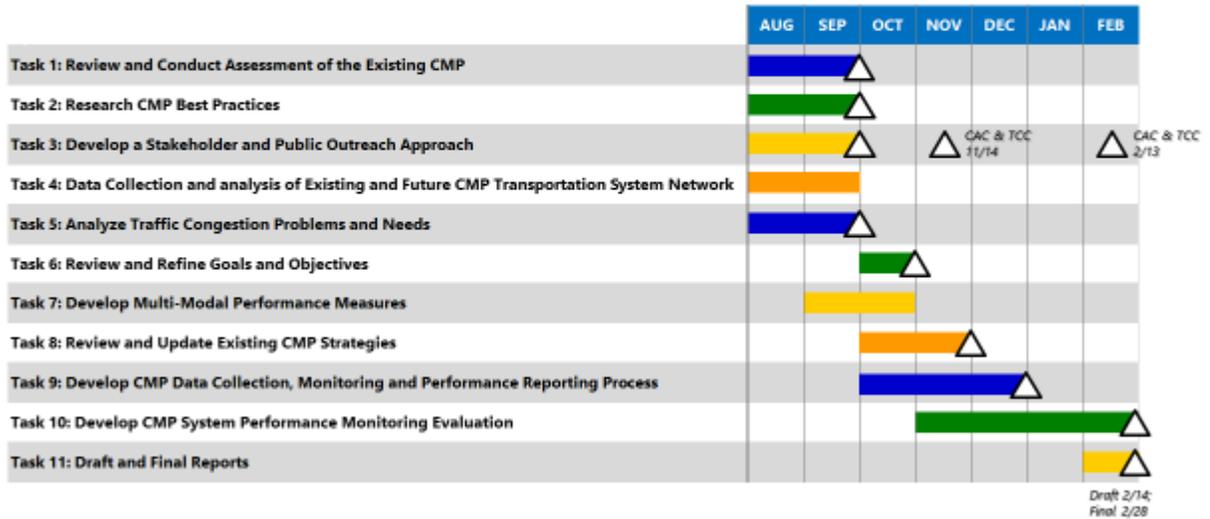
- b. An application for funding to hire a consultant to prepare the Central Martinez Area Access Management Plan in the amount of \$500,000 (\$400,000 Federal and \$100,000 local match provided by Columbia County).**

A motion to approve the item was made by Geneva Jackson and Robert Sherman, seconded Hafeez Chaudhry and Andrew Strickland and unanimously approved by all committee members present.

**5. Olen Daelhousen presented this item.  
Presentation by VHB Inc., on the Congestion Management Process update.**

Olen Daelhousen gave a brief background and review of the Congestion Management Process update. No questions, comments or suggestions were made by any of the committee member present.

### Project Schedule



**6. Status of Regional Transportation Projects:**

- a. **Ellen Wright presented this item.**  
**Georgia Highways** – Please see attached handout.
- b. **Alex Bennett presented this item.**  
**South Carolina Highways** – Please see attached handout.
- c. **Sharron Dottery presented this item.**  
**Augusta Public Transit** - The recently hired director of APT declined the position due to personal reasons. Sharon Dottery will remain the Interim Director. APT is hoping to have another director by the first quarter of 2019 and the job has already been posted. The new facility move-in date has be pushed back to around March or April of 2019. Other project options include purchasing new buses and shelters.
- d. **Rhonda Mitchell presented this item:**  
**Best Friend Express** – The two runs that were added to the Red Route have shown immediate impact in ridership. The two runs service the north side of Aiken city and down the Whiskey Corridor to the Target shopping center. The first run at 7:30am shows that 50% of riders are using the service for employment. The data will continue to be analyzed from the enhancement of the route and is expected to increase. BFE provided free ridership to veterans on Veteran’s Day and will provide free ridership on Black Friday and all Friday’s in December.

**7. Other Business**

**8. Adjourn**



## 6A: Presented by Ellen Wright

### Georgia Department of Transportation

#### Project Status Report for Augusta Regional Transportation Study (ARTS) Citizens Advisory, Technical Coordinating and Joint Test Network Committee Meeting

Date: *November 14, 2018*

County	Project ID	Project/ Road Name	Work Type	Length	Let Date	Status Update
Richmond	0012866	CR 601/ Wheeler Rd @ CR 124/CR 2157/ Robert C Daniel Pkwy	Intersection Improvement	0.40 Mi	03/16/20	Concept report under review by Design Policy. This project will need a ROW phase based on the preferred alternative. (1 impacted parcel). Construction Phase will likely be delayed due to the addition of ROW phase. PIOH held on October 30, 2018
Richmond	0012867	CR 601/ Wheeler Rd Fm I-20 to CR 804/ Augusta West Pkwy	Intersection Improvement	1.11 Mi	03/15/20	Concept Report under review by Design Policy. PIOH held on October 30, 2018
Richmond	0012868	CR 1502/ Barton Chapel Rd @ SR 10/US 78	Turn Lanes	0.40 Mi	03/15/20	Concept report under review by Design Policy. This project will need a ROW phase based on the preferred alternative. (3 impacted parcels). Construction Phase will likely be delayed due to the addition of ROW phase. PIOH held on October 30, 2018
Richmond	0013703	CR 1515/ Willis Foreman Rd FM SR 4/US 1 to SR 121/US 25	Widening	5.84 Mi	06/15/24	Currently working through the Concept Phase of the project; working on traffic projections; will be scheduling stakeholder meetings closer to March/April 2019. Once complete, select a typical section for the alignment Currently behind baseline schedule
Richmond	210327	I-20 @ Savannah River & Augusta Canal	Bridge Replacement; inc. Widening	0.65 Mi	10/2018	In October Letting. Best Value Contract awarded to Superior. Contract underway to be routed for signatures.
Richmond	220680	SR 4 FM Milledgeville Rd to Government St	TIA - Widening	1.59 Mi	06/15/19	ROW Acquisition Phase. On schedule for June 2019 Let.
Richmond	0013707	James Brown Blvd FM Twiggs St to Laney Walker Blvd – PH III	Sidewalk Enhancemetn	0.35	06/15/20	Currently working through the concept phase to advance to the Preliminary Field Plan review. Concept Report was submitted to Design Policy & Support for approval on 10.22.18. Working on addressing review and comments that were received on 11.7.18. Currently behind baseline schedule

Columbia	0008350	SR 388 Fm I-20 to SR 232	TIA - Widening	1.59 Mi	11/15/19	ROW acquisition is underway. Columbia County anticipates letting November 2019. Possibly sooner.
Columbia	0012865	CR 102/ Hereford Farm Rd from SR 232 to SR 383	Widening	5.49 Mi	01/15/25	VE study conducted. Locals updating traffic to justify three lane alternative selective as a result VE study. Once traffic updated, locals will resume concept development. Next Milestone: Concept report approval Budget: Three lane alternative will save ROW and CST cost. Updated cost estimate will be submitted with concept report. Schedule: ROW in FY 2022, schedule recovery plan will be developed following updated traffic.
Columbia	0013704	CR 92/Hardy McManus Rd Fm CR 1427/William Few Pkwy to SR 28	Widening	3.10 Mi	01/15/22	Will submit PFPR request according to the baseline schedule on 11/14/18.
Columbia	M005753	SR 383 Fm N of I-20 to SR 104	Resurfacing/ Maintenance	4.28 Mi	11/16/18	On schedule for 11/16/18 Let
Columbia/ Richmond	0008352	Stevens Creek Rd from Evans Locks Rd to Claussen	Widening	2.81 Mi	07/15/21	Finishing the preliminary plans phase; Preliminary Field Plan Review scheduled for 11.28.18; on schedule

**6B: Presented by Alex Bennett**  
**ARTS JOINT TCC, CAC, TEST NETWORK MEETING**  
*November 14, 2018*  
**SCDOT Project Update**

- 1. 0034292 - SC 302 (Silver Bluff Road) Corridor Improvement – Aiken County - ARTS**
  - Current Budget - \$920,000 PE, \$1,700,000 R/W, \$73,781 UTIL, \$6,198,935.63 CONST
  - Improvements include widening corridor to 3 lanes, addition of turn lanes, curb and gutter and signalization of three intersections
  - Construction Phase is currently underway (work began on March 29, 2016, with an updated tentative completion of July 2019 dependent on weather and unexpected delays)
  - SCDOT and Eagle Construction have negotiated a new construction completion date of July 31, 2019.
  - To accelerate construction, and reduce impacts to the traveling public, SCDOT is offering incentives to the contractor to potentially finish up to 120 days before July 31. The cost of these incentives is currently expected to fit within the contingency of the adjusted construction budget from letting.
  
- 2. 0034300 - SC 125 (East Buena Vista Avenue/Atomic Road) Corridor Improvement –ARTS**
  - Current Budget - \$800,000 PE, \$2,527,000 ROW, \$38,000 UTIL, \$8,694,172.58
  - Construction is now complete, with the final inspection was held Monday, October 15, 2018
  - Contractor to complete punch list items over the next month
  
- 3. 0041446 - SC 126 (Belvedere-Clearwater Road) Widening - ARTS**
  - Current Budget - \$1,300,000 PE, \$2,139,600 ROW, \$12,000,000 CONST
  - Preliminary Engineering Phase has been completed, including Environmental Studies and Final Right-of-Way Plans
  - Environmental Document/Public Hearing Certification was approved on April 26, 2016
  - Environmental Permitting Coordination is currently underway
  - Right-of-Way Phase is underway (80 tracts) -- Right-of-Way Consultant (PRIMACQ) is in the process of securing right of way for the project (73 of 87 tracts secured).
  - Current Schedule
    - Construction Obligation – 12/2019
    - Letting – 02/2020
  
- 4. 0040695 - SC 118 (Hitchcock Parkway) Corridor Improvement - ARTS**
  - Current Budget – 3,300,000 PE (per obligation from widening carried over), \$500,000 ROW, \$12,200,000 CONST (Federal Resurfacing fund to pay for resurfacing of Hitchcock Parkway)
  - Preliminary Engineering Phase is currently underway, with Surveys/Traffic Studies/Preliminary Design now complete and reviewed.
  - Final Public Information Meeting was held on August 30, 2018, at St. Paul Lutheran Church, with 112 people in attendance – 56 comments received during comment period.
  - Hitchcock Woods has signed the “De Minimus” concurrence. SCDOT and FHWA to proceed with finalizing the environmental document.
  - Right-of-Way Phase/Initial Contact is anticipated to begin in Fall 2017
  - Current Schedule
    - Right of Way – 12/2018
    - Construction Obligation – 4/2020
    - Letting – 6/2020

# ARTS JOINT TCC, CAC, TEST NETWORK MEETING

*November 14, 2018*

## SCDOT Project Update

### 5. **P037361 – SC 19 (Whiskey Road) Intersection with Eagle Road and S-447 (Old Whiskey Road) - ARTS**

- Current Budget - \$350,000 PE, \$400,000 ROW, \$1,250,000
- Surveys have been completed; traffic study is in progress
- SCDOT is currently negotiating a contract with Parrish and Partners to provide design services
- Current Schedule
  - Right of Way – Q3 2019
  - Construction – Q1 2021

**AUGUSTA REGIONAL TRANSPORTATION STUDY  
DRAFT FY 2020 UNIFIED PLANNING WORK PROGRAM  
SUMMARY OF PROPOSED WORK ELEMENTS**

**1. PROGRAM ADMINISTRATION WORK ELEMENTS**

**WORK ELEMENT 1.1 – PROGRAM COORDINATION**

**Purpose:** The purpose of this work element is to complete all of the basic activities needed to coordinate the work of Augusta Regional Transportation Study (ARTS) participants and insure compliance with all Federal and State requirements.

Under this work element the overall work program schedule is monitored, reports are made to the Policy Committee, Technical Coordinating Committee and Citizens Advisory Committee, and meetings of all ARTS committees are organized and recorded. Other administrative activities are performed as needed.

**Proposed Funding from All Sources: \$123,700**

**Responsible Agencies:** APDD, ACPDD, GA DOT, SC DOT, LSCOG

**WORK ELEMENT 1.2– TRAINING / EMPLOYEE EDUCATION**

**Purpose:** To expand the working knowledge of transportation planning methods, tools, and procedures of the staff members involved in ARTS activities.

Participation in transportation planning seminars, conferences and meetings is the focus of this work element. Concentration will be on courses and conferences that focus on air quality, public involvement, intelligent transportation systems, congestion management systems, environmental justice and intermodal issues.

**Proposed Funding from All Sources: \$46,500**

**Responsible Agencies:** APDD, ACPDD

**WORK ELEMENT 1.3 - UNIFIED PLANNING WORK PROGRAM**

**Purpose:** The Unified Planning Work Program (UPWP) is the work program for transportation and transit administration and planning activities for the Augusta Regional Transportation Study (ARTS). The UPWP documents the planning priorities for the ARTS study area and describes all planning activities (work elements) to be performed with transportation and transit planning funds.

The work element descriptions are the heart of the UPWP. The following information is included for each work element: purpose, nature of the activity, end product, funding source, responsible agencies and accomplishments during the preceding year. Activities involved in preparing the UPWP include a review of planning issues, development of goals and objectives to address those issues, and development of a planning program which meets the stated goals and objectives.

**Proposed Funding from All Sources: \$13,500**

**Responsible Agencies:** APDD, ACPDD, GA DOT, SC DOT

## 2. PUBLIC INVOLVEMENT WORK ELEMENT

### **WORK ELEMENT 2.1 – COMMUNITY OUTREACH / EDUCATION**

**Purpose:** To provide information to ARTS participants and the general public about the transportation planning process, to respond to requests for information from the public, and to foster meaningful public input into all transportation plans, programs and projects.

Public involvement is integral to the success of the regional transportation planning process. The ARTS Participation Plan, adopted on June 7, 2007 (updated December 17, 2017), guides community outreach, education, consultation and public input in the regional transportation planning process. The Participation Plan includes strategies for consultation with interested parties, public access to information, public outreach and education, obtaining public input and evaluation of the participation tools and techniques used in the transportation planning process.

ARTS staff will implement the strategies outlined in the Participation Plan to involve all interested parties in the regional transportation planning process and the development and amendment of major transportation studies undertaken as part of ARTS. The overall objective is to provide a process that is proactive, provides complete information, timely public notice, full public access to key decisions, and opportunities for early and continuing involvement. ARTS staff will continue to evaluate the effectiveness of these and other outreach activities and make adjustments as necessary with the goal of obtaining meaningful public input on all ARTS activities.

**Proposed Funding from All Sources: \$28,750**

**Responsible Agencies:** APDD, ACPDD, GA DOT, SC DOT

## 3. DATA COLLECTION WORK ELEMENTS

### **WORK ELEMENT 3.1 - SOCIOECONOMIC DATA / ENVIRONMENTAL JUSTICE**

**Purpose:** Maintain a comprehensive, up-to-date socioeconomic database for the transportation planning process. Activity under this work element will focus on maintaining and updating the socioeconomic data needed for the ARTS travel demand model. The principal activity involves the annual update of the following characteristics: occupied housing units, school enrollment, employment (retail, service, manufacturing, wholesale and total), total population and median household income. The work element also includes activities to identify the location and makeup of EJ communities throughout the study area. It will also include activities related to updating the boundaries of Traffic Analysis Zones (TAZs) as part of the 2010 Census.

The socioeconomic characteristics used in the ARTS travel demand model will be updated and major land use changes will be noted as they occur. The EJ data will be used to assess the impact of transportation projects on EJ communities. The basic socioeconomic data will be aggregated at the traffic zone level. EJ data will be aggregated at the Census Tract level. The MPO, with assistance from Columbia County will continue to maintain the data for the Georgia portion of the study area. Aiken County will maintain the data for the South Carolina portion of the ARTS area. The Georgia Department of Transportation will continue to maintain the ARTS travel demand model.

**Proposed Funding from All Sources: \$22,000**

**Responsible Agencies:** APDD, ACPDD

### **WORK ELEMENT 3.2 - LAND USE MONITORING**

**Purpose:** Maintain an up-to-date land use database for providing access to Essential Services for all under-served populations and the transportation planning process. Land use information is useful in annual update of socioeconomic estimates for the study area

This work element involves monitoring changes in land use from one year to the next. ARTS staff will review new site plans, subdivision plats and related information to evaluate the timing and location of land use changes taking place in the study area. Changes in land use may, in turn, trigger adjustments in socioeconomic data or have other impacts on the transportation system.

**Proposed Funding from All Sources: \$10,500**

**Responsible Agencies:** APDD, ACPDD

### **WORK ELEMENT 3.3 – TRANSPORTATION SURVEYS, MODELS AND ANALYSIS**

**Purpose:** To promote and encourage traffic safety throughout the ARTS area. To compile and distribute historical and current crash statistics and other data related to traffic safety to the public at-large and to state and local officials responsible for traffic and transportation safety. To work with other stakeholders to implement provisions in the applicable state highway safety plans.

This work element involves collecting intersection accident data from the ARTS area counties and compiling into an annual report. Accident data will be compiled on intersections in Augusta-Richmond County where twenty (20) or more accidents have occurred in the past calendar year. Data will also be collected on Columbia County intersections where ten (10) or more accidents have occurred. Aiken County will be responsible for the collecting and compiling intersection accident data for the South Carolina portion of the ARTS area for inclusion in the report. Accident data will be collected from intersections where ten (10) or more accidents have occurred or where there have been one or more fatalities.

**Proposed Funding from All Sources: \$18,500**

**Responsible Agencies:** APDD, ACPDD

### **WORK ELEMENT 3.4 – ENVIRONMENTAL JUSTICE / TITLE VI**

**Purpose:** Identify residential, employees and transportation patterns for access to Essential Services for all under-served populations, as defined under Executive Order 12898 and Title VI of the 1964 Civil Rights Act, and address those needs by increasing the partnerships with the organizations that serve them. Title VI complaint process has been adopted by ARTS and APT to ensure all individuals the rights and opportunities wishing to participate in the department's programs are given an equal chance to participate and / or receive departmental services or benefits. ARTS and APT jointly updated the Title VI Program for Augusta Georgia to comply with FTA regulations and guidance of (49 CFR Part 21) in accordance with Circular FTA C4702.1 B issued October 1, 2020.

**Proposed Funding from All Sources: \$3,000**

**Responsible Agencies:** ACPDD

### **WORK ELEMENT 3.5 – GIS DEVELOPMENT & APPLICATIONS**

**Purpose:** To use local Geographic Information Systems (GIS) and internet websites in the transportation planning process. Update computer hardware and software as necessary to keep pace with changes in GIS and other computer programs.

Under this work element ARTS staff will use Geographic Information Systems (GIS) and the internet to collect, analyze and display transportation-related information. GIS maps will be used to create maps for ARTS-related reports and presentations. The internet will be used to gather additional information (e.g. reports, data) used in transportation planning. Computer hardware and software will be purchased for use in regional transportation planning.

**Proposed Funding from All Sources: \$70,500**

**Responsible Agencies:** APDD, ACPDD

## **4. SYSTEM PLANNING WORK ELEMENTS**

### **WORK ELEMENT 4.1 – METROPOLITAN TRANSPORTATION PLAN**

**Purpose:** Update and maintain the ARTS Metropolitan Transportation Plan (MTP) in accordance with transportation planning regulations. The update of 2045 MTP was contracted out during the 2019 fiscal year and is expected to be completed and adopted in September 2020.

This work element involves making changes, as necessary, to the ARTS Metropolitan Transportation Plan. Amendments may be necessary due to new regulatory requirements, changes in socioeconomic conditions, the identification of additional transportation needs, or to take advantage of unforeseen project funding opportunities. ARTS staff will monitor the status of the MTP and coordinate any changes to it. Any amendment to the MTP is subject to the review and consultation process in the ARTS Participation Plan.

**Proposed Funding from All Sources: \$17,000**

**Responsible Agencies:** APDD, ACPDD, GA DOT, SC DOT

### **WORK ELEMENT 4.2 - CONGESTION MANAGEMENT**

**Purpose:** To continue implementing the ARTS Congestion Management Process (CMP) and incorporating congestion mitigation strategies and projects into the Metropolitan Transportation Plan and TIP. The process was contracted out to consultants to update. The update will describe the framework for the ongoing process and include elements of the roadway system, traffic level of service standards, performance elements, trip reduction and travel demand. This update is expected to be completed and adopted in March 2019.

The Congestion Management Process (CMP) is integral to transportation planning and must be part of the planning process in the ARTS area. Activities under this work element will include completing the annual travel time survey, publishing the annual ARTS CMP Report, and implementing specific congestion management strategies identified in the CMP Report. The APDD will cooperate with local and state agencies in implementing the congestion management strategies.

**Proposed Funding from All Sources: \$30,000**

**Responsible Agencies:** APDD, ACPDD

### **WORK ELEMENT 4.3 - INTERMODAL PLANNING**

**Purpose:** To incorporate bicycle, pedestrian, transit, freight and non-motorized transportation planning activities into the overall ARTS transportation planning process. To implement projects that resolve conflicts between modes of transportation, such as rail / highway conflicts, and projects that improve connections among modes of transportation.

This work element will be used to foster a transportation system that accommodates bicycle, pedestrian, transit, freight and other non-motorized means of transportation. Activity under this work element will continue to focus on evaluating the highway / rail conflicts in the ARTS area, to evaluate the needs of freight haulers, to explore opportunities for intermodal transportation projects, and to identify possible solutions to problem locations as they are related to intermodal connections. Additional Intermodal studies will be completed as needed.

**Proposed Funding from All Sources: \$29,500**

**Responsible Agencies:** APDD, ACPDD

### **WORK ELEMENT 4.4 – SPECIAL TRANSPORTATION STUDIES**

**Purpose:** To complete a planning-level transportation study (or studies) that address some need, problem or issue identified through the regional transportation planning process. The study can focus on a need or issue tied to specific location in the study area or, preferably, address a transportation need beneficial to the entire region. Possible studies include (but are not limited to) a freight study, Washington Road Corridor Pedestrian Study to complement the Martinez Access Management Study, Aiken County Access Management Plan, US 1 Corridor Study and / or a downtown trolley study.

#### **WORK ELEMENT 4.4.1 – SPECIAL TRANSPORTATION STUDY – WASHINGTON ROAD CORRIDOR PEDESTRIAN STUDY**

**Proposed Funding from All Sources: \$140,704**

#### **WORK ELEMENT 4.4.2 – SPECIAL TRANSPORTATION STUDY – AIKEN COUNTY ACCESS MANAGEMENT PLAN**

**Proposed Funding from All Sources: \$62,568**

#### **WORK ELEMENT 4.4.3 – SPECIAL TRANSPORTATION STUDY – US 1 CORRIDOR STUDY**

**Proposed Funding from All Sources: \$62,077**

**TOTAL Proposed Funding from All Sources for Special Transportation Studies: \$328,204**

**Responsible Agencies:** APDD, ACPDD, GA DOT, SC DOT

### **WORK ELEMENT 4.5 - AIR QUALITY**

**Purpose:** To monitor relevant air quality data and regulations, assist in implementing local air quality initiatives resulting from Early Action Compacts and other agreements, keep local stakeholders informed about air quality issues and participate in air quality training.

Under this work element ARTS staff will monitor relevant air quality data and regulations, coordinate air quality initiatives in the study area, solicit input from stakeholders and keep them informed about air quality issues, and participate in air quality training.

**Proposed Funding from All Sources: \$24,000**

**Responsible Agencies:** APDD ACPDD, GA DOT, SC DOT

**WORK ELEMENT 5 – PUBLIC TRANSIT / PARATRANSIT**

This work element includes a number of sub-tasks related to planning and administration of public transit programs in Augusta and Aiken.

**WORK ELEMENT 5.1 – PROGRAM SUPPORT ADMINISTRATION (44.21.00)**

**Purpose:** To provide planning and administrative assistance to Augusta Public Transit.

Under this work element, the MPO staff will provide assistance to Augusta Public Transit (APT) in preparing financial and operation's reports required by the SAFETEA-LU (Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users). Assistance in the preparation of the National Transit Database (NTD) reports will also continue. Additional administrative assistance will include: Preparing required certifications; Updating annual Title VI assurances; Providing opportunity for public hearings on grant applications and fare/service changes; Processing procurements involving Federal and State funds; Assisting in planning for transit system capital investments that will lead to increased security for the transit system; Monitoring requirements of the grant process (e.g. labor certifications, third party contracting, bidding and award process; Developing the Georgia public transportation portion of the Unified Planning Work Program; and providing technical assistance on any transit related issues facing APT.

**Proposed Funding from All Sources: \$63,905**

**Responsible Agencies:** APDD

**WORK ELEMENT 5.2 – METROPOLITAN TRANSPORTATION PLANNING (SYSTEM LEVEL) (44.23.01)**

**Purpose:** To explore alternative financial resources that may be available to assist in financing public transportation service and to assess the financial capacity of Augusta Public Transit as required by FTA Circular 7088.1.

The major activity under this work element will be to continue assessing the financial capability of Augusta Public Transit (APT) and to secure other possible funding sources for public transportation. This will include updating the Financial Capacity Assessment for APT.

**Proposed Funding from All Sources: \$60,568**

**Responsible Agencies:** APDD

**WORK ELEMENT 5.3 - SHORT RANGE TRANSIT PLANNING (SC) (44.24.00)**

**Purpose:** To provide short-range planning assistance for the Aiken County Transit System.

The Aiken County Public Transit System staff will undertake the required short-range transit planning activities. This includes preparing the necessary operations reports, periodically evaluating the level of transit service, monitoring requirements of the grant process, preparing the annual NTD report, preparing the annual update to the Title VI assurances, and helping prepare the next year's UPWP.

**Proposed Funding from All Sources: \$62,077**

**Responsible Agencies:** LSCOG

**WORK ELEMENT 5.4 - TRANSPORTATION IMPROVEMENT PROGRAM (44.25.00)**

**Purpose:** Update the transit portion of the ARTS Transportation Improvement Program (TIP) in conformance with Federal regulations.

This work element involves the annual update of the Transportation Improvement Program (TIP). The TIP covers a three-to-five year programming period. Updates involve the removal of projects, which have advanced to construction, the development, or update of project descriptions or cost estimates, and the prioritization of projects. The TIP is developed with public input and in consultation with federal, state and local stakeholders. The TIP is subject to the review and consultation process in the ARTS Participation Plan. The TIP is also reviewed and adopted by the ARTS committees. LSCOG will participate with the ARTS MPO in the completion of the TIP and its updates; coordinate with the MPO for the split allocation letters for Section 5307 funding; assist with the additional programming of FTA Section 5339 and urban 5310.

**Proposed Funding from All Sources: \$45,199**

**Responsible Agencies:** APDD, ACPDD, LSCOG, GA DOT, SC DOT

**WORK ELEMENT 6 – PERFORMANCE BASED PLANNING**

**WORK ELEMENT 6.1 – PERFORMANCE BASED PLANNING (44.24.00)**

**Purpose:** Performance-based planning and programming (PBPP) refers to the application of performance management principles within the planning and programming processes of transportation agencies to achieve desired performance outcomes for the multimodal transportation system. PBPP attempts to ensure that transportation investment decisions are made – in both long term MTP planning and short-term TIP programming of projects – based on MPO goals and objectives for improving the overall transportation system. The work activities and products in this work element will be coordinated with Work Elements: 2.1 Community Outreach; 3.3 Transportation Surveys, Model and Analysis; 3.5- GIS Development and Applications; 4.1- MTP; 4.2- CMP; 4.3- Public Transit; and, 5.1 TIP.

**Proposed Funding from All Sources: \$35,000**

**Responsible Agencies:** APDD, ACPDD, LSCOG, GA DOT, SC DOT

## **WORK ELEMENT 7 – TRANSPORTATION IMPROVEMENT PROGRAM**

### *WORK ELEMENT 7.1 – TRANSPORTATION IMPROVEMENT PROGRAM*

**Purpose:** To update the ARTS Transportation Improvement Program (TIP) in conformance with Federal regulations.

This work element involves the annual update of the Transportation Improvement Program (TIP). The TIP covers a three-to-five year programming period. Updates involve the removal of projects, which have advanced to construction, the development, or update of project descriptions or cost estimates, and the prioritization of projects. The TIP is developed with public input and in consultation with federal, state and local stakeholders. The TIP is subject to the review and consultation process in the ARTS Participation Plan. The TIP is also reviewed and adopted by the ARTS committees.

**Proposed Funding from All Sources: \$48,500**

**Responsible Agencies:** APDD, ACPDD, LSCOG, GA DOT, SC DOT

## **UNFUNDED PRIORITIES – TRANSPORTATION PLANNING TASKS**

The purpose of corridor planning is to analyze traffic and travel conditions along major transportation corridors and its impact on development and land use patterns. In addition to determining the potential growth and transportation needs for short and long-term improvements.

### MARTINEZ AREA ACCESS MANAGEMENT PLAN

**Purpose:** The purpose of corridor planning is to analyze traffic and travel conditions along major transportation corridors and sub-areas, development impact and land use patterns on existing and future transportation system. In determining the potential growth, traffic flow, safety, multi-modal mobility and transportation infrastructure needs for short and long-term improvements.

### FREIGHT STUDY

**Purpose:** The purpose of a freight study is to develop a regional freight plan to focus on integrating freight into the regional planning process; identify freight needs and deficiencies; and, to meet federal freight planning requirements. The last Freight Study was adopted in June 2007.



UPWP FY 2020  
 GA & SC ARTS FTA SUMMARY  
 SECTION 5303

2/1/2019

Work Element		LSCOG		
		FTA SEC 5303	LSCOG Match	Total SC SEC 5303
5.1	Program Support and Administration (44.21.00)	\$26,040.00	\$6,510.00	\$32,550.00
5.2	Long-Range Transportation Planning (44.23.01)	\$2,000.00	\$500.00	\$2,500.00
5.3	Short-Range Transportation Planning (44.24.00)	\$15,960.00	\$3,990.00	\$19,950.00
5.4	Transportation Improvement Program (44.25.00)	\$4,000.00	\$1,000.00	\$5,000.00
<b>Total</b>		<b>\$48,000.00</b>	<b>\$12,000.00</b>	<b>\$60,000.00</b>

APDD			
FTA SEC 5303	GA DOT Match	APDD Match	Total GA SEC 5303
\$25,085.00	\$3,135.00	\$3,135.00	\$31,355.00
\$46,454.00	\$5,807.00	\$5,807.00	\$58,068.00
\$33,701.00	\$4,213.00	\$4,213.00	\$42,127.00
\$32,159.00	\$4,020.00	\$4,020.00	\$40,199.00
<b>\$137,399.00</b>	<b>\$17,175.00</b>	<b>\$17,175.00</b>	<b>\$171,749.00</b>

Augusta Regional Transportation Study (ARTS)  
2019 Safety Performance Management Targets (PM1)

Federal regulations require state departments of transportations (DOTs) to establish and report annual safety performance targets by August 31 of each year. MPOs are required to either adopt and support their DOT's statewide safety targets or set their own safety targets specific to their areas. The South Carolina Department of Transportation (SCDOT) established its first set of safety targets on August 31, 2017, requiring the same compliance by COGs beginning with the fiscal year 2019 establishment of targets.

Annual targets are expressed as five-year rolling averages. SCDOT, in coordination with the South Carolina Department of Public Safety, has established statewide targets for the number of fatalities, number of serious injuries, and rate of fatalities. In addition, SCDOT established statewide targets for the rate of serious injuries and the number of non-motorized fatalities and serious injuries. The following table outlines South Carolina's 2015-2019 Statewide Safety Targets.

**2019 SOUTH CAROLINA PERFORMANCE MEASURES**

Performance Measure	2015-2019 Targets
Number of Fatalities	988
Fatality Rate	1.79
Number of Serious Injuries	2,986
Serious Injury Rate	5.42
Number of Non-motorized Fatalities and Serious Injuries	380

**2019 GEORGIA PERFORMANCE MEASURES**

- Number of Fatalities - To maintain the 5-year rolling average for traffic fatalities under the projected 1,655 (2015-2019) 5-year average by December 2019.
- Rate of Fatalities per 100 million vehicle miles traveled (VMT) - To maintain the 5-year rolling average for the rate of traffic fatalities per 100 million VMT under the projected 1.31 (2015-2019) 5-year by December 2019.
- Number of Serious Injuries - To maintain the 5-year rolling average for serious injuries under the projected 24,324 (2015-2019) 5-year average by December 2019.
- Rate of Serious injuries per 100 million VMT - To reduce the 5-year moving average serious traffic injuries for every 100 million-vehicle miles traveled by 3% from baseline 19.6 (2015-2019) 5-year average to 18.9 (2015-2019) 5-year average by December 2019.
- Number of Non-motorized Fatalities and Serious Injuries - To maintain the 5-year rolling average for non-motorized fatalities and serious injuries under the projected 1,126 (2015-2019) 5-year average by December 2019.



## **DRAFT**

# **Transportation Alternatives Set-aside Application Process For The FY 2019 Funding Cycle**

### **TRANSPORTATION ALTERNATIVES PROJECT REVIEW COMMITTEE:**

1. Edgefield County-
2. City of New Ellenton-
3. Town of Burnetown-
4. City of Aiken-
5. City of North Augusta-
6. Aiken County- LJ Peterson

### **Tentative Schedule:**

**December 21, 2018** – Staff will notify all ARTS members about upcoming application process.

**January 9, 2019** – South Carolina Technical Coordinating Committee to review and endorse the Transportation Alternatives Set-aside Application Process for FY 2019.

**January 31, 2019**– ARTS Policy Subcommittee to review and endorse the Transportation Alternatives Set-aside Application Process for FY 2019.

**March 7, 2019** – ARTS Policy Committee to review and endorse the Transportation Alternatives Set-aside Application Process for FY 2019.

**April 1, 2019**– Call for projects.

**April 1, 2019 through June 14, 2019** – Project development and early coordination period with SCDOT.

**June 14, 2019** – Deadline for submitting project applications to the ARTS SC Transportation Alternatives Coordinator.

**July 1, 2019** – Proposed meeting for the Transportation Alternatives Project Review Committee to review project applications.

**August 1, 2019** – Proposed meeting for ARTS Policy Subcommittee to consider the Transportation Alternatives Project Review Committee’s recommended Transportation Alternatives Set-aside project applications for FY 2019 funding cycle.

**September 5, 2019** – Proposed meeting for ARTS Policy Committee to consider the Transportation Alternatives Project Review Committee’s recommended Transportation Alternatives Set-aside project applications for FY 2019 funding cycle.

**Funding Cycle:**

The FY 2019 funding cycle for the Transportation Alternatives Set-aside will follow the policy and procedural revisions adopted by SCDOT and the ARTS Policy Committee. It is the desire of the Policy Committee to fund as many projects as possible, therefore, project costs should not exceed \$180,000 of federal funds. Larger projects will be considered at the discretion of the Policy Committee.

SCDOT will notify each of the ten Metropolitan Planning Organizations with their projected annual funding amounts (it is important to remember that this amount is the expected level of funding and may change). Annually, the SC urbanized area receives roughly \$166,358. **The ARTS federal allocation for FY 2019 is** (to be determined). The current total balance is **\$528,279.56**. These funds require a 20% local match. Transportation projects funded under this grant program must originate through a competitive grant project selection process in consultation with SCDOT.

The ARTS SC Transportation Alternatives Coordinator will serve as staff contact with applicants and SCDOT staff with regards to the program and will work with SCDOT in addressing any program issues and/or concerns that may arise. This may involve project coordination, public relations, project status information as well as any other items as needed.

**Timeline:**

**Applications will be due on or before June 14, 2019 (ORIGINAL APPLICATION, SIX COPIES, AND AN ELECTRONIC VERSION ARE REQUIRED FOR PROCESSING).** The Transportation Alternatives Project Review Committee will then review all applications and recommend project(s) to the ARTS Policy Committee for preliminary approval.

It is critical that each project sponsor thoroughly evaluate their project’s scope and cost AND reach general agreement with SCDOT on both of these items, before an application is submitted for review by the Transportation Alternatives Project Review Committee– it is important to note that early coordination with SCDOT is a requirement and must be documented with project applications. Project sponsors are required to contact a SCDOT Transportation Alternatives Set-aside Coordinator and the SCDOT Program Manager for the ARTS Study Area during the early stages of the development of the Transportation Alternatives Set-aside application. It is recommended that project sponsors

schedule a site-visit with a SCDOT Transportation Alternatives Set-aside Coordinator and the SCDOT Program Manager for the ARTS Study Area to review the project. These actions are designed to streamline the application process and ultimately reduce the amount of time needed to initiate project implementation.

In July of 2016, the South Carolina General Assembly passed Act 275 (s.1258). Section 57-1-460 of the Act authorizes the South Carolina Department of Transportation (SCDOT) Secretary to approve federal transportation enhancement funds. For the ARTS MPO, the policy committee will approve funds for Transportation Alternatives Set-aside projects and the application is submitted to the SCDOT Transportation Alternatives Set-aside Office for final approval. The proposed project will be identified in the MPO Transportation Improvement Program and then reflected in the State Transportation Improvement Program.

### **Eligible Activities:**

TA Set-aside funds for alternative transportation encompass a variety of smaller-scale transportation projects such as pedestrian and bicycle facilities, recreational trails, safe routes to school projects, safe routes for non-drivers to access daily needs, community improvements such as historic preservation and vegetation management, construction of turnouts, overlooks, and viewing areas, and environmental mitigation related to storm water and habitat connectivity. Please keep in mind TA Set-aside funds must be spent on projects within the urbanized area.

**NOTE:** Landscaping is not eligible as an individual project, but landscaping elements of a project with a transportation focus are eligible.

Infrastructure-related portions of projects eligible under the Safe Routes to School Program are eligible for Transportation Alternatives Set-aside funding. *Non-infrastructure related portions of projects (educational/informational) must be funded by the local match.*

### **Application:**

The application should include a project description, maps, plans, photographs, an itemized budget for the project, a list of property ownership involved in the project, documented proof of local support, project maintenance and management costs/plans, an environmental assessment, and a list of the funds requested. The application will document whether the project will be administered by SCDOT or through the Local Public Agency (LPA), and if so, state the duties of the local agency. The application must demonstrate that the project is financially feasible. The application will display that the project sponsor is capable of providing the required matching funds, completing the project, and planning for ongoing maintenance. The application must demonstrate that the project sponsor will secure an approved Encroach Permit outlining any desired extraordinary maintenance effort on SCDOT right of way that would include any special features or non-standard department materials. The application should note that the project sponsor will arrange for payment of any taxes due on the property and adopt necessary ordinances or legal proceedings needed to implement, protect and maintain the project. The application must demonstrate that the project sponsor will indemnify

SCDOT of liability for the project or its maintenance and certify that there are no known or foreseeable legal impediments to the project. Therefore, the application should also include a resolution from the local governing body authorizing the Transportation Alternatives Set-aside Application, as well as, a commitment to provide the 20% local match. The application should be signed, along with the other required documents listed below, and submitted to the ARTS SC Transportation Alternatives Coordinator no later than **5:00 P.M. on June 14, 2019.**

**Project application should address the following factors:**

Financial factors

- Realistic expectations and cost
- A high level of local match funding and ability to pay
- Non-participating work that is determined to be a benefit to the TAP project

Public input

- Consistency with adopted plans, policies, or other investments
- Opportunity and evidence of public involvement

Safety and Livability

- Addresses safety
- Enhances livability, demonstrates quality of experience, improves quality of life, and improves population health
- Total population served and level of exposure or access including the amount or density of nearby population or employment

Coordinated efforts

- Project supporting a community's Complete Streets policy, is on a designated state or national bicycle trail, or is part of a statewide initiative, provides connectivity among other facilities or regions of activity, adds to or enhances existing network
- Completes planned corridors, fills gaps
- Paired with other infrastructure work
- Part of an economic development or community improvement initiative

Constructability

- Technical Merit including feasibility, meeting design standards, realistic scope/schedule/budget and project readiness

Maintenance factors

- Evidence of a strong maintenance plan that includes tasks, schedule, cost, source of maintenance funding, and responsible parties

Previous Transportation Enhancement (TE) and TAP funding

- Number and scale of previously awarded projects
- Timely implementation and appropriate maintenance on previous projects

Find information on the LPA process at <http://www.scdot.org/doing/localPublicAdmin.aspx>

### **Required Documents:**

The ARTS SC Transportation Alternatives Coordinator must receive the following documents:

- Six hard copies of the application (including maps and plans)
- One electronic copy of the application (including maps and plans)
- SCDOT District Office Feasibility Letter
- Documentation supporting early coordination requirement and general agreement with SCDOT Program Manager on the project's scope and cost
- Documentation supporting coordination requirement and general agreement with SCDOT Transportation Alternatives Coordinator on project feasibility and viability
- Signed and dated application checklist confirming all steps have been completed

### **Approved Projects:**

Alternatives projects approved by the Policy Committee and SCDOT Commission will be reflected in the Transportation Improvement Program. Additionally, it should be noted:

- Projects are subject to a public review and comment period to amend the Long Range Transportation Plan (LRTP) and the FY 2017-2022 Transportation Improvement Program (TIP) for inclusion into the SCDOT Statewide Transportation Improvement Program (STIP).
- A mandatory workshop for all selected project sponsors will be scheduled after a project receives final approval from the ARTS Policy Committee – to answer any questions as well as review the Local Public Agency (LPA) process requirements that are applicable to this program funding source.
  - Upon receiving final approval from the ARTS Policy Committee, it is the responsibility of each project sponsor to officially notify SCDOT of who is to serve as the project manager (i.e., the local municipality or SCDOT). This will need to be documented and forwarded to the Transportation Alternatives Set-aside Coordinator.
  - If a local municipality wants to carry out all or part of the project management function, then they are responsible for submitting the required documentation to SCDOT LPA Office (**South Carolina Department of Transportation Local Program Administration Office, 955 Park Street, Room 424, P.O. Box 191, Columbia, South Carolina 29202**) demonstrating their qualification to serve in this capacity.
  - Upon receipt of a fully-executed copy of the project contract (i.e., assuming the local municipality has decided to serve as project manager), the applicant will be responsible for ensuring that their project is completed in a timely manner and in conformance with the signed agreement.

- The applicant will submit copies of quarterly progress reports to the ARTS Alternatives Coordinator to assist in ensuring that all Transportation Alternatives Set-aside projects are being performed on schedule, within budget and in accordance with the contract terms.
- Applicants must begin their projects in a timely manner upon receipt of their signed contract. If an extension is needed, a notice should be submitted to SCDOT and the ARTS SC Transportation Alternatives Coordinator summarizing the basis for an extension as well as a revised completion timeline. A contract may be cancelled by SCDOT without damage if progress is not made as scheduled.
- Sources of matching funds must be indicated. SCDOT encourages the applicant consider a hard match (cash) as their required participation due to stringent mandatory federal reporting requirements. Should the applicant be considering a soft match in lieu of a cash match, early communication and coordination with SCDOT's staff is encouraged.
  - *Funds spent prior to execution of the contract are not eligible for reimbursement and cannot be counted toward matching funds.* This includes any work (advertising, design, or construction) started or completed before the applicant receives an executed contract.
  - Project cost estimates must contain enough detail that the various cost elements of the project are clear. Please ensure to estimate the project carefully including items to address such as construction contingencies, construction engineering, and inflationary increases appropriate to the proposed size and development timeline. Cost increases above SCDOT's initial commitment are the sole responsibility of the applicant.
- **APPLICANTS ARE STRONGLY ENCOURAGED TO READ THROUGH THEIR CONTRACTS WITH SCDOT THOROUGHLY FOR THE SPECIFIC COMPLETION SCHEDULE THAT SCDOT HAS ESTABLISHED AS WELL AS ALL APPLICABLE LPA REQUIREMENTS BEFORE UNDERTAKING ANY WORK.**

The ARTS Policy Committee reserves the right to recommend cancellation of the project if satisfactory progress is not made. The SCDOT and Transportation Alternatives Coordinator will communicate with the applicant prior to any cancellation being initiated.

**Program Criteria: Review & Ranking Process:**

The ARTS Transportation Alternatives Project Review Committee will review all applications and will recommend projects to the ARTS Policy Committee based on the following criteria:

- A. Compliance with federal, SCDOT Commission and local government policy
- B. Project Impact / Value on:
  - Safety or accident prevention
  - Accommodations for bicyclists and pedestrians
  - Quality of Life

C. Local support of project, including local government sponsorship, public input, and relation to existing plans and projects

D. Commission or ARTS “focus areas,” as applicable, including:

- Appropriateness of size of investment for results
- Ability to substantially complete
- Appropriateness of Transportation Alternatives Set-aside as the funding source
- Size limits on local projects [non-regional projects should not exhaust all available funds for consecutive years]
- Timeliness of previous project execution; number of current active projects.

Using these criteria, the ARTS Transportation Alternatives Project Review Committee will evaluate and rank candidate projects according to the Transportation Alternatives Set-aside Project Evaluation Form (attachment 1) and make their recommendation to the full Policy Committee. Based on the available resources and character of the projects, they may recommend a multi-year budget.

### **Federal Requirements:**

The Transportation Alternatives Set-aside is a Federal program. It is subject to Federal rules and regulations.

### **Reimbursement:**

After completion, the Project Sponsor will file a Request for Reimbursement with SCDOT for reimbursement of all eligible project costs.

**REMINDER: Project sponsors must incur the cost prior to being repaid. Only after a project has been approved through a competitive process by SCDOT and FWHA can costs become eligible for reimbursement. Costs accrued before approval will not be reimbursable.**

### **ARTS SC Transportation Alternatives Coordinator:**

For questions about Transportation Alternatives Set-aside and application submission:

Mail to:

LJ Peterson

ARTS SC Transportation Alternatives Coordinator

1930 University Parkway, Suite 2800

Aiken, SC 29801

E-mail to: [lpeterson2@aikencountysc.gov](mailto:lpeterson2@aikencountysc.gov)