



Local Small Business Opportunity Program Ordinance Requirements

Notice to All Proponents (Please read carefully)

Shall apply to ALL bids/RFPs/RFQs regardless of the dollar amount

In accordance with Chapter 10B of the Augusta, GA. CODE, Contractors agree to collect and maintain all records necessary for Augusta, Georgia to evaluate the effectiveness of its Local Small Business Opportunity Program and to make such records available to Augusta, Georgia upon request. The requirements of the Local Small Business Opportunity Program can be found at augustaga.gov.

In accordance with Augusta, GA, CODE, Contractors shall report to Augusta, Georgia the total dollars paid to each subcontractor, vendor or other business on each contract, and shall provide such payment affidavits, regarding payment to subcontractors, if any as required by Augusta, Georgia. Such utilization reports shall be in the format specified by the Director of Minority and Small Business Opportunities, and shall be submitted at such times as required by Augusta, Georgia. Required forms can be found at augustaga.gov.

If you need assistance completing a form or filing information, please contact LSBO Program office at (706) 821-2406. Failure to provide such reports within the time period specified by Augusta, Georgia shall entitle Augusta, Georgia to exercise any of the remedies set forth, including but not limited to, withholding payment from the Contractor and/or collecting liquidated damages.

To print a copy of the Prime Contractor Data Collection Form visit:

<http://www.augustaga.gov/1672/Prime-Contractors-Forms>

For questions and or additional information, please contact

Compliance Department
Local Small Business Opportunity Program

535 Telfair Street, Room 710
Augusta, GA 30901

(706) 821-2406

Website: <http://www.augustaga.gov/83/Disadvantaged-Business-Enterprise>