

PERMIT REQUIREMENTS

Electrical – Construction Site Trailer – Requirements

- 1) Electrical Contractors – License Requirements.
- 2) Unless the person in the office is on the business license, we will require a company check or company credit card (Visa, MasterCard, or Discover). Only the individual(s) listed on the business license can pay cash, personal check or credit card.
- 3) Construction Trailer application
 - a) This is to be completed by the Building Contractor on site.
 - b) Once form is completed, it will need to be taken to Planning & Zoning's office for approval.
 - c) Once it is approved, the Electrician will need to bring the application to our office to permit.
- 4) Permit fee is flat rate of \$67 (as of January 1, 2012).
 - ❖ ***You will need a company check or company credit card (Visa, MasterCard, or Discover) for all transactions.*** If you get the license & permit on the same day, we can combine fees for one check. We do not require the original copies of insurance, an e-mailed copy or fax is sufficient.
- 5) After the work is complete, call our office to schedule inspection.
- 6) Once the inspection is complete, we will release the power to the applicable company.
- 7) You will need to coordinate the connection with your power company.